

**Town of Bridgewater  
Town Council  
FY23 Orders**

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<b>Ordinance Number</b>	<b>Ordinance Title</b>	<b>Date Adopted</b>
O-FY23-001	FY2023 Annual Town Budget	May 10, 2022
O-FY23-002	Budget Order: FY23 Water Enterprise Fund Budget	May 10, 2022
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O-FY23-014	General Fund Free Cash Allocation to Trust Funds	October 11, 2022
O-FY23-015	Water-Sewer Enterprise Fund Equipment Transfers	October 11, 2022
O-FY23-016	Acceptance of AFG Grants	October 11, 2022
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O-FY23-018	Acceptance of COA Gift	October 11, 2022
O-FY23-019	Establish Town Goals	October 11, 2022
O-FY23-021	Annual Calendar @ A Glance	October 11, 2022

O-FY23-023	Acceptance of MEMA Grant	October 25, 2022
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O-FY23-025	Transfer Order: Contractual Buyouts	October 25, 2022
O-FY23-026	Townhouse Roof Project	November 15, 2022
O-FY23-027	Tax Classification	November 22, 2022
O-FY23-028	Acceptance of Gift BSU	November 15, 2022
O-FY23-029	General Fund Transfer	November 15, 2022
O-FY23-030	Transfer Order: Sewer Enterprise Fund	November 15, 2022
O-FY23-031	Prior Fiscal Year Bill	December 6, 2022
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O-FY23-033	Acceptance of Elderly Services Grant	December 6, 2022
O-FY23-034	Transfer Order: Employee PY Retro Longevity	December 6, 2022
O-FY23-035	Bridgewater Public Library Staff Assn (BPLSA) Bargaining Contract Ratification	December 6, 2022
O-FY23-036	Transfer Order: Contractual Settlement BPLSA	December 6, 2022
O-FY23-037	Transfer Order: Water Enterprise Fund	December 6, 2022
O-FY23-038	Eminent Domain Order of Taking	January 10, 2023
O-FY23-039	Hemlock Drive Windows	January 10, 2023
O-FY23-040	Certified Assessors Compensation	January 24, 2023
O-FY23-041	Non-Recurring revenue to Capital	January 24, 2023
O-FY23-042	Transfer Order: CPA Old State Farm Trail Project	January 24, 2023
O-FY23-043	BRRSD Capital Allocation	January 24, 2023
O-FY23-044	Acceptance of Funds – COA Donation	February 21, 2023
O-FY23-045	Ratification of New Cable Contract	February 21, 2023
O-FY23-046	Acceptance of Gift – Natural Resources Trust of Bridgewater - \$25,000	February 21, 2023
O-FY23-047	Debt Exclusion Ballot Question	February 21, 2023



O-FY23-048	Acceptance of LWFC Grant – Stiles & Hart Parkland Project	March 21, 2023
O-FY23-050	Capital Plan Leasing	March 21, 2023
O-FY23-051	Transfer Order – Restoration of Parthenon Frieze	March 21, 2023
O-FY23-052	Municipal Energy Aggregation	June 6, 2023
O-FY23-053	Town Clerk Salary	May 23, 2023
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O-FY23-055	Acceptance of Gifts	May 23, 2023
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O-FY23-057	Acceptance of Donation	May 23, 2023
O-FY23-058	Capital Plan Transfer: Carver's Pond	May 23, 2023
O-FY23-059	Laying Out Private Way – Trinity Circle	August 8, 2023
O-FY23-060	Adoption of 5 Year Capital Plan	June 20, 2023
O-FY23-061	Transfer Order: End of Year Transfers	June 20, 2023
O-FY23-062	Transfer Order: Water High Street Treatment Plant	June 20, 2023
O-FY23-063	Transfer Order: CPA Transfer to Memorial Building Capital Project Fund	June 20, 2023
O-FY23-064	Ratification of 2% COLA Increase of Retirement Benefits	June 20, 2023
O-FY23-065	Acceptance of Gift – BSU	August 8, 2023
O-FY23-066	Contract Ratification – Town Manager	July 11, 2023



# Bridgewater Town Council

In Town Council, Tuesday, April 5, 2022

Council Order: O-FY23-001

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Introduced By:	Town Manager
Date Introduced	April 5, 2022
First Reading:	April 5, 2022
Second Reading:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	July 1, 2022

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## Order O-FY23-001

### FY2023 ANNUAL TOWN BUDGET

**ORDERED**, that to provide for the payment of certain expenses of the Town for fiscal year ending June 30, 2023, The town will raise and appropriate and vote into tax, to be assessed per law and/or appropriate and transfer from the following available funds:

• Ambulance Receipts Reserved the amount of	\$1,578,623
• Title V the amount of	\$136,245
• Enterprise Funds the amount of	\$494,147
• Conservation Receipts Reserved the amount of	\$45,000
• Energy Funds the amount of	\$100,000
• Consultant Fees the amount of	\$40,000
• Elm Street DIF	\$344,062
• ARPA Revenue Loss	\$400,000
• Golf	\$336,047

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<b>TOTAL COST - WATER EF</b>	<b>\$3,474,124</b>
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For the operation of the Town and further that such appropriation in the sum of **\$64,501,275** be for personal services, general expenses, principal and interest, for such purposes, each department and group being considered a separate appropriation as shown below:

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend.
• FinCom	• 5/4/22: Voted 5-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

A TRUE COPY ATTEST:

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Debra A. Ward, Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

**Town of Bridgewater**  
**Town Manager's FY2023 General Fund Operating Budget**

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2023 Town Mgr Budget
111	TOWN COUNCIL	1.0	SALARIES/WAGES/BENEFITS	60,327
		2.0	EXPENSE	10,000
111 Total				70,327
123	TOWN MANAGER	1.0	SALARIES/WAGES/BENEFITS	522,367
		2.0	EXPENSE	65,061
123 Total				587,428
132	RESERVE FUND	2.0	EXPENSE	60,000
132 Total				60,000
135	FINANCE - ACCOUNTANT	1.0	SALARIES/WAGES/BENEFITS	410,341
		2.0	EXPENSE	64,100
135 Total				474,441
141	FINANCE - ASSESSORS	1.0	SALARIES/WAGES/BENEFITS	174,379
		2.0	EXPENSE	131,770
141 Total				306,149
145	FINANCE - TREASURER	1.0	SALARIES/WAGES/BENEFITS	468,440
		2.0	EXPENSE	55,872
145 Total				524,312
151	LAW - LEGAL	1.0	SALARIES/WAGES/BENEFITS	76,875
		2.0	EXPENSE	14,550
151 Total				91,425
155	INFORMATION TECHNOLOGY	1.0	SALARIES/WAGES/BENEFITS	257,747
		2.0	EXPENSE	352,928
155 Total				610,675
161	TOWN CLERK	1.0	SALARIES/WAGES/BENEFITS	222,914
		2.0	EXPENSE	74,641
161 Total				297,555
166	PARKING	1.0	SALARIES/WAGES/BENEFITS	15,375
		2.0	EXPENSE	750
166 Total				16,125
182	COMMUNITY ECON DEVELP	1.0	SALARIES/WAGES/BENEFITS	337,567
		2.0	EXPENSE	69,215
182 Total				406,782
192	TOWN BUILDINGS	1.0	SALARIES/WAGES/BENEFITS	92,066
		2.0	EXPENSE	466,757
192 Total				558,823
210	POLICE	1.0	SALARIES/WAGES/BENEFITS	6,276,529
		2.0	EXPENSE	278,326
210 Total				6,554,855
220	FIRE	1.0	SALARIES/WAGES/BENEFITS	6,282,572
		2.0	EXPENSE	355,038
220 Total				6,637,610
240	INSPECTIONAL SERVICES	1.0	SALARIES/WAGES/BENEFITS	422,349
		2.0	EXPENSE	17,950
240 Total				440,299

**Town of Bridgewater**  
**Town Manager's FY2023 General Fund Operating Budget**

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2023 Town Mgr Budget
292	ANIMAL CONTROL	1.0	SALARIES/WAGES/BENEFITS	56,499
		2.0	EXPENSE	2,000
<b>292 Total</b>				<b>58,499</b>
300	B/R RGNL DISTRICT	2.0	EXPENSE	31,577,075
	B/R SCHOOL DEBT	7.1	DE: DEBT SERVICE	4,097,393
<b>300 Total</b>				<b>35,674,468</b>
301	BRISTOL AGI TUITION	2.0	EXPENSE	245,002
<b>301 Total</b>				<b>245,002</b>
302	BRISTOL PLYMOUTH TUITION	2.0	EXPENSE	1,790,567
<b>302 Total</b>				<b>1,790,567</b>
303	NORFOLK CNTY AGI TRANS	2.0	EXPENSE	35,206
	NORFOLK CNTY AGI	2.0	EXPENSE	49,144
<b>303 Total</b>				<b>84,350</b>
410	TOWN ENGINEER	1.0	SALARIES/WAGES/BENEFITS	64,566
		2.0	EXPENSE	97,000
<b>410 Total</b>				<b>161,566</b>
420	HIGHWAY DEPARTMENT	1.0	SALARIES/WAGES/BENEFITS	1,008,366
		2.0	EXPENSE	503,275
<b>420 Total</b>				<b>1,511,641</b>
421	SNOW AND ICE	1.0	SALARIES/WAGES/BENEFITS	41,000
		2.0	EXPENSE	41,100
<b>421 Total</b>				<b>82,100</b>
424	STREET LIGHTING	2.0	EXPENSE	175,818
<b>424 Total</b>				<b>175,818</b>
510	HEALTH	1.0	SALARIES/WAGES/BENEFITS	159,574
		2.0	EXPENSE	18,350
<b>510 Total</b>				<b>177,924</b>
541	COUNCIL ON AGING	1.0	SALARIES/WAGES/BENEFITS	224,428
		2.0	EXPENSE	8,200
<b>541 Total</b>				<b>232,628</b>
543	VETERANS SERVICES	1.0	SALARIES/WAGES/BENEFITS	33,676
		2.0	EXPENSE	68,800
<b>543 Total</b>				<b>102,476</b>
610	LIBRARY	1.0	SALARIES/WAGES/BENEFITS	536,608
		2.0	EXPENSE	191,184
<b>610 Total</b>				<b>727,792</b>
630	RECREATION	1.0	SALARIES/WAGES/BENEFITS	176,734
		2.0	EXPENSE	41,490
<b>630 Total</b>				<b>218,224</b>
710	DEBT PRINCIPAL	7.0	DEBT SERVICE	425,823
<b>710 Total</b>				<b>425,823</b>
751	INTERST ON LT DEBT	7.0	DEBT SERVICE	240,990
<b>751 Total</b>				<b>240,990</b>
820	STATE/COUNTY ASSESSENTS	2.0	EXPENSE	365,972

**Town of Bridgewater**  
**Town Manager's FY2023 General Fund Operating Budget**

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2023 Town Mgr Budget
820 Total				365,972
830	COUNTY ASSESSMENTS	2.0	EXPENSE	65,164
830 Total				65,164
911	RETIREMENT	1.0	SALARIES/WAGES/BENEFITS	4,008,491
911 Total				4,008,491
912	WORKERS COMP	1.0	SALARIES/WAGES/BENEFITS	172,971
912 Total				172,971
913	UNEMPLOYMENT	1.0	SALARIES/WAGES/BENEFITS	5,000
913 Total				5,000
914	HEALTH/LIFE/MEDICARE	1.0	SALARIES/WAGES/BENEFITS	3,732,627
914 Total				3,732,627
919	OTHER BENEFITS	1.0	SALARIES/WAGES/BENEFITS	6,330
		2.0	EXPENSE	50,640
919 Total				56,970
945	LIABILITY INSURANCE	2.0	EXPENSE	260,166
945 Total				260,166
950	GAS & OIL	2.0	EXPENSE	192,500
950 Total				192,500
Grand Total				68,406,535
Adjust for State/County Charges				(431,136)
Total Appropriation				67,975,399



## Bridgewater Town Council

In Town Council, Tuesday, April 5, 2022

Council Order: FY23-002

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Introduced By:	Town Manager
Date Introduced	April 5, 2022
First Reading:	April 5, 2022
Second Reading:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	July 1, 2022

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### Order FY23-002

#### **BUDGET ORDER - FY23 WATER ENTERPRISE FUND BUDGET**

**ORDERED**, that the Town Council vote to appropriate **\$4,826,542** from the Water Enterprise receipts to defray Water direct costs, and that **\$283,499** as appropriated under Order O-FY23-001 be used for Water indirect costs, all to fund the total costs of operations of the Water Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 1,943,027
OPERATING EXPENSES/CAPITAL OUTLAY	\$ 1,221,805
DEBT SERVICES	\$ 1,656,710
TRANSFER TO TRUST FUNDS OPEB	\$ 5,000
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 4,826,542</b>
TRANSFER TO GF	\$ 22,459
INDIRECT COSTS - GENERAL FUND	\$ 261,040
<b>TOTAL COST - WATER EF</b>	<b>\$ 5,110,041</b>

#### *Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
• B&F	• 5/3/22: Voted 3-0 to recommend.
• FinCom	• 5/4/22: Voted 5-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

#### **A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, April 5, 2022

Council Order: FY23-003

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Introduced By:	Town Manager
Date Introduced	April 5, 2022
First Reading:	April 5, 2022
Second Reading:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	July 1, 2022

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### Order FY23-003

#### **BUDGET ORDER - FY23 SEWER ENTERPRISE FUND BUDGET**

**ORDERED**, that the Town Council assembled vote to appropriate **\$2,563,809** from the Sewer Enterprise receipts to defray Sewer direct costs, and that **\$175,035** as appropriated under Order O-FY23-001 be used for Sewer indirect costs, all to fund the total costs of operations of the Sewer Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 1,269,442
OPERATING EXPENSES/CAPITAL OUTLAY	\$ 790,892
DEBT SERVICES	\$ 498,475
TRANSFER TO TRUST FUNDS OPEB	\$ 5,000
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 2,563,809</b>
TRANSFER TO GF	\$ 22,460
INDIRECT COSTS - GENERAL FUND	\$ 152,575
<b>TOTAL COST - SEWER EF</b>	<b>\$ 2,738,844</b>

#### *Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
• B&F	• 5/3/22: Voted 3-0 to recommend.
• FinCom	• 5/4/22: Voted 5-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

#### **A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, April 5, 2022

Council Order: FY23-004

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Introduced By:	Town Manager
Date Introduced	April 5, 2022
First Reading:	April 5, 2022
Second Reading:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	July 1, 2022

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### Order FY23-004

#### **BUDGET ORDER - FY23 TRANSFER STATION ENTERPRISE FUND BUDGET**

**ORDERED**, that the Town Council assembled vote to appropriate **\$347,602** from Transfer Station Enterprise receipts to defray Transfer Station direct costs, and that **\$35,613** as appropriated under Order O-FY23-001 be used for Transfer Station indirect costs, all to fund the total costs of operations of the Transfer Station Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 102,425
OPERATING EXPENSES	\$ 245,177
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 347,602</b>
INDIRECT COSTS - GENERAL FUND	\$ 35,613
<b>TOTAL COST - TRANSFER STATION EF</b>	<b>\$ 383,215</b>

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend.
• FinCom	• 5/4/22: Voted 5-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

#### A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**





# Bridgewater Town Council

In Town Council, Tuesday, April 5, 2022

Council Order: FY23-005

Introduced By: Town Manager  
Date Introduced: April 5, 2022  
First Reading: April 5, 2022  
Second Reading: May 10, 2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: May 10, 2022  
Date Effective: July 1, 2022

## Order FY23-005

### AUTHORIZATION OF REVOLVING FUNDS

**ORDERED**, that the Town Council vote to establish revolving funds for certain Town Departments under the provisions of G.L. c.44, §53E ½ for the fiscal year beginning July 1, 2022, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2023 as follows:

Spending Authority	Fund	Receipts	Expenditures	FY2023 Spending Limit
Town Clerk	Street Listing	Sale of street lists; sale of bylaws/zoning bylaws; sale of subdivision rules; sale of zoning maps	Printing and other costs with publications/books sold to public	\$5,000
Recreation Director	Recreation	Fees associated with recreation programs	Salaries/ benefits of full-time staff, part-time and seasonal staff, recreation programs, facility expenses and other expenses related to programs	\$ 150,000
Council on Aging Director	COA Revolving	Fees and Rentals	Programs for Seniors & Community	\$10,000
Library Director	Library Revolving	Fines & Fees	Programs & supplies for Community	\$5,000

### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend.
• FinCom	• 5/4/22: Voted 5-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

A TRUE COPY ATTEST:

Debra A. Ward, Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, May 24, 2022

Council Order: FY23-006

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Introduced By:	Town Manager
Date Introduced	May 10, 2022
First Reading:	May 10, 2022
Second Reading:	May 24, 2022, June 7, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	June 7, 2022
Date Effective:	June 7, 2022

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### Order O-FY23-006

#### CPA RESERVE ACCOUNTS – FY2023

**ORDERED**, Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate from the *Community Preservation Fund* FY2023 estimated annual revenues the sum of **\$40,000.** to meet the administrative expenses, and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2023.

And further,

To reserve for future appropriation from the *Community Preservation Fund* FY2023 estimated annual revenues the sum of **\$307,500** for the acquisition, creation, and preservation of open space; **\$153,750** for acquisition, preservation, restoration, and rehabilitation of historic resources; and **\$102,500** for the acquisition, creation, preservation, and support of community housing.

And further,

To appropriate **\$25,900** to Budgetary Reserves.

And further,

To appropriate **\$345,000** for the payment of debt related to the Academy Building renovation from FY2023 estimated revenues.

And further,

To appropriate **\$50,350** for the payment of debt related to the Keith Homestead purchase from FY2023 estimated revenues.

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 6/6/22: Voted 2-0 to recommend.
• FinCom	• 5/18/22: Voted 5-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 7, 2022, to approve the aforementioned Order by a Voice vote (6-0 Councilors Sousa, Wood and Colombotos absent).

A TRUE COPY ATTEST:

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Debra A. Ward, Town Council Clerk

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



# Bridgewater Town Council

In Town Council, Tuesday, August 2, 2022

Council Order: O-FY23-008

Introduced By: Town Manager  
Date Introduced: August 2, 2022  
First Reading: August 2, 2022  
Second Reading: September 13, 2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: September 13, 2022  
Date Effective: October 14, 2022

## Order O-FY23-008

### Transfer Order – Capital Leasing Obligations

**ORDERED**, that the Town Council assembled vote to pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

FUND	SOURCES OF FUNDING	Amount
8010	CAPITAL STABILIZATION Capital Stabilization Trust Funds	\$ 523,808.32
2501	AMBULANCE RRA Ambulance RRA	\$ 67,818.27
Total		\$ 591,626.59

Project#	USES OF FUNDING	Amount
220.10	Mach/Equip/Vehicles Ambulance A5 Lease Pay 5/5	\$ 67,818.27
220.12	Mach/Equip/Vehicles Fire Engine (E4) 2250-1 Lease Pay 4/ 5	\$ 137,491.80
220.15	Mach/Equip/Vehicles Fire Radio Equipment Lease Pay 2/5	\$ 95,521.84
210.09	Mach/Equip/Vehicles Police Fire Arms Simulator 3/3	\$ 36,376.00
210.15	Mach/Equip/Vehicles Police Tasers 2/5	\$ 25,000.00
210.20	Mach/Equip/Vehicles Police Body Worn Camera System 2/5	\$ 65,318.00
300.00	Bldgs & Property Town Raynham Old High School Purchase 3/12	\$ 70,000.00
420.07	Mach/Equip/Vehicles DPW No. 2 - 17 Freightliner - Lease Pay 5/ 5	\$ 47,136.61
420.08	Mach/Equip/Vehicles DPW No. 2-16 Freightliner 2099-4 Lease Pay 4/5	\$ 46,964.07
		\$ 591,626.59

\$ 591,626.59

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

Explanation:

*This transfer will fund the leasing payment obligations as approved in the Master Capital Plan.*

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
• B&F	• 9/13/22: Voted 3-0 to recommend.
• FinCom	• 8/31/22: Voted 5-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, September 13, 2022, to approve the aforementioned Order by a Roll Call vote 9-0.

**A TRUE COPY ATTEST:**

\_\_\_\_\_  
Debra A. Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 9/13/2022  
First Reading: 9/13/2022  
Second Reading: 10/11/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/11/2022  
Date Effective: 11/11/2022

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### Order O-FY23-009 Acceptance of Gift Funding

**Ordered**, that the Town Council assembled voted to

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...” and

**WHEREAS:** The Town of Bridgewater has received a gift for Calare Properties, Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$20,000.00 from Calare Properties of 900 Bedford St, to expend the gift in accordance with stated purpose thereof.

Explanation:

*Recorded Decision of the Planning Board between Calare Properties and the Town to accept \$20,000 to be used for the planting of trees.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>10/11/22: Voted 2-0 to Recommend</li></ul>

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

<ul style="list-style-type: none"><li>• Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• 10/5/22: Voted 7-0 to Recommend</li></ul>
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Attachments:                    1.       Order O-FY23-009 Acceptance of fund 900 Bedford Street Attachment

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 11, 2022, to approve the aforementioned Order with amendments, by a Roll-call vote 5-0 (Councilor George, Councilor Sousa, Councilor Colombotos and Councilor Moore absent).

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk



**TOWN OF BRIDGEWATER  
PLANNING BOARD**

Academy Building, 66 Central Square, Room 003  
Bridgewater, Massachusetts 02324

**Ir:** (508) 697-0942 [8] : CED@bridgewaterma.org

Staff: Jennifer DeBoisbriand, CED Director

*Patrick Driscoll,  
Raymond Ajemian,  
Jean Guarino,  
Michael MacDonald,  
Steven Geller*

**DECISION OF THE BRIDGEWATER PLANNING BOARD  
ON THE APPLICATION FOR SITE PLAN**

Applicant: Calare Properties  
30 Speen Street  
Framingham, MA 01701

Owner: Monika G. Marcaccio  
Personal Representative  
Estate of Ingeborg Kuntz  
20 Plowshare Court  
Mansfield, MA 02048

Locus: 900 Bedford Street, Assessors Map 88, Lot 133  
Bridgewater, MA 02324

RECEIVED  
TOWN CLERKS OFFICE  
BRIDGEWATER, MA.  
1) MAR 24

**RECORD OF PROCEEDINGS**

**I. SPECIFICATION OF RELIEF SOUGHT BEFORE THE BOARD:**

The Town of Bridgewater has received an Application for a Site Plan to construct a 219,000-sf industrial facility with associated infrastructure.

**II. ADMINISTRATIVE CALENDAR:**

Hearing Notice(s) Publication: February 2, 2022 & February 9, 2022  
Hearing Date: February 16, 2022 & March 16, 2022  
Date of Board Action: March 16, 2022

The Hearing Officers were:  
Patrick Driscoll, Chair  
Michael MacDonald  
Raymond Ajemian  
Jean Guarino  
Steven Geller

**III. INCLUSIONS TO THE RECORD OF PROCEEDINGS:**

The following material is by reference made a part of this Decision:

Planning Board Hearing: February 16, 2022 & March 16, 2022  
Minutes of Public Hearings Dated: February 16, 2022 & March 16, 2022  
Copy of Application Dated: January 5, 2022

Applicant: Calare Properties | Subject Property: 900 Bedford Street  
Town Clerk Initials: G

Planning Dept. Memorandums Dated: February 10, 2022 & March 10, 2022  
Technical Engineering Review Letters Dated: February 11, 2022, March 10, 2022 & March 15, 2022

Materials and Plans Accompanying Application (collectively, the "Control Documents"):

1. Site Plan Review Application & Project Narrative for Proposed Industrial Facility dated December 21, 2021
2. Plan Set entitled *Proposed Site Plan Documents* prepared for Calare Properties, prepared by Bohler dated December 21, 2021, All Sheets last revised March 4, 2022, except Sheets C-402 and C-903 last revised March 14, 2022
3. Traffic Impact Study Proposed Warehouse and Appendix 850 Bedford Street (Route 18/28) Bridgewater, MA, prepared by McMahon Associates, Inc. dated December 2021
4. Drainage Report for Calare properties Proposed Industrial Facility, prepared by Bohler dated December 21, 2021
5. Letter Re: Detention Basins Seasonal High Groundwater Estimates - Proposed Distribution Facility- 850 Bedford Street (Route 28), Bridgewater, MA, prepared by McArdle Gannon Associates, Inc. dated February 25, 2022
6. Site & Area EcoForm ECF-S small area light, Gardea LED Luminaire, Lighting Detail, prepared by Signify, dated June 2020
7. Letter Re: Response to 1st Engineering Comments from Bohler dated March 4, 2022
8. Letter Re: Response to Town Comments from Bohler dated March 4, 2022
9. Supplemental Drainage Package for Proposed Industrial Facility, prepared by Bohler dated March 4, 2022
10. Letter Re: Response to 2<sup>nd</sup> Engineering Comments from Bohler dated March 14, 2022
11. Supplemental Traffic Assessment - Fireworks Circle prepared by McMahon Associates; Inc. dated March 15, 2022

### **FINDINGS OF FACT AND LAW**

The Board, after hearing the Application makes the following findings of fact general to the Application:

#### **ZONING DISTRICT: South Business District (SBD)**

**LAND:** The locus, shown on Assessor's Map 88, Lot 133 and known as 900 Bedford Street consists of a 45.63-acre parcel with 1,220 feet of frontage along Bedford Street.

**SURROUNDING LAND AREA:** The locus is situated in the SBD zoning district with the lot fronting on Bedford Street. The general neighborhood uses are a mix of commercial, industrial, and residential in nature.



	<b>Required SBD</b>	<b>Provided</b>
Min . Lot Size	140,000 sf	<b>45.63 acres</b>
Min. Lot Frontage	00 ft	<b>1,220 ft</b>
Max Bldg. Coverage	30%	<b>11%</b>
Min. Front Yard Setback	60 ft	<b>113.4 ft</b>
Min. Side Yard Setback	Q5 ft	<b>146.3 ft</b>
Min. Rear Yard Setback	140 ft	<b>802.3 ft</b>
Max. Lot coverage	75%	<b>1.8%</b>
Min. Open Space	5%	<b>78.2%</b>
Parking	19	<b>23</b>

The Board is of the opinion that all conditions required for the granting of a Site Plan in accordance with Town of Bridgewater, Massachusetts Zoning By-Laws **have** been met.

Therefore, acting under its discretionary powers, the Board, on a motion made by Steven Gellar and seconded by Raymond Ajemian, voted **(5-0-0) to APPROVE the** application for a Site Plan at 900 Bedford Street, Bridgewater, MA 02324, in accordance with the plans and Application materials submitted, subject to the following conditions:

#### **SITE PLAN CONDITIONS**

1. No further waivers of the applicable rules and regulations shall be authorized without a formal vote and approval of the Board.
2. The development shall be constructed in strict compliance with the regulations of 28 CFR 35 & 36 the Americans with Disabilities Act and 521 CMR, the Massachusetts Architectural Access Board.
3. Prior to construction, the applicant and/or owner, shall submit a detailed construction plan that provides the following information and appropriate mitigation:
  - The estimated start date of work
  - The name, telephone number and business address of the general contractor.
  - An emergency number for day and night of the responsible parties shall be provided to the Town's public safety departments, in the case of emergency, and the provisions to be implemented for securing the site from public access.
  - Traffic control and management plan during construction.
4. Hours of construction shall be from 7:00 AM to 5:00 PM, Monday thru Friday, and 9:00 AM to 5:00 PM Saturday. No work shall be allowed on Sunday.
5. If any changes are made, at the request of other Agencies, Boards or Commissions, to the approved plan, the applicant shall be required to come before the Planning Board for a modification hearing to review such changes prior to the commencement of any construction or implementation of the changes.
6. Prior to any construction the developer, his engineer and contractor shall sign a receipt and acknowledgement of all decisions and conditions.

Applicant: Calare Properties | Subject Property: 900 Bedford Street  
 Town Clerk InitialsC

7. All drainage basins, swales and structures shall be in working order including, but not limited to, finished grades, landscaping and protection from erosion or siltation contamination prior to the issuance of any building certificate of occupancy.
8. Site Lighting shall be down lighting and shall be erected in a manner that prevents glare onto abutting properties.
9. All curb ramps shall be labeled on the plan and shall conform to the Americans with Disabilities Standards, latest edition.
10. There shall be an erosion and sedimentation control plan submitted prior to endorsement of the plan. The plan shall address how storm water runoff shall be controlled during construction. All sedimentation and erosion controls shall be in place prior to the commencement of any earth moving activities associated with the construction of the site improvement work. Additionally, a dust control plan shall also be submitted as part of the erosion control plan.
11. Prior to endorsement by the Board, the final plans submitted for signatures shall reflect these conditions of approval and all revisions and shall be verified by the Town Engineer or any other engineering review consultant for the Planning Board.
12. This approval is valid for two years from the date the Town Clerk issues a certificate of no-appeal, or the date all judicial appeals have been concluded, unless an extension is granted in writing by the Planning Board prior to the expiration of the two-year period.
13. The Town Engineer or other designee appointed by the Planning Board shall oversee the construction of the drainage systems. The Town Engineer or other designee of the Planning Board (the inspector) shall be present during all critical stages of construction to ensure that proper construction practices are followed. The inspector shall be notified at least 48 hours in advance of each task that needs to be completed and signed off. The applicant shall be responsible for costs of the site inspector. A deposit of \$2500.00 dollars shall initially be submitted to the Planning Board prior to the start of construction to ensure payment of the site inspector; additional moneys shall be deposited in advance if it is anticipated that inspection shall cost more than the original deposit.
14. A pre-construction meeting with the contractor, developer and appropriate Town agencies shall take place before construction begins.
15. Any application for certificate of occupancy shall include a site as-built plan prepared, signed, and stamped by a Massachusetts Registered Professional Engineer and a Massachusetts Registered Professional Land Surveyor for the CED Department's review and approval. The as-built plan shall include a certification clause signed and stamped by the Professional Engineer, noting compliance of the site construction with the approved site plan set. The engineers' and surveyor's stamps and signatures shall be made with original wet ink and stamp, electronic or photocopies of the stamps and signatures shall not be acceptable.
16. Omission of any requirements of the Planning Board's rules and regulations from these conditions of approval or the approved site plan shall not relieve the applicant/ developer of his responsibility to comply with the provisions of the site plan rules and regulations .
17. Approval of the site plan by the Planning Board does not relieve the applicant and/or the owner/developer of the responsibility to obtain all other applicable federal, state, and local approvals and permits prior to start of construction.

18. A copy of the project's SWPPP shall be submitted to the CED department and the Town Engineer prior to the issuance of any building permit.
19. Upon completion of the design of the sewer pump station but no later than prior to occupancy permit, the applicant will provide the calculations to the Water & Sewer Superintendent and Town Engineer for review.
20. Upon receipt of approval from MADOT for any curb cuts, a copy of the approval shall be submitted to the Town Engineer for review.
21. If a dumpster is to be used on site, it shall be screened from public view.
22. Prior to the issuance any tree clearing on site, the applicant shall provide a gift to the Town of Bridgewater in the amount of \$20,000 to be used for the planting of trees in Town.

Attention of all parties is drawn to "Section 15 and 17 of Chapter 40A of the General Laws, that all appeals shall be made pursuant to Section 17 and shall be filed within twenty (20) days after the date of the filing of this decision in the office of the Town Clerk.

Attention is drawn to the fact that no special permit approval, or an extension, modification of renewal thereof, shall take effect until a copy of the decision bearing the certification of the Town Clerk that twenty days has elapsed and no appeal has been filed or that if such appeal has been filed, that it has been dismissed or denied is recoded in the Registry of Deeds for the county and district in which the land is located and indexed in the grantor index. It is the responsibility of the applicant to obtain this from the Town Clerk. For procedures for appeal to the Superior Court and the District Court your attention is directed to Federal Laws Chapter 40A, Section 17 and all acts and amendments pertaining thereto.

WITH CONSIDERATION OF THE ABOVE THE ACTION BY THE BOARD IS AS FOLLOWS:

The Application for SITE PLAN APPROVAL is **GRANTED** by a (5-0-0) vote of the Bridgewater Planning Board.

Bridgewater Planning Board

**Pa scoJICJ!j**

I, Marilee Kenney Hunt, hereby do certify that this is a true copy of the above Planning Board of Appeals Decision.

**3/4 \ :-**  
Marilee Kenney Hunt

March 24, 2022  
Date Filed



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 9/13/2022  
First Reading: 9/13/2022  
Second Reading: 10/11/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/11/2022  
Date Effective: 11/11/2022

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### Order O-FY23-010: Acceptance of Gift COA

**ORDERED:** that the Town Council assembled vote to

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS,** The Town of Bridgewater has received a grant award in the amount of \$5,205 from Cultivating Community Connections Grantmakers; and

**Now, therefore,** in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$5,205 from Cultivating Community Connections Grantmakers, to expend the gift in accordance with stated purpose thereof.

Explanation: *The COA Director applied for and received \$5,205 from Cultivating Community Connections Grantmakers to help seed new and enhanced initiatives designed to ease social isolation and/or loneliness.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Budget and Finance	10/11/22: Voted 2-0 to recommend
Finance Committee	10/5/22: Voted 7-0 to recommend

Attachments: None

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 11, 2022, to approve the aforementioned Order with amendments, by a Roll-call vote 5-0 (Councilor George, Councilor Sousa, Councilor Colombotos and Councilor Moore absent).

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 9/13/2022  
First Reading: 9/13/2022  
Second Reading: 10/11/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/11/2022  
Date Effective: 11/11/2022

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### Order O-FY23-011 Acceptance of AFG Grants

**ORDERED:** that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a grant from US Department of Homeland Security through to FEMA, Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the AFG (Assistance to FF Grants) of \$101,703.59 and \$91,454.54 from FEMA, to expend the grant in accordance with stated purpose thereof.

Explanation: *US Department of Homeland Security has awarded the Town of Bridgewater \$101,703.59 & \$91,454.54 in Federal Funding to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>10/11/22: Voted 2-0 to recommend</li></ul>

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>• FinCom</li></ul> | <ul style="list-style-type: none"><li>• 10/5/22: Voted 7-0 to recommend</li></ul> |
|--|---|



In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 11, 2022, to approve the aforementioned Order with amendments, by a Roll-call vote 5-0 (Councilor George, Councilor Sousa, Councilor Colombotos and Councilor Moore absent).

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING







## Bridgewater Town Council

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Introduced By:	Councilors Chase and Wood
Date Introduced:	9/13/2022
First Reading:	9/13/2022
Second Reading:	9/27/2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	9/27/2022
Date Effective:	10/28/2022

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### Order O-FY23-012: Let the Voters Decide

**WHEREAS**, a non-binding vote held in April 2021, showed that the Town of Bridgewater supports allowing the retail sale of recreational marijuana in Bridgewater; and

**WHEREAS**, Retail Sales of Marijuana would bring tax dollars to Bridgewater in the form of local taxes; and

**WHEREAS**, M.G.L Chapter 94G, Section 3, (a)(3), restricts local control from creating Zoning Ordinances or By-Laws to (i) prevent the conversion of a medical marijuana treatment center licensed or registered not later than July 1, 2017 engaged in the cultivation, manufacture, or sale of marijuana products to a marijuana establishment engaged in the same type of activity under this chapter ; and

**WHEREAS**, the voters should have a direct binding decision in allowing the medical marijuana treatment centers to convert to retail or not:

**THEREFORE**, be it Ordered, that a question be placed on the January 7, 2023 Town Election Ballot with a Yes or No response available in this form:

"Should the Town of Bridgewater adopt the following Amendment to its Town Ordinances, adding to Chapter 160, Article VII Prohibition of Marijuana Establishments:

**"Section 2: Exception**

A medical marijuana treatment center licensed or registered not later than July 1, 2017 that has been continuously engaged in the cultivation, manufacture or sale of marijuana or marijuana products to marijuana establishments engaged in the same type of activity under Massachusetts General Laws shall be permitted to convert to a "Marijuana Retailer" as defined under Massachusetts General Laws, Chapter 94G, Section 1. Pursuant to Massachusetts General Laws Chapter 94G, Section (2)(iii) there shall be no more than two (2) possible conversions of medical marijuana treatment centers to marijuana retailers.

"Marijuana retailer" is defined as an entity licensed to purchase and deliver marijuana and marijuana products

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

Explanation:

1. This will allow the voters of Bridgewater a direct decision in a binding Ordinance change;
2. This Ordinance will allow the conversion of the two existing medical marijuana facilities to marijuana retailers;
3. Marijuana retailers can directly sell, deliver or otherwise transfer marijuana or marijuana products to consumers; and
4. This Ordinance limits the number of possible conversions of medical marijuana treatment centers to marijuana retailers to two (2).

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>• CEDC and Rules &amp; Procedures</li></ul>	Rules and Procedures met on 9/22/22 and voted 1-1 to recommend to the Town Council. CEDC met on 9/27/22 and voted 3-0 to recommend to the Town Council.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, September 27, 2022, to approve the aforementioned Order with amendments, by a Roll-call vote (5-3 Councilor Perry, Councilor Sousa and council Gallagher in the negative).

A TRUE COPY ATTEST:



Debra Ward, Town Council Clerk



## Bridgewater Town Council

Introduced By: Town Manager  
Date Introduced: 9/27/2022  
First Reading: 9/27/2022  
Second Reading:  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/11/2022  
Date Effective: 11/11/2022

### Order O-FY23-014: General Fund Free Cash Allocation to Trust Funds

**ORDERED**, that the Town Council assembled vote to

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
GF UNDESIGNATED	09905990-596120	TRANSFER OUT TO TRUST	<u>\$3,084,814.00</u>
Total:			\$3,084,814.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
GF STABILIZATION TRUST FUND	80054-497000	TRANSFER FROM GF	\$500,000.00
CAPITAL STABILIZATION TRUST FUND	80104-497000	TRANSFER FROM GF	\$1,800,000.00
OPEB STABILIZATION TRUST FUND	80114-497000	TRANSFER FROM GF	\$100,000.00
EMPLOYEE LIABILITY TRUST FUND	80044-497000	TRANSFER FROM GF	\$659,814.00
ONE TIME/UNFORESEEN	80134-497000	TRANSFER FROM GF	<u>\$25,000.00</u>
<b>Total</b>			<b>\$3,084,814.00</b>

*Explanation:* Recommend allocation of the General Fund Balance (Certified Free Cash) to the established Trust Funds as noted above.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Budget and Finance	10/11/22: Voted 2-0 to recommend
Finance Committee	10/5/22: Voted 7-0 to recommend

VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 11, 2022, to approve the aforementioned Order with amendments, by a Roll-call vote 5-0 (Councilor George, Councilor Sousa, Councilor Colombotos and Councilor Moore absent).

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk





## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 9/27/2022  
First Reading: 9/27/2022  
Second Reading: 10/11/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/11/2022  
Date Effective: 11/11/2022

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### Order O-FY23-015: Water & Sewer Enterprise Fund Equipment Transfers

**ORDERED**, that the Town Council assembled vote to:  
pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
WATER FUND UNDESIGNATED	6200-359000	TRANSFER OUT TO CAPITAL	\$ 47,000.00
WATER CAPITAL OUTLAY	62105-584001	REPURPOSE OF CAPTL	\$ 75,000.00
REPURPOSE FUNDS		FUNDING	
SEWER FUND UNDESIGNATED	6100-359000	TRANSFER OUT TO CAPITAL	\$ 50,000.00
<b>Total:</b>			\$ 172,000.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
WATER CAPITAL	TBA	EXCISOR/VACUUM	\$ 102,000.00
		EQUIP/TRAILER	
WATER CAPITAL	TBA	WTP GRG/PLNT	\$ 20,000.00
		FURNISHING/EQUIP	
SEWER CAPITAL	TBA	PORTABLE SWR	\$ 50,000.00
		PUMP/ACCESSOR	
<b>Total</b>			\$ 172,000.00

**Explanation:** This transfer will fund the needed equipment from the Water & Sewer Enterprise Funds Capital Plan - need portable swr pump and accessories, New WTP garage & plant furnishings & equipment, and repurpose of \$75K previously appropriated for painting of site/tower to a later date and used for new valve excisor/vacuum trailer

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Budget and Finance	10/11/22: Voted 2-0 to recommend
Finance Committee	10/5/22: Voted 7-0 to recommend

Attachments:                      None

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 11, 2022, to approve the aforementioned Order with amendments, by a Roll-call vote 5-0 (Councilor George, Councilor Sousa, Councilor Colombotos and Councilor Moore absent).

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk



## Bridgewater Town Council

---

Introduced By: Town Manager  
Date Introduced: 9/27/2022  
First Reading: 9/27/2022  
Second Reading: 10/11/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/11/2022  
Date Effective: 11/11/2022

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### Order O-FY23-016: Acceptance of Assistance to Firefighter Grant

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...” and

**WHEREAS:** The Town of Bridgewater has received an additional AFG Grant from HHS, Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the AFG (Assistance to FF Grant) of \$213,636.36 to expend the grant in accordance with stated purpose thereof.

**Explanation:** *US Department of Homeland Security has awarded the Town of Bridgewater \$213,636.36 in Federal Funding to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards through FEMA for a \$235,000 New Brush Truck - the Town will need to fund 10% or \$21,363.64.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Budget and Finance	10/11/22: Voted 2-0 to recommend
Finance Committee	10/5/22: Voted 7-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 11, 2022, to approve the aforementioned Order with amendments, by a Roll-call vote 5-0 (Councilor George, Councilor Sousa, Councilor Colombotos and Councilor Moore absent).

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING





## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 9/27/2022  
First Reading: 9/27/2022  
Second Reading: 10/11/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/11/2022  
Date Effective: 11/11/2022

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### Order O-FY23-017: Acceptance of Elder Services Grant

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received a grant from Cultivating Community Connections Grantmakers (CCCG) for \$5,205.00. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the Activating Connections Together - Intergenerational Expressive Arts in Bridgewater, to expend the grant in accordance with stated purpose thereof.

*Explanation: Greater Boston, Cultivating Community Connections Grantmakers, for reducing Social Isolation and Loneliness to provide an intergenerational Expressive Arts Therapy program to enhancing participants to improve their overall well-being and decrease isolation, depression, anxiety, and loneliness while also improving social connectedness.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>10/11/22: Voted 7-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>10/5/22: Voted 2-0 to recommend</li></ul>

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 11, 2022, to approve the aforementioned Order with amendments, by a Roll-call vote 5-0 (Councilor George, Councilor Sousa, Councilor Colombotos and Councilor Moore absent).

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk





## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 9/27/2022  
First Reading: 9/27/2022  
Second Reading: 10/11/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/11/2022  
Date Effective: 11/11/2022

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### Order O-FY23-018: Acceptance of Elder Services Gift

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received a gift from Rockland Trust of \$300 for an upcoming Senior Safety Expo. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift and to expend the gift in accordance with stated purpose thereof.

**Explanation:** Donation from Rockland Trust in the amount of \$300 for upcoming Senior Safety Expo

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>10/11/22: Voted 2-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>10/5/22: Voted 7-0 to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 11, 2022, to approve the aforementioned Order with amendments, by a Roll-call vote 5-0 (Councilor George, Councilor Sousa, Councilor Colombotos and Councilor Moore absent).

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



## Bridgewater Town Council

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Introduced By: Councilor Moore  
Date Introduced: 9/27/2022  
First Reading: 9/27/2022  
Second Reading: 11/15/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 11/15/2022  
Date Effective: 12/15/2022

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### Order O-FY23-019: Establish Town Goals

**WHEREAS;** The Town Council adopted The Resolution Establishing the Town Council's Vision for Bridgewater (R-FY22-006), which reads, "By the year 2035, Bridgewater will have established itself as the region's most accessible and desirable hub of culture, commerce, education, and open space recreation with a thriving downtown area, a breadth of housing choices, sustainable infrastructure, and a connected network of scenic outdoor recreation options, all of which preserve our quaint small-town aesthetic and highlight our historic heritage and charm.

This will be supported by a best-in-class town government that prioritizes sound fiscal management, fast and reliable municipal services, community engagement and inclusivity, and economic prosperity to create better everyday lives for all generations and cultures;" and

**WHEREAS;** The Planning Board adopted the 10 year Master Plan on May 18, 2022, which reads in part, "The purpose of a Master Plan is to guide policy decisions that will shape the community's physical, social, and economic development through leadership, regulations, public investment, and effective public engagement in the civic life of the town;" and

**WHEREAS;** The Town Council wishes to implement those portions of the Master Plan which satisfy its goals as outlined in the Vision for Bridgewater;

**NOW THEREFORE;** The Town Council adopts the following portions of the Master Plan Implementation Plan as its goals for 2022-2023:

*Goals to be recommended by the Strategic Planning Committee*

*Explanation: This Order represents the Town Council's first annual goal setting pursuant to the Town's Master Plan. It is designed to identify achievable goals for the Council, and set the stage for the Town Manager's goals.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

<ul style="list-style-type: none"><li>• Strategic Planning Committee</li></ul>	<ul style="list-style-type: none"><li>• 10/27/22: Voted 3-0 to recommend with amendments.</li></ul>
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Attachments:                    1.     Order-Town-Goals-FY23-FY24 Proposed Amendments

### Order O-FY23-019: Establish Town Goals

**WHEREAS;** The Town Council adopted The Resolution Establishing the Town Council’s Vision for Bridgewater (R-FY22-006), which reads, “ “By the year 2035, Bridgewater will have established itself as the region’s most accessible and desirable hub of culture, commerce, education, and open space recreation with a thriving downtown area, a breadth of housing choices, sustainable infrastructure, and a connected network of scenic outdoor recreation options, all of which preserve our quaint small-town aesthetic and highlight our historic heritage and charm. This will be supported by a best-in-class town government that prioritizes sound fiscal management, fast and reliable municipal services, community engagement and inclusivity, and economic prosperity to create better everyday lives for all generations and cultures;" and

**WHEREAS;** The Planning Board adopted the 10 year Master Plan on May 18, 2022, which reads in part, “The purpose of a Master Plan is to guide policy decisions that will shape the community’s physical, social, and economic development through leadership, regulations, public investment, and effective public engagement in the civic life of the town;” and

**WHEREAS;** The Town Council wishes to implement those portions of the Master Plan which satisfy its goals as outlined in the Vision for Bridgewater and prioritize them alongside other town needs;

**NOW THEREFORE;** The Town Council adopts the following and portions of the Master Plan Implementation Plan as its goals for the remainder of FY23 and all of FY24: 2022–2023: Goals to be recommended by the Strategic Planning Committee

Goal	Responsible Party	Evidence of Success
<b>FY23-TCG-001 Approve a Strategy for Revitalizing Downtown</b> Develop and approve guidance to the Town Manager on expectations for Downtown revitalization.	Town Council	The Town Manager has clear guidance from the Town Council on our desires for the Downtown area.
<b>FY23-TCG-002 Address Brown Water Concerns in Bridgewater</b> Open the water treatment plant; Develop a program to proactively survey for brown water issues to confirm the plant is having the desired impact.	Town Manager	Bridgewater dramatically reduces or eliminates the brown water issue
<b>FY23-TCG-003 Understand PFAS Control and Monitoring Options</b> Research and understand options for controlling and monitoring pfas from Bridgewater’s town-provided drinking water. Present the findings to the Town Council for consideration.	Town Manager	Town Council has a clear understanding of options and costs for preventing PFAS spikes at the wells from impacting town drinking water.
<b>FY23-TCG-004 Implement Rolling Three Year Strategic Plan</b> Implement a process to maintain a rolling three-year Strategic Plan that reviews and sequences strategic initiative suggestions from the Comprehensive Master Plan section 8.3, 8.4, 8.5, 8.6, and 8.7 along with input from Bridgewater residents, Town Councilors and Town departments. The plan should include (a) a description of each planning initiative, (b) the estimated investment required to complete the initiatives, and (c) an explanation of the initiative’s intended impact on Bridgewater. A draft of the Strategic Plan shall be updated and presented	Town Manager	Bridgewater has a rolling three-year Strategic Plan aligned with our annual budget



to the Town Council annually prior to presenting the annual budget and a final version will be shared after the budget is approved.		
<b>FY23-TCG-005 Town Status Updates to the Town Council</b> Every third Friday, the Town Manager should prepare and distribute a status report to the Town Council that covers relevant updates from each department	Town Manager	Bridgewater Town Councilors are getting visibility into the important activities of each Town department in a predictable manner every three weeks.
<b>FY23-TCG-006 Town Council Status Updates to the Town Residents</b> Every third Friday, the Town Council President should prepare and distribute a status report to the Town Residents that covers key updates. The report should be published on the Town's website and posted to Facebook via the Town's Facebook account.	Town Council President / Town Council Clerk	Bridgewater Town Residents are getting predictable, recurring access to updates from the Town Council President every three weeks.
<b>FY23-TCG-007 Annual Zoning Review</b> Implement annual reviews of the Zoning Ordinance to check for consistency, clarity, efficacy, sustainability, equity, and timely incorporation of new regulations (Adapted from Policy 8.2.3.B)	Town Manager / Town Council / CED	Bridgewater performs annual improvements to our Zoning Ordinances to best support Town Goals
<b>FY23-TCG-008 Implement an Annual Committee Training Program</b> Develop and implement an annual process to present the Town Strategic Plan to all board and committee members and provide updated training on their roles, open meeting laws, and DEI&B considerations.	Town Manager	All Bridgewater boards and committees are aligned to the Strategic Plan and executing their responsibilities in support of those outcomes and in compliance with open meeting law and with awareness of DEI&B.
<b>FY23-TCG-009 Develop a Roadways Improvement Plan</b> Develop a plan and corresponding funding proposal to address Bridgewater's most critical roadways.	Town Manager	Bridgewater is predictably executing against a well-communicated and understood roadway improvement plan.
<b>FY23-TCG-010 Select and Implement Data Collection Systems</b> Identify and implement software systems that provide better tracking and visibility into town issues across departments to assist with data-driven decision making and service delivery.	Town Manager	The Town Council receives evidence-based updates on town issues and can measure the changes expected from town initiatives.
<b>FY23-TCG-011 Start Building the New Fire Station</b> Initiate development on the new fire station and provide regular updates to the Town Council and residents on progress.	Town Manager	The Fire Station project progresses per plan and with transparency.
<b>FY23-TCG-012 Town Landing / Stiles &amp; Hart / Park System Plan</b> Develop and communicate a plan for developing and maintaining the trail system and amenities at the Town Landing and Stiles & Hart and Bridgewater's other outdoor recreation and open space locations.	Town Manager	Town Council has awareness of plan, timing, maintenance, cost and outcomes for the park systems.

Explanation: This Order represents the Town Council's first annual goal setting pursuant to the Town's Master Plan. It is designed to identify achievable goals for the Council and the Town Manager, and set the stage for the Town Manager's goals.





## Bridgewater Town Council

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Introduced By: Councilor Moore  
Date Introduced: 9/27/2022  
First Reading: 9/27/2022  
Second Reading: 12/6/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 12/6/2022  
Date Effective: 1/6/2023

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### Order O-FY23-021: Town Council's Annual At A Glance Calendar

**ORDERED:** The Town Council assembled vote that the Town Council for the Town of Bridgewater shall adopt and keep current the attached annual milestone calendar for Fiscal Year 2023.

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Strategic Planning</li></ul>	<ul style="list-style-type: none"><li>11/17/22: voted 2-0 to recommend.</li></ul>

Attachments: 1. FY23-Strategic-Planning-Calendar-V1.3

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

# FY23 – Town Council Strategic Planning Calendar v1.3

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
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				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## Milestones

**11/25/22** Finalize FY24 TC/TM Goals  
**12/15/22** Public Input Meeting 1  
**01/24/23** Subcommittee Assignments  
**01/19/23** FY24 Strategic Plan Draft  
**01/24/23** Joint FY24 Budget Meeting

**02/07/23** Annual Committee Updates\*  
**02/23/23** Joint State of the Town Address  
**03/09/23** Public Input Meeting 2  
**05/02/23** FY24 Town Budget Hearing  
**05/02/23** Reorganization of the Council

**05/16/23** Subcommittee Reassignments  
**05/19/23** Updated FY 24 Strategic Plan  
**06/02/23** Annual Zoning Suggestions Due  
**06/30/23** TM Annual Review Due  
**06/30/23** Annual Committee Training Due

	Federal Holidays
	Town Council Meeting
	Town Manager Status
	Election Day
#	Milestone Date

\* Annual updates to Town Council: Town Clerk, Energy Committee, Community Preservation Committee, and Library Board of Trustees



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 10/11/2022  
First Reading: 10/11/2022  
Second Reading: 10/25/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/25/2022  
Date Effective: 11/25/2022

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### Order O-FY23-023: Acceptance of MEMA Grant

**ORDERED**, that the Town Council assembled vote to

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received an Emergency Management Performance Subgrant for Emergency Backup Power for Shelters. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the MEMA (MA Emergency Management Agency) grant of \$50,000 to expend the grant in accordance with stated purpose thereof.

Explanation:

*The Emergency Management Performance Grant (EMPG) provides funds to assist local governments with emergency management departments in preparing for all hazards and to obtain the resources required to support FEMA's National Preparedness Goal's Mission Areas and Core Capabilities. Funds are be used to support local and/or regional emergency management activities, in this case, to sustain local/regional emergency shelter operations in the event of a power outage.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

<ul style="list-style-type: none"> <li>• Budget and Finance</li> </ul>	<ul style="list-style-type: none"> <li>• 10/25/22: Voted 3-0 to recommend.</li> </ul>
<ul style="list-style-type: none"> <li>• Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>• 10/19/22: Voted 5-0 to recommend.</li> </ul>

Attachments:                    1.     Order O-FY23-023 Attachment EMPG NOFO-Shelter Generator Comp Subgrant 10.05.22

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 25, 2022, to approve the aforementioned Order, by a Roll-call vote 9-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk

**Federal Fiscal Year 2021**  
**Department of Homeland Security, Federal Emergency Management Agency**  
**Emergency Management Performance Grant**

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**Massachusetts Emergency Management Agency**  
**Emergency Backup Power for Shelters Competitive Subgrant**

**Overview and Purpose**

The Emergency Management Performance Grant (EMPG) provides funds to assist local and tribal governments with emergency management departments in preparing for all hazards and to obtain the resources required to support FEMA's National Preparedness Goal's Mission Areas and Core Capabilities. Funds may be used to support local and/or regional emergency management activities.

**Cost Sharing and Match**

The EMPG program has a dollar-for-dollar cost-share requirement which can deter or prohibit smaller agencies from applying for funding. To ensure an equitable opportunity for funding through this special competitive subgrant, MEMA will cover the cost share/match requirement so that there is no match requirement for the subrecipients.

**Funding Availability**

Funding for this NOFO comes from the FFY 2021 EMPG (Federal Award # EMB-2021-EP-00002) and FFY 2021 EMPG-ARPA (Federal Award # EMB-2021-EP-00005) awards to MEMA; total EMPG Federal Award amount \$7,071,260 and total EMPG-ARPA Federal Award amount \$1,991,905; Federal Period of Performance for both grants; October 1, 2020, through September 30, 2023; CFDA # 97.042.

MEMA has allocated a total of \$360,000 to be awarded on a competitive basis to fulfil the following pre-identified gap: ***Sustain local and regional emergency shelter operations in the event of a power outage.***

Towns, Cities, and Tribes are encouraged to apply for funding thru this complete process to purchase and install emergency backup power for regional or single community/tribal emergency shelters to ensure emergency shelter operations can be sustained during a power outage.

Funding is capped at \$50,000 per project. Funding can be used for the purchase of generator, wiring, transfer switch, or any combination including re-wiring for an existing generator for the sole purpose of emergency shelter operations. Subrecipients will be responsible for all cost overruns above and beyond award amounts ongoing equipment maintenance following the completion of the projects.

This is a reimbursement subgrant. Communities selected for funding will be required to pay for all purchases and services then submit for reimbursement when completed.

Communities will be responsible for ensuring compliance with [2 CFR 200.318 General procurement standards](#), securing required permits, and complying with federal, state and local construction-related codes and regulations.

**Definitions**

For reference purposes only, MEMA's definition of a local and regional shelter is provided below.

- **Local Emergency Shelter:** is a facility that provides overnight, temporary shelter and services including full dietary services, dormitory, and other basic services and supports for a single community in the event of an emergency or disaster.

- **Regional Emergency Shelter:** also known as a multi-community shelter, is a facility that provides overnight, temporary shelter and services including full dietary services, dormitory, and other basic supports and services for multiple communities in the event of an emergency or disaster. A regional emergency shelter is formed when two or more communities come together and provide shelter services for multiple communities with signed memorandum of understanding (MOU)/memorandum of agreement (MOA) to form shelters that support multiple local communities and share costs/resources.

### **Eligibility**

To be considered for funding, the Towns, Cities, or Tribes must meet the following criteria:

- The facility, both interior and exterior, must be accessible to people with disabilities meaning that the facility complies with the most current ADA Architectural Guidelines. Planned temporary modifications are acceptable for compliance purposes.
- Back-up generator power will provide electric power to support emergency shelter operations, including but not limited to heat, hot water, and charging stations for those seeking shelter.
- If awarded, communities that do not have an emergency shelter plan in place will be required to develop a plan as a condition of their award.
- If facility is privately owned, *not owned by the community or other government agency*, there must be a current signed memorandum of understanding (MOU)/memorandum of agreement (MOA).

Community/tribal-owned shelter facilities will be allowed to install a generator on site. If the shelter facility is privately-owned (non-government) only a portable generator will be allowed for purchase for that facility and the installation of a transfer switch. Subrecipients will be the owner of all generators purchased through this subgrant and responsible for maintenance of the equipment. Community must agree to keep equipment in good working condition. Equipment costing \$5,000 or more, per unit, must be inventoried and tagged with the following statement: *"Purchased with funds provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency FFY 2021, Emergency Management Performance Grant"*.

### **Application Briefings**

MEMA will conduct virtual application briefings at the following dates/times. MEMA recommends that those communities/tribes considering applying attend at least one of the briefings. If you are unable to attend any of the briefings, please contact the EM Grants office at [Em.Grants@mass.gov](mailto:Em.Grants@mass.gov) or by calling 508.820.2004 for one-on-one assistance.

Reasonable accommodations for people with disabilities are available upon request. To request an accommodation, please include a description of the accommodation you will need and your contact information. Please provide at least two weeks (14 days) advanced notice. Send an e-mail to Sara Parmenter, ADA Coordinator at [Sara.L.Parmenter@mass.gov](mailto:Sara.L.Parmenter@mass.gov) or call 508-820-2060.

Date	Time	Teams-Webinar Links	Call In	Conf ID
June 6, 2022	9:00 am	<a href="#">Click here to join the meeting</a>	857.327.9245	629158424#
June 7, 2022	10:00 am	<a href="#">Click here to join the meeting</a>	857.327.9245	987517432#
June 7, 2022	2:00 pm	<a href="#">Click here to join the meeting</a>	857.327.9245	283381084#
June 9, 2022	11:00 am	<a href="#">Click here to join the meeting</a>	857.327.9245	875251148#
June 9, 2022	3:00 pm	<a href="#">Click here to join the meeting</a>	857.327.9245	949049508#

### **Environmental, Historical Preservation (EHP) Screening Form**

Due to the nature of the projects, all communities/tribes that subrecipients will be required to complete FEMA's EHP Screening Form. For those projects that scored high enough to fund, MEMA will email a copy of



the EHP Screening Form to the subrecipient to complete and email back to the [EM.Grants@mass.gov](mailto:EM.Grants@mass.gov) along with required photos no later than August 22, 2022.

### **Emergency Shelters and Americans with Disabilities Act (ADA) Compliance**

According to the ADA Code of Federal Regulations, ADA compliance is necessary for any facility that provides public accommodation. As part of the application for this subgrant, applicants need to provide MEMA with an official letter from the town, in which the emergency shelter is located, to state that the facility is ADA complaint. For more information or questions about ADA compliance, as it pertains to your town or region's emergency shelter, please contact your local ADA Coordinator. A directory of ADA Coordinators can be found here [Municipal ADA Coordinators Listing](#).

If you need assistance with disability rights, reasonable accommodations, or issues related to equal access and opportunity please contact the Massachusetts Office on Disability (MOD), or visit their website at: <https://www.mass.gov/orgs/massachusetts-office-on-disability> In addition, the New England ADA Center, in partnership with the Institute for Human Centered Design, as developed the [ADA Checklist for Existing Facilities](#) (based on the 2010 ADA Design Standards) to determine the accessibility of a facility.

*Facilities that do not meet the basic accessible features needed to support shelter clients with disabilities and applications submitted without an official letter from the town/city, or tribe, stating the facility is ADA complaint will be deemed ineligible and not considered for funding.*

### **Scoring Criteria**

MEMA will evaluate applications using the following criteria to rate and select competing applications.

<b>Emergency Shelter Plan and Facility</b>	<b>Max Points</b>
Emergency shelter plan	<b>5</b>
Conducted emergency shelter exercise / recently opened and operated emergency shelter	<b>5</b>
Emergency shelter accommodates needs of individuals with disabilities and other access and functional needs	<b>10</b>
Emergency Shelter facility is listed as a critical facility within your CEMP	<b>10</b>
Regional emergency shelter facility that includes four or more communities	<b>10</b>
Regional emergency shelter facility that includes three communities	<b>8</b>
Emergency shelter facility capacity to shelter over 300 clients	<b>8</b>
Regional emergency shelter plan/facility that includes two communities	<b>6</b>
Emergency shelter facility capacity to shelter 150-300 clients	<b>6</b>
Emergency shelter facility that accommodates 50 or more household pets on-site	<b>10</b>
Emergency Shelter facility capacity to shelter 50-149 clients	<b>4</b>
Emergency shelter facility that accommodates less than 50 household pets on-site	<b>8</b>

<b>Communities with .75 SVI and greater</b>			<b>Max 10 points per community</b>		
Attleboro	Barnstable	Boston	Brockton	Chelsea	Chicopee
Fall River	Fitchburg	Greenfield	Haverhill	Holyoke	Lawrence
Leominster	Lowell	Lynn	Malden	Milford	New Bedford
North Adams	Peabody	Pittsfield	Quincy	Revere	Salem
Southbridge	Springfield	Taunton	Webster	Worcester	

<b>Emergency Shelters services/amenities</b>	<b>Max Points</b>
Overnight dormitory	2
Accessibility Showers	2
Accessibility toilet stall / Bathrooms	2
Heat	2
Air conditioning	2
Hot water	2
Cold water	2
Charging stations available for clients ( <i>electronic devices, medical equipment, etc.</i> )	2
Internet access for clients	2

### **Timeline**

<b>Activity</b>	<b>Date(s)</b>
Release NOFO and application	May 19, 2022
Applicant briefings	June 6-10, 2022
Application and official facility ADA compliance letters due date	July 19, 2022
Application review period	July 25-29, 2022
Email EHPs Screening Form to highest score applicants	Aug 1, 2022
Completed EHP Screening Forms due date	Aug 22, 2022
FEMA's EHP review/approval	Aug-Oct 2022
Estimated contract period	Nov 2022 – June 2023

***\*Projects cannot begin before EM Grants Unit has issued a Notice to Proceed***

### **Application Submission Process**

1. Completed applications and official ADA facility compliance letters must be emailed to [EM.Grants@mass.gov](mailto:EM.Grants@mass.gov) not later than **July 19, 2022**.
2. EM Grants Unit will provide confirmation once your application has been received.
  - *Late applications and/or applications submitted without an official ADA facility compliance letter will be deemed ineligible and not considered for funding.*
3. Eligible applications will be reviewed and scored by a review panel
4. Those applications with the highest score will be emailed FEMA's EHP Screening Form (required for all projects)
5. EHP Screening forms must be completed and emailed back to [EM.Grants@mass.gov](mailto:EM.Grants@mass.gov) not later than **August 1, 2022**.
6. MEMA will submit completed EHPs to FEMA for review and approval.
7. MEMA will begin the contracting process once EHPs have been submitted to FEMA
8. MEMA will finalize contracts and issue "Notice to Proceed" once FEMA's EHP approval letters have been received.
9. Anticipated contract period of performance is November 2022 thru June 2023.

For further assistance with this subgrant please contact the EM Grants Unit at [EM.grants@mass.gov](mailto:EM.grants@mass.gov) or call 508.820.2004



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 10/11/2022  
First Reading: 10/11/2022  
Second Reading: 10/25/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/25/2022  
Date Effective: 11/25/2022

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### Order O-FY23-024: Transfer Order - Prior Fiscal Year Bill

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate a Prior Fiscal Year Bill of \$582.06 in expense account # 01615013-523406 in the Town Clerk's FY23 Budget line of available funds.

**Explanation:**

*Prior Fiscal Year Bill from FY2022 for Invoice 119695 12/21/21 to Country Press, Inc for Town Report 2020 Costs of \$582.06.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>10/25/22: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>FinCom</li></ul>	<ul style="list-style-type: none"><li>10/19/22: Voted 6-0 to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 25, 2022, to approve the aforementioned Order 9-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 10/11/2022  
First Reading: 10/11/2022  
Second Reading: 10/25/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 10/25/2022  
Date Effective: 11/25/2022

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### Order O-FY23-025: Transfer Order - Contractual Buyouts

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$414,108.00 from Employer's Liability Trust Fund to accounts as outlined:

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
EMPLOYEE LIABILITY	80045-596100	TRANSFER TO GF	<u>\$414,108.00</u>
TRUST FUND			
Total:			\$414,108.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
Salaries Police Dept	02105001-519005	Contractual Payout	\$15,242.00
Salaries -Library Sick/Vacation	06105001-519005	Contractual Payout	\$9,522.00
Salaries - Police Sick/Vacation	02105001-519005	Contractual Payout	\$298,875.00
Salaries - Fire Sick/Vacation	02205001-519005	Contractual Payout	<u>\$90,469.00</u>
Total			\$414,108.00

Explanation:

*Contractual Buyouts for Retirements Fiscal Year 2023*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

<ul style="list-style-type: none"><li>• Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>• 10/25/22: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>• FinCom</li></ul>	<ul style="list-style-type: none"><li>• 10/19/22: Voted 6-0 to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 25, 2022, to approve the aforementioned Order, by a Roll-call vote 9-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 10/25/2022  
First Reading: 10/25/2022  
Second Reading: 11/15/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 11/15/2022  
Date Effective: 12/15/2022

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### Order O-FY23-026 Transfer Order - Town House Roof Project

ORDERED, that the Town Council assembled vote to

In accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$82,500.00 from CPA Historic Preservation Reserve (Account#2100-324200) for the Town House Roof Project.

#### Explanation:

*Attached see CPC recommendations of funding of \$82,500.00 from the CPA Historic Preservation Reserves (current balance of \$382,902.56) for the Town House Roof Project. The recommendation comes after the Massachusetts Historic Commission notified the Town Manager that additional state grant funds would be available to the Town if the Town matched the additional funds. That increase was \$20,000, requiring a \$20,000 match. However, the most recent project cost estimate shows a shortfall of \$82,500. This order funds the projected shortfall in total appropriation and grant funding. The Community Preservation Funds will offset the cost of the hidden gutter system (\$20,000), roof insulation (\$46,800), and the rear pediment work (\$15,700). As is always the case, any funds not spent will return to the source of the funding.*

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>FinCom</li></ul>	<ul style="list-style-type: none"><li>11/9/22: Voted 6-0 to recommend.</li></ul>
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>11/15/22: Voted 2-0 to recommend</li></ul>

Attachments: 1. Recommendation Letter - Town House Roofing Project

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 15, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk





# wn f Bridg water, MA

ommunity Pre ervation Committee

entml Square, Bridgewater, MA 02324

eot ember 29. 2022

Mr. Mich l Dutt on. Town M n g r  
Town of Brld w t r  
66 C ntr l au  
Brld w t r, MA 0232

R : Town Hous Roofin Proj ct

De r M r. Dutton:

In response to your application for the Town House Roofing Project (dated September 15, 2022) an d your letter to amend the amount requested (dated September 28, 2022), the following motion was made and seconded by Carlton Hunt and Harry Bailey at the CPC's September 28th meeting. The motion passed with 6 yea and 1 abstention.

To recommend \$82,500 for the Town House roof project taken from Acct. 324200 (Historic Preservation Reserve) of which \$20,000 is to match MHC additional grant for restoration of the historic hidden gutter, \$46,800 for roof insulation, and \$15,700 for the rear pedimen t restoration. Any portion of the project found not to be eligible for CPC funds shall be funded through state or federal grant monies or through town council appropriation.

There was discussion concerning the eligibility of the insulation for CPA monies. Rather than hold up the vote since you've stated your intent is to bring this before the Town Council on October 11 th. the last sentence of the motion was Included In the event that the insulation is not eligible for funding.

Please see that this information is placed on the Town Council agenda and that the application and letter to amend are forwarded to the Council members as backup to the order.

I would appreciate If vou would let me know when the Council acts on the order so we can oreoare the award lett er.

Sincerely,

Gina Guasco ni, Chai r

Community Preservation Committee



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 10/25/2022  
First Reading: 10/25/2022  
Second Reading: 11/15/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 11/15/2022  
Date Effective: 12/15/2022

---

### Order O-FY23-028 Acceptance of Gift - BSU \$55,000

**ORDERED**, that the Town Council assembled vote to

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received a gift from Bridgewater State University for \$55,000. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$55,000 from BSU and to expend the gift in accordance with stated purpose thereof.

**Explanation:**

*See attached letter from BSU President Clark*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>FinCom</li></ul>	<ul style="list-style-type: none"><li>11/9/22: Voted 6-0 to recommend.</li></ul>
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>11/15/22: Voted 2-0 to recommend</li></ul>

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

•	•
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Attachments:                    1.      FY2023 BSU Gift \$55000 Letter

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 15, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk



October 18, 2022

Mr. Michael Dutton, Town Manager  
Town of Bridgewater  
Memorial Building  
25 South Street  
Bridgewater, MA 02324

Re: Restricted Gift to the Town of Bridgewater

Dear Mr. Dutton:

On behalf of Bridgewater State University, I am pleased to provide the Town of Bridgewater with a restricted one time gift of funds in the amount of \$55,000. It is Bridgewater State University's intent to restrict our gift so that equal amounts be distributed to the Town of Bridgewater Fire Department, Town of Bridgewater Police Department and to the Town of Bridgewater Highway Department. The funds from Bridgewater State University are provided in Fiscal Year 2023, but may be used at any time within the next twelve months by the Town of Bridgewater for the restricted purpose noted above.

It is important for BSU and the Town of Bridgewater to continue finding ways to share resources for our mutual benefit and especially for the benefit of our students.

Sincerely,

A handwritten signature in black ink, appearing to read 'F. W. Clark Jr.', written over a horizontal line.

Frederick W. Clark Jr., Esq.  
President



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 10/25/2022  
First Reading: 10/25/2022  
Second Reading: 11/15/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 11/15/2022  
Date Effective: 12/15/2022

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### Order O-FY23-030 Transfer Order - Sewer Enterprise Fund

ORDERED, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts assembled vote to transfer from Sewer Enterprise Retained Earnings a sum of \$413,264 to be used to fund the FY2023 total costs of operations of the Sewer Department.

**Explanation:**

*This transfer from Retained Earning will be necessary to fund the FY2023 Sewer Enterprise Operations based on the current Sewer Revenue Estimates.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>FinCom</li></ul>	<ul style="list-style-type: none"><li>11/9/22: Voted 6-0 to recommend.</li></ul>
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>11/15/22: Voted 2-0 to recommend</li></ul>

Attachments: 1. Attachment Order O-FY23-030 Sewer Enterprise Fund

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 15, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



## Bridgewater Town Council

In Town Council, Tuesday, April 5, 2022

Council Order : FY23-003

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Introduced By: Town Manager  
Date Introduced: April 5, 2022  
First Reading: April 5, 2022  
Second Reading: May 10, 2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: May 10, 2022  
Date Effective: July 1, 2022

---

### Order FY23-003

#### **BUDGET ORDER - FY23 SEWER ENTERPRISE FUND BUDGET**

**ORDERED**, that the Town Council assembled vote to appropriate **\$2,563,809** from the Sewer Enterprise receipts to defray Sewer direct costs, and that **\$175,035** as appropriated under Order O-FY23-001 be used for Sewer indirect costs, all to fund the total costs of operations of the Sewer Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 1,269,442
OPERATING EXPENSES/CAPITAL OUTLAY	\$ 790,892
DEBT SERVICES	\$ 498,475
TRANSFER TO TRUST FUNDS OPEB	\$ 5,000
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 2,563,809</b>
TRANSFER TO GF	\$ 22,460
INDIRECT COSTS - GENERAL FUND	\$ 152,575
<b>TOTAL COST- SEWER EF</b>	<b>\$ 2,738,844</b>

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend.
• FinCom	• 5/4/22: Voted 5-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

#### **A TRUE COPY ATTEST:**

Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 11/15/2022  
First Reading: 11/15/2022  
Second Reading: 12/6/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 12/6/2022  
Date Effective: 1/6/2023

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### Order O-FY23-031 Prior Fiscal Year Bill

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate from Other One Time Stabilization Fund for a Prior Fiscal Year bill of \$9,083.

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
OTHER ONE TIME STABILIZATION	80135-596100	TRANSFER TO GF	\$ <u>9,083.00</u>
Total:			\$ 9,083.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
GF UNEMPLOYMENT	09135170-517005	UNEMPLOYMENT	\$ <u>9,083.00</u>
Total			\$ 9,083.00

Explanation:

*Prior Fiscal Year Bill from FY2022 for Unforeseen Unemployment chargeback of a disputed claim for a former employee. All attempts for appeal of this claim has been exhausted.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>11/22/22: Voted 2-0 to recommend.</li></ul>

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

• FinCom	• 11/30/22: Voted 5-0 to recommend.
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Attachments:               None

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk





## Bridgewater Town Council

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Introduced By: Councilor Moore and Councilor Wood  
Date Introduced: 11/15/2022  
First Reading: 11/15/2022  
Second Reading: 12/6/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 12/6/2022  
Date Effective: 1/6/2023

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### Order O-FY23-032: Veteran Tax Benefits

**Whereas**, M.G.L. c. 59 §5 clauses 22 through 22F provide various abatements of real estate taxes for veterans, disabled veterans, and spouses of veterans killed in action.

**Whereas**, residents who would otherwise receive real estate tax abatement available under M.G.L. c. 59 § 5 are disqualified if the resident becomes disabled to the extent they become subject to a conservatorship, guardianship, or other fiduciary; or the property is placed in certain types of trust. See Mass. DOR Local Finance Opinion LFO-2022-2. See also Kirby v. Board of Assessors of Medford, 350 Mass. 386 (1966).

**Whereas**, M.G.L. c 59, § 5 Clause 22G is a local option statute that permits real estate that is the domicile of applicants for exemption under Clauses 22, 22A, 22B, 22C, 22D, 22E and 22F to be eligible for such exemptions if the property is owned by a trustee, conservator or other fiduciary for the applicant's benefit. The veteran can receive an exemption if they meet all other eligibility requirements but does not need to possess a legal interest in the property.

**Therefore**, it is Ordered by the Town Council that the Town of Bridgewater hereby accepts and adopts the local option of M.G.L. c. 59 § 5 Clause 22G.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Budget & Finance	11/22/22: Voted 2-0 to recommend
FinCom	11/30/22: Voted 5-0 to recommend

Attachments: None

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 11/22/2022  
First Reading: 11/22/2022  
Second Reading: 12/6/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 12/6/2022  
Date Effective: 1/6/2023

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### Order O-FY23-033: Acceptance of Elderly Services Grant

**ORDERED**, that the Town Council assembled vote to

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received a grant from MassDevelopment Agency for \$243,480. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the Taxi & Livery Partnership Program Grant Funding Agreement-, to expend the grant in accordance with stated purpose thereof.

#### **Explanation**

*Please see the attached Award Letter to the COA Director, Emily Williams.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
Budget & Finance	12/6/22: Voted 3-0 to recommend
FinCom	11/30/22: Voted 5-0 to recommend.

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Attachments: 1. Order O-F23-033 Award Letter

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

---

Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



99 High Street  
Boston, MA 02110

Main: 617-330-2000  
Fax: 617-330-2001

massdevelopment.com

October 28, 2022

Miss Emily Williams  
Bridgewater Council on Aging  
10 Wally Krueger Way  
Bridgewater, MA 02324

Dear Miss Williams:

Thank you for applying to the Taxi & Livery Partnership Program (the "Program") administered by MassDevelopment. I am pleased to inform you that your application has been approved for up to \$243,480 from the Program subject to MassDevelopment's receipt of a signed Grant Agreement, including the completed exhibits described below and found in the enclosures.

Attached to this email is an electronic copy of the Grant Agreement (the "Agreement") that will govern disbursement of the funds. Please sign the Agreement (electronic signatures are acceptable), provide wire instructions on **Exhibit B** of the Agreement (attached), and email a copy of the signed Agreement with **Exhibit B** and confirming your purpose/description for the grant funds set forth in **Exhibit A**, to Corlis Melchoir at [cmelchoir@massdevelopment.com](mailto:cmelchoir@massdevelopment.com). MassDevelopment will return one fully executed Agreement to you via email.

Charles D. Baker  
*Governor*

Karyn E. Polito  
*Lieutenant Governor*

Mike Kennealy  
*Chairman*

Dan Rivera  
*President and CEO*

Funding will be disbursed to the Grantee only upon full execution of the Agreement and MassDevelopment's review and approval of all items **including Exhibits A and B**. **MassDevelopment shall use its best efforts to pay Grantee within thirty (30) days of full execution of the Agreement.** MassDevelopment shall either wire payment pursuant to the wire instructions provided in **Exhibit B** of the Agreement, or in the absence of wire transfer instructions, shall mail a check to the address listed for Grantee.

Grant agreements require grantees to report to MassDevelopment the results achieved versus the anticipated results outlined in the application within 12 months of the disbursement of the grant amount.

Congratulations on your award. Please feel free to contact Ms. Melchoir at the email address above with any questions about this award.

Sincerely,

*Sean C. Calnan*

Sean C. Calnan  
Senior Vice President, Community Investment

Enclosures



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 11/22/2022  
First Reading: 11/22/2022  
Second Reading: 12/6/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 12/6/2022  
Date Effective: 1/6/2023

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### Order O-FY23-034: Transfer Order - Employee PY Retro Longevity

ORDERED, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate from Other One Time Stabilization Fund for a PY Retro Pay Longevity of \$8,481

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
OTHER ONE TIME STABILIZATION	80135-596100	TRANSFER TO GF	\$ 8,481.00
Total:			\$ 8,481.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
SALARIES & WAGES	01355001-510001	PRIOR YEAR RETRO	\$ 6,273.00
SALARIES & WAGES	01355001-510000	FULL TIME WAGES	\$ 2,208.00
Total			\$ 8,481.00

### Explanation

*Prior Fiscal Year Retro of \$6,273 and CY Budget FY23 of \$2,208 for Longevity Pay in accordance to Town Policy, Employee Manual Section 318, Longevity Awards to employee.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Budget & Finance	12/6/22: Meeting prior to the Town Council meeting

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

FinCom	11/30/22: Voted 4-1 to recommend.
--------	-----------------------------------

Attachments:               None

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 11/22/2022  
First Reading: 11/22/2022  
Second Reading: 12/6/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 12/6/2022  
Date Effective: 1/6/2023

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### **Order O-FY23-035: Bridgewater Public Library Staff Assn (BPLSA) Bargaining Contract Ratification**

**ORDERED**, that the Town Council assembled vote to

**ORDERED**, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated agreement covering July 1, 2021 through June 30, 2024 with the Bridgewater Public Library Staff Association.

#### **Explanation**

*The Town Manager negotiated an agreement with the Bridgewater Public Library Staff Association. An affirmative vote of the Council will approve the contract as presented. A concurrent transfer request will fund the appropriation thereof.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
Budget & Finance	12/6/22: Voted 3-0 to recommend
FinCom	11/30/22: Voted 4-0-1 to recommend

Attachments: 1. MOU with BPLSA - Contract period 07.01.21 to 06.30.2024  
2. Signed MOA

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

---

Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

# MEMORANDUM OF AGREEMENT

between

**Town of Bridgewater**

and

**Bridgewater Public Library Staff Association, MLSA, AFT-MA**

This Memorandum of Agreement is entered into by and between the Town of Bridgewater (hereinafter the Town) and the Bridgewater Public Library Staff Association (hereinafter the Association).

WHEREAS, the Town and the Association are parties to a Collective Bargaining Agreement for the period July 1, 2018 through June 30, 2021; and

WHEREAS, the Town and the Association have, pursuant to Massachusetts General Laws Chapter 150E, negotiated the terms for a successor agreement to be effective July 1, 2018.

NOW, THEREFORE, the Negotiating Subcommittee of the Town, acting subject to the ratification of this Memorandum of Agreement by the full governing body of the Town, and the Negotiating Subcommittee of the Association, acting subject to the ratification of this Agreement by the membership of the Association, agree as follows:

1. The terms and conditions of employment set forth in the collective bargaining agreement for the period July 1, 2018 through June 30, 2021 shall remain in full force and effect for the period July 1, 2021 through June 30, 2024, except as modified below.
2. All references to dates in the successor Collective Bargaining Agreement shall be changed to reflect the terms of the successor Agreement unless otherwise provided for in this document.
3. **ARTICLE 3 - Discrimination and Coercion**

*Amend to read as follows:*

3.0 There shall be no discrimination by the representatives of the Town against any employee covered by the terms of this Agreement because of race, color, religious creed, national origin, ancestry, sex, gender identity, age, criminal record (inquiries only), handicap (disability), mental illness, retaliation, sexual harassment, sexual orientation, active military personnel, and genetics and that such employee shall receive the full protection of the Agreement.

4. **ARTICLE 4 - Grievance Procedure**

*Amend to read as follows:*

4.4. Step 3 If the grievant is not satisfied with the disposition of his/her grievance at Step 2, or if no decision has been rendered, he/she may file the grievance in writing with the Town's Human Resources Officer within ten (10) working days after the decision of the Library Director is due.

Within seven (7) working days after the written grievance has been so filed, the Town's Human Resources Officer will meet with the grievant for the purpose of resolving the grievance. A decision will be rendered by a by the Human Resource Officer within five (5) working days after he/she met with the grievant.

## **5. ARTICLE 9 - Holidays**

*Amend to read as follows:*

9.0 All full-time and permanent part-time employees, as defined in Article 7.0, working twenty (20) or more hours covered by this Contract who are regularly employed, shall receive regular compensation for the number of hours scheduled to work for the following holidays:

New Year's Day	Labor Day
Martin Luther King Jr Day	Columbus Day/Indigenous Peoples Day
President's Day	Veteran's Day
Patriot' s Day	Thanksgiving's Day
Memorial Day	Christmas Day
Independence Day	Juneteenth

## **6. ARTICLE 9 - Holidays**

*Amend to read as follows:*

9.3 In the event the Town declares a special holiday, discretionary day, or " Skeleton day" for Library employees covered by this contract shall be required to work if the Library Director so determines, but the employees thus required to work shall receive their regular pay for that day, and, in addition, either compensatory time off in the amount of the number of hours worked, or additional pay at straight time for the number of hours worked.

## **7. ARTICLE 10 - Vacations**

*Amend to read as follows:*

10.0 Every Full-time and permanent part-time employee, as defined in Article 7 .0, who has been employed for twelve months, except hereinafter provided, shall be granted a vacation of three (3) weeks in a calendar year. In scheduling vacations, preference should be given to employees on the basis of years of employment in the department whenever possible. Such vacations shall be granted by the Library Director at such times as is in his/her opinion will cause the least interference with the performance of the regular work of the library. Vacation shall be

used in the year it is credited and shall not accrue from year to year except vacation may be carried over to the next calendar year with the approval of the Town.

## **8. ARTICLE 12 - Maternity/Paternity Leave**

*Amend to read as follows:*

**12.0 Parental leave.** Pursuant to M.G.L. Chapter 149, Section 105D, an employee who has successfully completed three (3) months of employment shall be entitled to eight (8) weeks of parental leave for the purpose of birth of a child or for the placement of a child under the age of eighteen (18), or under the age of twenty-three (23) if the child is mentally or physically disabled, for adoption with the employee who is adopting or intending to adopt the child; provided, however, that any two (2) employees of the same employer shall only be entitled to eight (8) weeks of parental leave in aggregate for the birth or adoption of the same child.

**12.1** The employee shall give at least two (2) weeks' notice to the Library Director of his/her/their anticipated date of departure and intention to return. The employee shall be restored to his/her/their previous, or a similar, position with the same status, pay, length of service credit and seniority, wherever applicable, as of the date of the leave. An employee on parental leave for the adoption of a child shall be entitled to the same benefits offered by the employer to an employee on parental leave for the birth of a child. Parental leave may be extended beyond eight (8) weeks if the teacher elects to use his /her/their accrued sick time, subject to the Library Director's approval.

**12.2 Family Medical Leave Act (FMLA).** Notwithstanding anything in this Agreement to the contrary, any unit member may exercise his or her rights to take Family and Medical Leave or Military Family Leave pursuant to the Family and Medical Leave Act of 1993 (FMLA) if he or she has worked 1250 hours in the last twelve (12) months, in accordance with the FMLA. The FMLA entitles eligible employees to take unpaid, job-protected leave for specified family and medical reasons.

**12.3** Eligible employees may take up to 12 workweeks of leave in a year for one or more of the following reasons:

- the birth of a son or daughter or placement of a son or daughter with the employee for adoption or foster care;
- to care for a spouse, son, daughter, or parent who has a serious health condition;
- for a serious health condition that makes the employee unable to perform the essential functions of his or her job;
- for any qualifying exigency arising out of the fact that a spouse, son, daughter, or parent is a military member on covered active duty or call to covered active duty status.

12.4 An eligible employee may also take up to 26 workweeks of leave during a single 12 month period to care for a covered service member with a serious injury or illness, when the employee is the spouse, son, daughter, parent, or next of kin of the service member.

12.5 **Small Necessities Leave Act (SNLA).** Pursuant to M.G.L. Chapter 149 Section 52 D, employees are entitled to twenty four (24) hours of unpaid leave during any twelve (12) month period, in addition to any leave available under the FMLA to:

- participate in school activities directly related to the educational advancement of a son or daughter of the employee, such as parent-teacher conferences or interviewing for a new school;
- accompany the son or daughter (qualified dependent) of the employee to routine medical or dental appointments, such as check-ups or vaccinations; and
- accompany an elderly relative of the employee to routine medical or dental appointments or appointments for other professional services related to the elder's care, such as interviewing at nursing or group homes.

Employees may elect to substitute any accrued vacation, personal, medical, or sick leave for any of the above 3 items. Employees must provide a written request for leave at least seven (7) days in advance or if the need for leave is not foreseeable, as soon as practicable.

## **9. ARTICLE 19 - Educational Leave and Tuition**

*Amend to read as follows:*

19.0 The Town offers a tuition waiver for classes taken at Bridgewater State University to all eligible employees upon completion of the probationary period. To maintain eligibility employees must remain on the active payroll and be performing their job satisfactorily through completion of each course. Regular full-time and regular part-time employees are eligible for the tuition waiver.

Individual courses or courses that are part of a degree, licensing, or certification program must be related to the employee's current job duties or a foreseeable future position in the Town in order to be eligible for waiver. The Town has the sole discretion to determine whether a course relates to an employee's current job duties or a foreseeable future position.

Tuition waivers for an employee are limited to four (4) credit hours per semester, and must be approved by the applicable department head, Town Manager and Bridgewater State University prior to enrollment in the class.

While education is expected to enhance employees' performance and professional abilities, the Town does not guarantee that participation in formal education will entitle the employee to an automatic advancement, a different job assignment, or pay increases.

## **10. ARTICLE 20 - Working Area Conditions**

*Amend to read as follows:*

20.3 When the temperature in a work area reaches 80°F or drops to less than 62° F for a period of at least two (2) hours, affected employees shall be relocated to another area in the library where said conditions don't exist. If there are no such areas employees will be allowed to leave without loss of pay or leave time and will continue their assigned work remotely.

## **11. ARTICLE 21-Leaves of Absence**

*Amend to read as follows:*

21.0 Employees may be granted a leave of absence without pay as approved by and at the sole discretion of the Town Manager. The Library Director and Human Resources Director must submit their recommendations to the Town Manager relative to an employee's request.

## **12. ARTICLE 23 - Longevity**

*Amend to read as follows:*

23.1 As a reward for cumulative years of service in the employ of the Town, a full-time employee shall receive a permanent longevity payment according to the following guidelines:

After 15 years of continuous service	\$600.00
After 20 years of continuous service	\$1,000.00
After 25 years of continuous service	\$1,300.00
After 30 years of continuous service	\$1,600.00
After 35 years of continuous service	\$1,900.00

A longevity payment shall be made to all part-time employees regularly working 20 or more hours according to the following guidelines:

After 15 years of continuous service	\$100.00
After 20 years of continuous service	\$200.00
After 25 years of continuous service	\$300.00
After 30 years of continuous service	\$400.00
After 35 years of continuous service	\$500.00

23.2 In no case shall a full-time employee receive total increment beyond \$1,900.00 for such longevity service.

## **13. ARTICLE 24- Wages**

*Amend to read as follows:*

24.0 Wages shall be increased as follows and shall be established as set forth in Appendix (salary scale prepared by the Finance Department, and attached hereto ).

Effective July 1, 2021:

1-Jul-21	Assistant Director Grade 12	Office Manager Grade 10	SR Librarian Grade 11	Librarian Grade 10	Asst Librarian Grade 9	Library Asst Grade 7	Page Grade 3
Step 1	36.67	29.22	32.73	29.22	26.56	21.18	
Step 2	37.58	29.95	33.55	29.95	27.23	21.71	
Step 3	38.52	30.70	34.39	30.70	27.91	22.25	
Step 4	39.48	31.47	35.25	31.47	28.61	22.81	
Step 5	40.47	32.25	36.13	32.25	29.32	23.38	
Step 6	41.48	33.06	37.03	33.06	30.05	23.96	
Step 7	42.52	33.89	37.96	33.89	30.81	24.56	
Step 8	43.58	34.73	38.91	34.73	31.58	25.18	
Step 9	44.67	35.60	39.88	35.60	32.37	25.81	
Step 10	45.79	36.49	40.88	36.49	33.17	26.45	
Step 11	46.93	37.40	41.90	37.40	34.00	27.11	
Step 12	48.10	38.34	42.95	38.34	34.85	27.79	

Bailey:	Grade 10 Step 6	\$33.06
Calouro:	Grade 9 Step 3	\$27.91
Edlund:	Grade 7 Step 4	\$22.81
Gerald:	Grade 12 Step 3	\$38.52
McCoy:	Grade 7 Step 8	\$25.18
Plouffe:	Grade 9 Step 6	\$30.05
Sekerke:	Grade 10 Step 5	\$32.25
Stefani:	Grade 10 Step 7	\$33.89

- \$500.00 one-time payment to each employee

Effective July 1, 2022:

1-Jul-22	Assistant Director Grade 12	Office Manager Grade 10	SR Librarian Grade 11	Librarian Grade 10	Asst Librarian Grade 9	Library Asst Grade 7	Page Grade 3
Step 1	37.04	29.51	33.06	29.51	26.83	21.39	
Step 2	37.96	30.25	33.88	30.25	27.50	21.93	
Step 3	38.91	31.01	34.73	31.01	28.19	22.47	
Step 4	39.87	31.78	35.60	31.78	28.89	23.04	
Step 5	40.87	32.57	36.49	32.57	29.61	23.61	
Step 6	41.89	33.39	37.40	33.39	30.35	24.20	
Step 7	42.95	34.23	38.34	34.23	31.11	24.81	
Step 8	44.02	35.08	39.30	35.08	31.89	25.43	
Step 9	45.12	35.96	40.28	35.96	32.69	26.07	
Step 10	46.25	36.85	41.29	36.85	33.51	26.71	
Step 11	47.40	37.77	42.32	37.77	34.34	27.38	
Step 12	48.58	38.72	43.38	38.72	35.20	28.07	

Bailey:	Grade 10 Step 7	\$34.23
Calouro:	Grade 9 Step 4	\$28.89
Edlund:	Grade 9 Step 1	\$26.83
Gerald:	Grade 12 Step 4	\$39.87
McCoy:	Grade 7 Step 9	\$26.07
Plouffe:	Grade 9 Step 7	\$31.11
Sekerke:	Grade 10 Step 6	\$33.39
Stefani:	Grade 10 Step 8	\$35.08



Effective July 1, 2023:

1-Jul-23	Assistant Director Grade 12	Office Manager Grade 10	SR Librarian Grade 11	Librarian Grade 10	Asst Librarian Grade 9	Library Asst Grade 7	Page Grade 3
Step 1	37.41	29.81	33.39	29.81	27.10	21.61	
Step 2	38.34	30.55	34.22	30.55	27.78	22.15	
Step 3	39.29	31.32	35.08	31.32	28.47	22.70	
Step 4	40.27	32.10	35.96	32.10	29.18	23.27	
Step 5	41.28	32.90	36.85	32.90	29.91	23.85	
Step 6	42.31	33.72	37.78	33.72	30.66	24.44	
Step 7	43.37	34.57	38.72	34.57	31.42	25.05	
Step 8	44.46	35.43	39.69	35.43	32.21	25.69	
Step 9	45.57	36.32	40.68	36.32	33.02	26.33	
Step 10	46.71	37.22	41.70	37.22	33.84	26.98	
Step 11	47.87	38.15	42.74	38.15	34.69	27.65	
Step 12	49.07	39.11	43.81	39.11	35.55	28.35	

Bailey:	Grade 10 Step 8	\$35.43
Calouro:	Grade 9 Step 5	\$29.91
Edlund:	Grade 9 Step 2	\$27.78
Gerald:	Grade 12 Step 5	\$41.28
McCoy:	Grade 7 Step 10	\$26.98
Plouffe:	Grade 9 Step 7	\$32.21
Sekerke:	Grade 10 Step 7	\$34.57
Stefani:	Grade 10 Step 9	\$36.32

#### 14. ARTICLE 28 - Layoffs

*Amend to read as follows:*

For a period of two (2) years following lay-off, former employees shall be rehired to any positions to be filled by the public library for which they are deemed to be qualified. A former employee so notified that an opening exists shall have seven (7) working days from receipt of certified notice to notify the Town of Bridgewater of his/her acceptance and said former employee must return to work within four (4) calendar weeks of his/her acceptance.

**15. ARTICLE 29 - Volunteer Program**

*Amend to read as follows:*

29.0 The volunteer program will continue in accordance with past practice. No volunteer shall be allowed to perform bargaining unit work nor replace former funded position. A joint labor management committee will approve future job descriptions for volunteers.

**16. Create a new ARTICLE 30 - Health & Safety**

*To read as follows:*

30.0 A Health & Safety Committee comprised of two (2) individuals representing the Association and two (2) individuals representing the Town/Library will be established to discuss health and safety issues in the workplace. The committee shall make recommendations to the respective parties to resolve the issue. Perceived unsafe conditions shall be reported to the Committee.

**17. ARTICLE 31 - Duration**


*Amend to read as follows:*

Duration of the Agreement shall be effective as of July 1, 2021, and shall continue until June 30, 2024, and shall be automatically renewed from year to year thereafter, unless either party services upon the other written notice of the desire to modify or terminate this Agreement. If such notice is served, negotiations shall commence between the parties in February of 2024.

**SIGNED THIS \_ \_ \_ DAY OF OCTOBER 2022**

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For the Bridgewater Public Library  
Staff Association

  
\_\_\_\_\_ L1/

For the Town of Bridgewater

## 15. ARTICLE 29 - Volunteer Program

*As read as follows:*

29.0 The Volunteer program will continue in accordance with past practice. No volunteer shall be allowed to perform bargaining unit work nor replace former funded position. A joint labor management committee will approve future job descriptions for volunteers.

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*To read as follows:*

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## 17. ARTICLE 31 - Duration

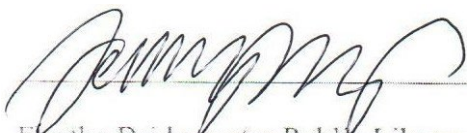
*As read as follows:*

Duration of the Agreement shall be effective as of July 1, 2021, and shall continue until June 30, 2024 and shall be automatically renewed from year to year thereafter, unless either party gives written notice of the desire to modify or terminate this Agreement. If such notice is served, negotiations shall commence between the parties in February of 2024.

SIGNED THIS \_\_\_ DAY OF OCTOBER 2022



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For the Bridgewater Public Library  
Staff Association

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For the Town of Bridgewater



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 11/22/2022  
First Reading: 11/22/2022  
Second Reading: 12/6/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 12/6/2022  
Date Effective: 1/6/2023

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### Order O-FY23-036: Transfer Order - Contractual Settlement BPLSA

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule Use of Funds:

<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
80135-596100	TRANSFER TO GF	\$ 23,114.00
		\$ 23,114.00
<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
06105001-510001	PRIOR YEAR RETRO	\$ 17,614.00
06105001-510000	FULL TIME SALARIES	\$ 5,500.00
		\$ 23,114.00

**Explanation:**

*Settlement of Bridgewater Public Library Staff Association Contract*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
Budget & Finance	12/6/22: Voted 3-0 to recommend

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

FinCom	11/30/22: Voted 4-0-1 to recommend
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Attachments:               None

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 11/22/2022  
First Reading: 11/22/2022  
Second Reading: 12/6/2022  
Amendments Adopted:  
Third Reading:  
Date Adopted: 12/6/2022  
Date Effective: 1/6/2023

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### Order O-FY23-037: Transfer Order - Water Enterprise Fund

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts assembled vote to transfer from Water Enterprise Retained Earnings a sum of \$135,000 to be used for Water Hydraulic & Feasibility Study

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
WATER FUND	6200-359000	RETAINED EARNINGS	\$ <u>135,000.00</u>
UNDESIGNATED			
Total:			\$ 135,000.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
WATER CAPITAL FUND	62105-XXXXX	WATER HYDRAULIC FEASIBILITY STUDY	\$ <u>135,000.00</u>
Total			\$ 135,000.00

### **Explanation:**

*To fund the first step in a comprehensive study of the town's water distribution system, water quality, and expected tie-in of additional well sites.*

### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
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VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Budget & Finance	12/6/22: Voted 3-0 to recommend
FinCom	11/30/22: Voted 5-0 to recommend

Attachments:               None

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2022, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 12/6/2022  
First Reading: 12/6/2022  
Second Reading: 1/10/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 1/10/2023  
Date Effective: 2/10/2023

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### **Order O-FY23-038: Appropriation for Eminent Domain Order of Taking for Summer Street Property**

**Ordered**, that by the Town Council for the Town of Bridgewater as follows:

To fund the eminent domain taking of the Parcel known as 46 Summer Street (Map 34, Lot 218), the Bridgewater Town Council appropriates \$313,900 from Community Preservation Funds – Open Space Reserve Account 324100.

*Explanation: This order adds to existing appropriation to fund the eminent domain taking of 46 Summer Street, Bridgewater (the old Mobil Station) for Municipal Purposes, namely, to create parkland and open space for the benefit of all Bridgewater residents.*

### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>1/9/23: Voted 3-0 to recommend.</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>1/4/23: Voted 5-0 to recommend.</li></ul>

Attachments: 1. Rec to TM - 46 Summer Street  
2. 2022-10-31 Mobil Station Application Amended II FINAL

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, January 10, 2023, to approve the aforementioned Order, by a Roll-call vote 7-0.

**A TRUE COPY ATTEST:**

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Debra Ward, Town Council Clerk





# Town of Bridgewater, MA

Community Preservation Committee

66 Central Square, Bridgewater, MA 02324

December 1, 2022

Mr. Michael Dutton, Town Manager  
Town of Bridgewater  
66 Central Square  
Bridgewater, MA 02324

Re: 46 Summer Street Property (Mobil Station)

Dear Mr. Dutton:

In response to your amended application for the Taking of the 46 Summer Street Property (dated October 31, 2022) the following motion was made and seconded by Carlton Hunt and Maureen Minasian at the CPC's November 30th meeting. The motion passed with 6 yea, 0 nay.

Move to recommend the Bridgewater Town Council appropriate \$313,900 from CPC Open Space Reserve Account 324100 towards the acquisition of property at 46 Summer Street (Map 34, Lot 218). The remaining acquisition costs (est. @ \$245,000) will be funded from the Town of Bridgewater Capital Reserve account 292.16 as appropriated under Town Council Order 0-FY22-038.

Please see that this information is placed on the Town Council agenda and is forwarded to the Council members as backup to the order.

I would appreciate if you would let me know when the Council acts on the order so we can prepare the award letter.

Sincerely,

A handwritten signature in black ink that reads "Gina Guasconi".

Gina Guasconi, Chair  
Community Preservation Committee

CC: Dawn Menard  
Debra Ward  
Josh McGraw  
Fred Chase  
Anthony Sulmonte  
Laurie Guerrini



Amended October 31, 2022

# Project Application

## Community Preservation Committee

### Cover Sheet

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and the CPC's administrative assistant (McGraw, Joshua <JMCRAW@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month).**

Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.<sup>1</sup> Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan <https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=>
- the applicant has site control of the proposed project parcel or involvement of the site owner.
- there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
- applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.

• Applicant Signature:  Date Submitted: October 31, 2022

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<sup>1</sup> For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.



Amended October 31, 2022

# Project Application

## Community Preservation Committee

### Complete Application Check List

Please submit the application in this order:

- ☐ Project Application Cover Page (signed)
- ☐ Project Narrative and Timeline
- ☐ Budget Narrative and cost breakdown
- ☐ Required Project Attachments including:
  - ☐ Documentation of who has site control on the property (if other than the applicant)
  - ☐ Photographs of project site (at least three (3))
  - ☐ Map of project site showing nearest major roads or intersections
  - ☐ Letters of support from relevant Town departments, officials, and boards/commissions
  - ☐ Letters of commitment (from any organizations or individuals providing funding to the project)
- ☐ Other attachments as applicable and available to your project.

Note: Applicants may be required to submit additional supporting materials and documentation, as requested by the CPC, to aid the committee in their decision-making process.



Amended October 31, 2022

# Project Application

## Community Preservation Committee

REVISED AND AMENDED APPLICATION – 10/31/2022

### GENERAL INFORMATION

**Project Name:** Eminent Domain Taking – Summer Street (Mobil Station)  
**Project Location** (address and neighborhood): 46 Summer Street, Map 34, Lot 218  
**Legal Property Owner of Record:** P. Dilip DeSilva  
**CPA Program Area** (check all that apply):  
☒ Open Space    ☐ Historic Preservation    ☐ Community Housing    ☒ Recreation

### PROJECT DESCRIPTION

**Short Project Description:** This project involves the eminent domain taking of 46 Summer Street. The abandoned Mobil Station at this location has been a blight since its use was discontinued over 10 years ago. Today it is overgrown and decaying. The Town Council has heard first reading of an eminent domain taking for the purpose of adding to publicly accessible downtown open space connected to Flora Little Park, and for possible recreational use such as outdoor chess/checkers stations and table tennis. Depending upon its condition, the Town is contemplating reusing the existing building for covered space dedicated to eating area, public bathrooms, and low-key recreational and performance space.

**Estimated Start Date:** 01 / 15 / 23 **Estimated Completion Date:** 05 / 31 / 23

**Amount Requested:** \$ 313,900 **Total Project Cost:** \$ 558,900

### PROJECT CONTACT

**Contact Person:** Michael Dutton  
**Telephone:** 508-697-0919 **Email:** [TownManager@bridgewaterma.org](mailto:TownManager@bridgewaterma.org)

**Project Sponsor/Organization** (check one below):

☒ Town Committee or Department    ☐ Public Charity/Non-Profit    ☐ Private

**Have you or this organization applied for or received CPA funding before?** ☒ Yes    ☐ No

**If yes, what project and when?** Multiple projects, including Town House, Memorial Building, Academy Building, Stiles and Hart property purchase, athletic field improvements/construction, etc.

### ASSURANCE

I, Michael Dutton, hereby certify under the penalties of perjury the  
(Print the name of the fiduciary agent)

following application information is true and correct to the best of my knowledge and I am legally able to enter into a contract on behalf of the Town of Bridgewater with the Town of Bridgewater for Community Preservation Funds.

**Signature**

Title: Town Manager

**Date** October 29, 2022



Amended October 31, 2022

# Project Application

## Community Preservation Committee

### Project Narrative

Use as much space as needed and refer to the CPC's Project Application Guidance for requirements

1. **PROJECT DESCRIPTION, TASKS, & ANTICIPATED OUTCOME:** This project involves the eminent domain taking of 46 Summer Street. The abandoned Mobil Station at this location has been a blight since its use was discontinued over 10 years ago. Today it is overgrown and decaying. The Town Council has heard first reading of an eminent domain taking for the purpose of adding to publicly accessible downtown open space connected to Flora Little Park, and for possible recreational use such as outdoor chess/checkers stations and table tennis. Depending upon its assessed condition, the Town is contemplating reusing the existing building for covered space dedicated to eating area, public bathrooms, and low-key recreational and performance space.

The request for CPA funds is based on the following assumptions, actions, and determinations:

- a. The Town Council appropriated funds from the Capital Stabilization Account on March 15, 2022 in the amount of \$245,000 for the purpose of paying expenses associated with this taking. Out of the appropriated money, \$58,900 has either been expended or will be expended for the preliminary work towards this purpose, including the environmental assessment, survey, and design. This will leave a balance of \$186,100 to allocate directly for the taking.
  - b. The appraised value of the property is \$488,100. This represents the professional appraiser's opinion that the Highest and Best Use of the property is as a **vacant lot**. The appraiser's valuation As-Is Land and Building would be \$295,000. The Town's obligation is to pay based on the highest and best use as determined by the independent appraiser. The appraisal shows that the building has a negative value of (\$193,000).
2. **CPC GOALS AND PRIORITIES:** From the Community Preservation Plan FY2020-FY2024, Open Space and Passive Recreation:  
GOAL 4: Create, preserve, and acquire neighborhood-level open spaces for pocket parks, community gardens, and other outdoor gathering spaces... Although small in size, green spaces on private property make up large parts of the urban land base and provide important roles for habitat and ecosystem services. The CPC will



Amended October 31, 2022

# Project Application

## Community Preservation Committee

prioritize neighborhood-oriented projects which explore opportunities to improve vacant or underutilized spaces, such as lots or greenspaces shared by an apartment complexes and community gardens, through greening infrastructure. Open space should help tie areas of Bridgewater together, provide buffers against incompatible uses, enable growth of local food sources, and add value to surrounding properties.

From the 2017 Open Space and Recreation Plan Update:

GOAL 2: Create and preserve a town wide, regionally linked trails and parks system that connects neighborhoods with various open space and recreation amenities.

3. **COMMUNITY NEEDS:** The Bridgewater Town Council has identified the taking of this property as a priority goal in order to establish additional passive and recreational in-Town property. The abandoned property presents a blight in the downtown area and to the entrance to Bridgewater State University. Located among Residential D, 40R overlay, and Central Business District zoning areas, the taking and the associated improvements will provide additional parkland and recreational space to the Town's higher density housing and commercial areas. The taking and associated improvements will provide walking and biking destinations.

4. **COMMUNITY SUPPORT:** List of Letters of Support

Name (committee, department, official, organization, etc.)	Date Requested	Date Submitted
Michael Dutton, Town Manager		10/29/2022
Town Council		10/29/2022
Bridgewater Improvement Association		10/29/2022

5. **IMPLEMENTATION AND TIMELINE:** If and once the appropriation is complete and the Order of Taking is voted, it is anticipated that the eminent domain taking would be completed within two months, or as soon as legally feasible.



Amended October 31, 2022

# Project Application

## Community Preservation Committee

6. **ORGANIZATIONAL EXPERIENCE AND CAPACITY:** The Town is an institutional applicant for Community Preservation Funds with extensive familiarity with municipal process, funding, procurement, and grant funding.
7. **MAINTENANCE:** The eminent domain taking itself will not create additional maintenance costs. However, as the property transforms into a public park and recreation area, ongoing upkeep and maintenance will be required. This will include cleaning, maintenance of green space, trash pickup, and infrequent capital improvements. Pending sufficient budget funding, the Town will be responsible for these expenses but has been in discussions with other entities about sharing the ongoing burden of maintenance.
8. **MULTI-YEAR PROJECTS:** The eminent domain taking of the property is a separate project. Future funding requests to create active and passive recreational improvements to the property are anticipated.
9. See Attachments Checklist for additional required materials, if applicable and available.

APPLICANT SIGNATURE:

DATE SUBMITTED:

October 29, 2022





Amended October 31, 2022

# Project Application

## Community Preservation Committee

### Project Application Attachments (see Application Guidance)

1. **SITE CONTROL:** The Town is requesting funds to complete an eminent domain taking. Once complete, the Town will have ownership and site control.
2. **COMMUNITY SUPPORT:** Due to the legal constraints placed on the Town due to the eminent domain process, the Town has not solicited community support. However, verbal commitments of support have come from two civic organizations or governmental entities.
3. **VISUAL MATERIALS:** Maps and photographs are attached to this application.
4. **MAPS:** Maps and photographs are attached to this application.
5. **FUNDING SUPPORT REQUIREMENTS**
  - a. Historic Preservation Proposals
  - b. Open Space Proposals
  - c. Recreation Proposals
  - d. Community Housing Proposals
  - e. Proposals Involving Real Property
  - f. Proposals Involving Design and Construction

Check out the CPC's webpage for more information:

<https://www.bridgewaterma.org/1353/Community-Preservation-Committee>

If you have questions, please contact the Community Preservation Committee Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and Community and Economic Development Department (CED) Director DeBoisbriand, Jennifer at [JBURKE@bridgewaterma.org](mailto:JBURKE@bridgewaterma.org) or call at 508-697-0950.





Amended October 31, 2022

# Project Application

## Community Preservation Committee

### Project Budget Narrative

#### PROJECT COST:

##### Project Budget Overview

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$558,900	\$313,900	Capital Appropriation	56.1%

#### LEVERAGING FUNDING:

##### Sources of Funding Overview

Source <i>(private, federal, state, or local government)</i>	Amount	Status <i>(received, pending, will apply)</i>
Local Capital Appropriation	\$ 245,000	Received
Less Expenses already committed	\$ 58,900	
<b>Balance of Available Funds</b>	<b>\$ 186,100</b>	
	\$	
	\$	

**ANTICIPATED PROJECT EXPENSES:** The updated professional appraisal is attached. It will be updated based upon the projected timing of the eminent domain taking.

**PROJECT COST ASSUMPTIONS:** The cost assumptions are based upon an appraisal conducted by a qualified appraisal firm.

**ACQUISITION OF AN INTEREST IN REAL ESTATE:** This project involves the acquisition of real property by the Town.

**BONDING AGAINST CPA FUNDS:** Bonding is possible but not likely based upon the projected cost of the project. If bonding is contemplated, we will forward possible bonding scenarios to the Community Preservation Committee, the Finance Committee, and the Town Council for review.



Amended October 31, 2022

# Project Application

## Community Preservation Committee

# Project Budget Attachment

### BUDGET OVERVIEW

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$ 558,900	\$ 313,900	\$ 186,100	56.1 %

### INCOME – OTHER SOURCES OF PROJECT FUNDING

Source <i>(private, federal, state, or local government)</i>	Amount	Status <i>(received, pending, will apply)</i>
Balance of Local Capital Appropriation	\$ 186,100	Received
	\$	
	\$	
	\$	
	\$	

### SUMMARY OF PROJECT EXPENSES<sup>2</sup>

	CPA Funds	Other Funding	Total
Personnel	\$	\$	\$
Equipment	\$	\$	\$
Supplies	\$	\$	\$
Design and Contracts	\$ 58,900	\$	\$
Construction	\$	\$	\$
Other	\$ 500,000	\$	\$
TOTAL	\$ 558,900	\$	\$

<sup>2</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year. Supplies are defined as an item with a useful life of less than one year. Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



Amended October 31, 2022

# Project Application

## Community Preservation Committee

### DETAILED PROJECT EXPENSES

#### Personnel

	CPA Funds	Other Funding	Total
<i>Ex: Project Manager</i>			
Ex. Inspectional Services	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

#### Equipment<sup>3</sup>

	CPA Funds	Other Funding	Total
<i>Ex: Furniture</i>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

#### Supplies<sup>4</sup>

	CPA Funds	Other Funding	Total
<i>Ex:</i>	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

#### Design and Contracts

	CPA Funds	Other Funding	Total
Legal/Taking Expense	\$	\$ 20,000	\$ 20,000
Env. Assessment/Testing	\$	\$ 7,250	\$ 7,250
Site Plan	\$	\$ 11,650	\$ 11,650
Preliminary Design	\$	\$ 20,000	\$ 20,000
<b>TOTAL</b>	\$	\$ 58,900	\$ 58,900

<sup>3</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year.

<sup>4</sup> Supplies are defined as an item with a useful life of less than one year.



Amended October 31, 2022

# Project Application

## Community Preservation Committee

### Building and Construction<sup>5</sup>

	CPA Funds	Other Funding	Total
<i>Ex: Picnic Pavilion</i>			
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

### Other

	CPA Funds	Other Funding	Total
<i>Ex: Land Acquisition</i>			
Land Acquisition and Closing Costs	\$ 313,900	\$ 186,100	\$ 500,000
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$ 313,900	\$ 186,100	\$ 500,000

### Task based task (scope) costs identifying funding source

	CPA Funds	Other Funding	Total
<i>Ex: Accessible Entrance</i>			
<i>Ex: Accessible Elevator</i>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

**Attach Letters of support and other key documents.**

<sup>5</sup> Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 12/20/2022  
First Reading: 12/20/2022  
Second Reading: 1/10/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 1/10/2023  
Date Effective: 2/10/2023

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### **Order O-FY23-039: Transfer Order - Bridgewater Housing Authority Window Replacement Project**

**ORDERED**, that the Town Council assembled vote to

In accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$363,000 from CPC Community Housing Reserve Account (Account#2100-324300) for the replacement of windows at Hemlock Drive, 667-2.

**Explanation:**

*Attached see CPC recommendations of funding of \$363,000 from CPC Community Housing Reserve Account.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>1/9/23: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>1/4/23: Voted 5-0 to recommend</li></ul>

Attachments: None

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, January 10, 2023, to approve the aforementioned Order, by a Roll-call vote 7-0.**

**A TRUE COPY ATTEST:**

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**Debra Ward, Town Council Clerk**

**VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



**CHARLES D. BAKER**  
Governor

**KARYN E. POLITO**  
Lieutenant Governor

**TERRENCE M. REIDY**  
Secretary

*The Commonwealth of Massachusetts*  
*Executive Office of Public Safety & Security*  
*Department of Correction*  
*50 Maple Street, Suite 3*  
*Milford, MA 01757*  
*Tel: (508) 422-3300*  
*[www.mass.gov/doc](http://www.mass.gov/doc)*



**CAROL A. MICI**  
Commissioner

**SHAWN P. JENKINS**  
Chief of Staff

**KELLEY J. CORREIRA**  
**ROBERT P. HIGGINS**  
**MITZI S. PETERSON**  
**THOMAS J. PRESTON**  
Deputy Commissioners

December 19, 2022

Mr. Michael Dutton  
Town Manager  
Municipal Office Building  
66 Central Square  
Bridgewater, MA 02324

Dear Mr. Dutton:

The Department of Correction's FY 2023 operating budget contains funds earmarked for cities and towns hosting correctional facilities.

Based on the average state inmate population housed in your community from July 1, 2021 through June 30, 2022, a payment in the amount of **\$120,720.55** will be processed for the City of Bridgewater. This payment will be issued via the State Treasurer's Office and sent to your local Treasurer by electronic transfer. This payment has a scheduled disbursement date of December 22, 2022.

If there are any questions, I can be reached at 508-422-3332.

Sincerely,

Thomas Brennan  
Budget Director

Cc: Shawn Jenkins, Chief of Staff  
Thomas J. Preston, Deputy Commissioner Administration  
Matthew Dailey, Executive Director of Admin Services  
Thomas Ashe, Legislative Manager of Constituency Services  
Kristine Marcotte, Director, Fiscal Services



# BRIDGEWATER HOUSING AUTHORITY

## COMMUNITY PRESERVATION FUNDING APPLICATION



HEMLOCK DRIVE, 667-2

November 2022





# Project Application

## Community Preservation Committee

### Bridgewater, MA

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### Cover Sheet

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and the CPC's administrative assistant (McGraw, Joshua <JMCRAW@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month).**

Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.<sup>1</sup> Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan  
<https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=>
  - the applicant has site control of the proposed project parcel or involvement of the site owner.
  - there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
  - applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.
- Applicant Signature: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

<sup>1</sup> For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### Complete Application Check List

Please submit the application in this order:

- ☒ Project Application Cover Page (signed)
- ☒ Project Narrative and Timeline
- ☒ Budget Narrative and cost breakdown
- ☒ Required Project Attachments including:
  - ☒ Documentation of who has site control on the property (if other than the applicant)
  - ☒ Photographs of project site (at least three (3))
  - ☒ Map of project site showing nearest major roads or intersections
  - ☒ Letters of support from relevant Town departments, officials, and boards/commissions
  - ☒ Letters of commitment (from any organizations or individuals providing funding to the project)
- ☒ Other attachments as applicable and available to your project.

Note: Applicants may be required to submit additional supporting materials and documentation, as requested by the CPC, to aid the committee in their decision-making process.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### GENERAL INFORMATION

**Project Name:** Window Replace & Exterior Repair - Phase 1

**Project Location** (address and neighborhood): 42 - 55 Hemlock Drive

**Legal Property Owner of Record:** Bridgewater Housing Authority (BHA)

Refer to Attachment A: Reference Map

**CPA Program Area** (check all that apply):

☐ Open Space ☐ Historic Preservation ☒ Community Housing ☐ Recreation

#### PROJECT DESCRIPTION

**Short Project Description:** Removal of existing original wood windows and decorative wood panels in their entirety, and replacement with insulated windows and architectural panel infills.

**Estimated Start Date:** 10/25/2023

(Construction start)

**Estimated Completion Date:** 4/24/2024

Refer to Attachment B: Milestone Schedule

**Amount Requested:** \$ 362,803.00

**Total Project Cost:** \$ 362,803.00

#### PROJECT CONTACT

**Contact Person:** Colleen Doherty, BHA Executive Director

**Telephone:** 508-823-6308

**Email:** cdoherty@tauntonhousing.com

**Project Sponsor/Organization** (check one below):

☐ Town Committee or Department ☐ Public Charity/Non-Profit ☐ Private

☒ Other: Public Housing Authority

**Have you or this organization applied for or received CPA funding before?** ☒ Yes ☐ No

**If yes, what project and when?** BHA may have applied for Bridgewater CPA funding under previous management, but has not applied under current management with C. Doherty as Executive Director.

#### ASSURANCE

I Colleen Doherty hereby certify under the penalties of perjury the  
(Print the name of the fiduciary agent)

following application information is true and correct to the best of my knowledge and I  
am legally able to enter into a contract on behalf of \_\_\_\_\_ (with the  
Town of Bridgewater for Community Preservation Funds.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Title** Executive Director



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Project Narrative

Use as much space as needed and refer to the CPC's Project Application Guidance for requirements.

### 1. PROJECT DESCRIPTION, TASKS, & ANTICIPATED OUTCOME:

Bridgewater Housing Authority (BHA) is requesting Community Preservation Committee (CPC) funding for design and installation of windows at their Hemlock Drive (667-2) state-aided development. This property is owned, operated and maintained by BHA, and serves low-income elderly and disabled residents close to Bridgewater's historic common, downtown shopping centers and other town resources.

Hemlock Drive, 667-2 is located at the end of Hemlock Drive in downtown Bridgewater and consists of four (4) two-story brick façade apartment buildings constructed in 1972 which contain fifty-six (56) total dwelling units. The property is adjacent to BHA's Hemlock Drive, 667-1 development which was constructed in 1967 and across Main Street (MA-Rt 28) from BHA's most public-facing development, 10 Heritage Circle, 667-3 which was constructed in 1992. Please refer to Attachment A (enclosed) for reference to Hemlock Drive, 667-2's location on Main Street.

Each of Hemlock Drive, 667-2's dwelling units has four (4) total windows: two (2) rear-facing and two (2) front-facing. The two rear-facing windows are double-hung style, one front-facing window is also double-hung, and the other front-facing (living room) window is composed of two (2) double-hung units and a center fixed/picture unit. Existing decorative painted wood trim panels below all front-facing windows are considered part of the window system because they are integral to the original window installation.

All existing windows within the development are original 1972 construction and considered by several measures to be well-beyond useful life. Even in good condition, wood windows of this construction era are considered to be defunct and inefficient because of the many air gaps that form and widen over time between various components. Storm windows generally do not reduce air infiltration to an acceptable level. Air infiltration ("draftiness") results in energy losses whether associated with winter cold or summer heat. Additionally, many wood windows of this age become difficult for elderly and disabled residents to operate.

At Hemlock Drive, 667-2, the windows are in poor condition, so the energy and operability problems described above are compounded by active water infiltration that has caused damage to the building interiors and made this project a very high priority for BHA. Wood windowsills and panels are rotted and deteriorated in many locations, allowing water to infiltrate into the building interior. This has been evidenced by damage to dwelling unit finishes including ceilings and interior walls. BHA maintenance staff has had to replace interior drywall in several locations and additional future



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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damage is expected as the windows, panels and joints between components are deteriorated beyond repair.

The recommendation for air and water leak prevention is to remove all existing windows and adjacent wood panels in their entirety, properly weatherproof the original masonry openings, and install new, properly flashed and sealed, energy efficient windows with aesthetically appropriate low-maintenance insulated panel infills. BHA has determined the most feasible approach is to replace only the front-facing windows (including wood panels) in this project as Phase 1. BHA will then pursue replacement of the rear windows as Phase 2 when additional funding becomes available. There are one-hundred twelve (112) windows included in Phase 1, fifty-six (56) of them being large 3-wide living room units.

BHA has invested considerable amounts of funding over the past several years towards other high priority projects including, but not limited to, new roofs throughout our portfolio, windows at the adjacent Hemlock Drive, 667-1 development, exterior door replacements and major accessibility improvements. These efforts have depleted our typical state-aided funding sources which is why we are approaching CPC for assistance.

Due to the age of the existing windows and the ongoing potential for water damage described, this is a high priority project for residents and management of Bridgewater Housing Authority. Completion of this project would significantly benefit the immediate quality of life for our elderly and disabled residents as well as long-term preservation of these buildings for the Bridgewater Housing Authority and surrounding community.

## 2. CPC GOALS AND PRIORITIES:

In 2020, Bridgewater CPC published the “Bridgewater Community Preservation Plan FY2020-2024,” which outlines goals, priorities and guiding principles for use and allocation of CPA funding to meet the unique needs of the Bridgewater community. Regarding the category of Community Housing, the CPC developed housing goals based on “*careful consideration of Bridgewater’s housing needs, public input, and overall community goals.*”<sup>1</sup> We believe BHA’s Window Replace & Exterior Repair, Phase 1 project directly supports CPC’s goal to “*create and preserve affordable housing options for older residents to allow them to stay in the community as they age – prioritizing locations that provide easy access to services and other resources.*”<sup>2</sup>

Supporting the modernization and structural integrity of BHA’s Hemlock Drive, 667-2 development directly supports the CPC’s stated goals because these buildings provide critical 1-bedroom rental units for elderly (and disabled) residents, some of whom are life-long Bridgewater elders, in an ideal location within walking distance to services and resources. These units will continue to increase in importance as Bridgewater’s percentage population age 65 and older is projected to double by

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<sup>1</sup> Bridgewater CPC and JM Goldson LLC, *Community Preservation Plan FY2020-2024*, p 23.

<sup>2</sup> *Community Preservation Plan FY2020-2024*, p 23.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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2030.<sup>3</sup> At the same time, Bridgewater State University continues to grow and add pressure to housing stock in the area.

### 3. COMMUNITY NEEDS:

The Town of Bridgewater has seen steady growth in young adult, middle-aged and elderly populations since 2010, and that growth is expected to continue over the next decade.<sup>4</sup> Bridgewater State University has expanded its downtown campus and gained university status. It is now the third largest public university in the Commonwealth with annual enrollment of approximately 11,000 students. Hosting a world-class university presents incredible economic and cultural opportunities but also creates pressure for planners and managers to meet resulting housing demand.

Bridgewater's demographic trends and projections outlined in the Community Preservation Plan FY2020-2024 are indicative of housing conditions across the Commonwealth in that need for [affordable] housing far exceeds available units. In particular, Bridgewater saw a 32% increase in residents 65 years and older in just 7 years (between 2010 and 2017).<sup>5</sup> Because young adults and elderly tend to seek smaller 1- or 2-bedroom apartments and Bridgewater's housing stock consists mainly of detached single-family homes, competition for its limited apartment stock is inevitable.

Bridgewater Housing Authority supports community need by contributing 146 one-bedroom dwelling units to the housing supply, including at Hemlock Drive, that are reserved for qualifying low-income elderly and disabled applicants. As of November 16, 2022, there are 2,240 total applicants on the waitlist for one of the 146 units to become available, and this trend is consistent throughout the Commonwealth as demand far exceeds supply. Therefore, BHA's existing units are critical infrastructure and BHA is obligated to ensure they are modernized and maintained in stable, safe and clean working order. Currently, the windows at Hemlock Drive, 667-2 do not meet these standards as they exhibit significant rot, water infiltration and inoperability.

Properly functioning windows are a basic need of all residents, and are critical to their well-being especially as mobility decreases and thermal perception changes with age. All BHA residents deserve weather and water-tight, operable windows to provide fresh air, connection with community and nature, and thermal comfort. If this project is supported by CPC funding, it would greatly improve the conditions for residents and the town.

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<sup>3</sup> Bridgewater CPC and JM Goldson LLC, *Community Preservation Plan FY2020-2024*, p 23.

<sup>4</sup> *Community Preservation Plan FY2020-2024*, p 26.

<sup>5</sup> *Community Preservation Plan FY2020-2024*, p 26.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4. COMMUNITY SUPPORT: List of Letters of Support

Name (committee, department, official, organization, etc.)	Date Requested	Date Submitted
John Massey, Southeast RCAT Director	11/3/2022	11/9/2022
Sean Keating, DHCD Construction Advisor	11/3/2022	11/4/2022
Laura Notman, Matz Collaborative Architects	11/3/2022	11/9/2022
Bridgewater Board of Commissioners	11/10/2022	11/21/2022
Bridgewater Council on Aging	11/8/2022	11/21/2022

#### 5. IMPLEMENTATION AND TIMELINE:

Upon receipt of CPC funding approval, Bridgewater Housing Authority will proceed immediately in accordance with the Department of Housing & Community Development (DHCD)'s policies and procedures for capital projects at state-aided developments. DHCD will secure a Registered Architect to prepare a scope of work and bidding documents for sealed public bidding in accordance with Massachusetts Chapter 149 public procurement requirements. Based on our experience with DHCD project timelines, construction is anticipated to be complete in 2024. Please refer to Attachment B (enclosed) for a preliminary milestone schedule.

#### 6. ORGANIZATIONAL EXPERIENCE AND CAPACITY:

Bridgewater Housing Authority (BHA) is funded and assisted by DHCD. It is also part of the Southeast Regional Capital Assistance Team (RCAT) program. DHCD employs a large team to oversee capital improvement projects that includes finance managers, review architects and construction advisors. The RCAT program supports smaller local housing authorities (LHA's) by assisting in the development and execution of their annual capital improvement plans, maintenance plans and modernization projects. Together, BHA is buttressed by DHCD and RCAT to achieve quality construction results with fiduciary responsibility applied.

Aside from the support provided by DHCD and RCAT, Bridgewater Housing Authority also benefits from Taunton Housing Authority (THA)'s available resources because THA maintains management agreement with BHA. Taunton Housing Authority has managerial and maintenance staff capacity to respond quickly to needs that BHA may have, and THA has the benefit of being the host authority for the Southeast RCAT.

Colleen Doherty, the Executive Director of Bridgewater Housing Authority, also serves as Executive Director for Taunton Housing Authority (THA) and Stoughton Housing Authority (SHA). Colleen began her career in public housing management at THA in 1988 and has been the Executive Director of THA since 2000. She has been managing SHA since 2015 and BHA since 2021. All three authorities are considered high performers by DHCD as measured by annual reviews of policies, performance and maintenance. Colleen's extensive experience and knowledge from working directly on





# Project Application

## Community Preservation Committee

### Bridgewater, MA

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construction projects ranging in size from single door replacements to acres-large redevelopments has equipped her to oversee this proposed project. BHA's staff Portfolio Director and Facilities Planner will also be on BHA's internal project management team.

#### 7. MAINTENANCE:

BHA employs two (2) full-time maintenance staff who also provide 24-hour on-call service, and BHA has access to Taunton Housing Authority maintenance and RCAT personnel should needs arise that exceed BHA's maintenance capacity. RCAT performs annual Needs Assessments to monitor the condition of BHA's properties, and DHCD performs annual maintenance reviews to ensure BHA performs preventative maintenance. Generally, maintenance on new windows is low and the window material selected during the design phase will be durable and low maintenance such as vinyl or fiberglass composite. Decorative wood panels will be replaced with low maintenance but architecturally and historically appropriate composite materials.

#### 8. MULTI-YEAR PROJECTS:

In total, this will be a multi-year project including design and bidding phases, but the construction phase is expected to last several months. Actual mobilized on-site construction is expected to last several weeks once the new windows are in hand.

9. See Attachments Checklist for additional required materials, if applicable and available.

**APPLICANT SIGNATURE:**

**DATE SUBMITTED:** \_\_\_\_\_





# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Project Application Attachments (see Application Guidance)

1. **SITE CONTROL**
2. **COMMUNITY SUPPORT**
3. **VISUAL MATERIALS:**
4. **MAPS:**
5. **FUNDING SUPPORT REQUIREMENTS**
  - a. Historic Preservation Proposals
  - b. OPEN SPACE PROPOSALS
  - c. RECREATION PROPOSALS
  - d. COMMUNITY HOUSING PROPOSALS
  - e. Proposals Involving Real Property
  - f. Proposals Involving Design and Construction

Check out the CPC's webpage for more information:

<https://www.bridgewaterma.org/1353/Community-Preservation-Committee>

If you have questions, please contact the Community Preservation Committee Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and Community and Economic Development Department (CED) Director DeBoisbriand, Jennifer at [JBURKE@bridgewaterma.org](mailto:JBURKE@bridgewaterma.org) or call at 508-697-0950.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

---

## Project Budget Narrative

### PROJECT COST:

#### Project Budget Overview

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$362,803.00	\$362,803.00	\$0.00	100%

### LEVERAGING FUNDING:

#### Sources of Funding Overview

Source <i>(private, federal, state, or local government)</i>	Amount	Status <i>(received, pending, will apply)</i>
	\$	
	\$	
	\$	
	\$	
	\$	

### ANTICIPATED PROJECT EXPENSES:

The total budget for this project is \$362,803.00. The budget is comprised of \$290,243.00 in construction costs and \$72,561.00 in soft costs (design fees, administration, permits, etc.). The Bridgewater Housing Authority is requesting \$362,803.00 of CPA funds and does not have an additional source of funding to leverage at this time.

### PROJECT COST ASSUMPTIONS:

Please review Attachment D (enclosed) showing a preliminary project cost estimate breakdown. Unit prices are based on general market costs for materials and prevailing wage labor.

**ACQUISITION OF AN INTEREST IN REAL ESTATE:** Not applicable.

**BONDING AGAINST CPA FUNDS:** Not applicable.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

---

#### **ADDITIONAL BUDGET INFORMATION:**

BHA's main funding source for capital improvement projects is Formula Funding allocated by DHCD, and supplemented by occasional special funding initiatives, emergency reserves and compliance reserves. As mentioned in preceding sections of this application, BHA does not have sufficient Formula Funding (state-aided funding source) to proceed with the Window Replace & Exterior Repair project at Hemlock Drive, 667-2 due to several recent high priority and emergency projects that have exhausted available formula funding and emergency reserves.

In February of this year, 2022, the boiler at our 296 Main Street property failed and required emergency replacement since the failure occurred during the heating season. In May, two septic system lift pumps serving both Hemlock Drive developments failed and required substantial repairs after four months of costly pumping and temporary pump rental. Then in August of this year, a broken underground waste pipe required emergency repairs at our 65 Grove Street property. Unfortunately, these costly emergencies depleted formula funding and reserves because they came on the heels of larger planned projects including roofing replacements, window replacement at Hemlock Drive, 667-2 and major interior renovations to convert two (2) standard units into Accessible units. The Window Replace and Exterior Repair, Phase 1 project at Hemlock Drive, 667-2 is included BHA's current 5-year Capital Improvement Plan, but will not be funded until at least 2025 which is longer than we feel appropriate given the condition of the existing windows.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

---

## Project Budget Attachment

### BUDGET OVERVIEW

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$362,803.00	\$362,803.00	\$0.00	100%

### INCOME – OTHER SOURCES OF PROJECT FUNDING

Source (private, federal, state, or local government)	Amount	Status (received, pending, will apply)
None	\$	
	\$	
	\$	
	\$	
	\$	

### SUMMARY OF PROJECT EXPENSES<sup>2</sup>

	CPA Funds	Other Funding	Total
Personnel	\$0.00	\$	\$
Equipment	\$0.00	\$	\$
Supplies	\$0.00	\$	\$
Design and Contracts	\$40,634.00	\$	\$
Construction	\$290,242.00	\$	\$
Other	\$31,927.00	\$	\$
TOTAL	\$362,803.00	\$	\$

<sup>2</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year. Supplies are defined as an item with a useful life of less than one year. Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

---

#### DETAILED PROJECT EXPENSES

##### Personnel

	CPA Funds	Other Funding	Total
N/A	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	<b>N/A</b>	<b>\$</b>	<b>\$</b>

##### Equipment<sup>3</sup>

	CPA Funds	Other Funding	Total
N/A	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	<b>N/A</b>	<b>\$</b>	<b>\$</b>

##### Supplies<sup>4</sup>

	CPA Funds	Other Funding	Total
N/A	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	<b>N/A</b>	<b>\$</b>	<b>\$</b>

##### Design and Contracts

	CPA Funds	Other Funding	Total
Design Consultant Fees	<b>\$40,634.00</b>	\$	<b>\$40,634.00</b>
	\$	\$	\$
<b>TOTAL</b>	<b>\$40,634.00</b>	<b>\$</b>	<b>\$40,634.00</b>

<sup>3</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year.

<sup>4</sup> Supplies are defined as an item with a useful life of less than one year.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### Building and Construction<sup>5</sup>

	CPA Funds	Other Funding	Total
Construction contract	\$290,242.00	\$	\$290,242.00
	\$	\$	\$
<b>TOTAL</b>	<b>\$290,242.00</b>	<b>\$</b>	<b>\$290,242.00</b>

#### Other

	CPA Funds	Other Funding	Total
Design & construction contingencies	\$23,219.00	\$	\$23,219.00
Testing, permits, contract administration/accounting	\$8,708.00	\$	\$8,708.00
<b>TOTAL</b>	<b>\$31,927.00</b>	<b>\$</b>	<b>\$31,927.00</b>

#### Task based task (scope) costs identifying funding source

	CPA Funds	Other Funding	Total
<i>N/A – project is single-scoped to replace windows. Panels are considered part of window opening.</i>	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**Attach Letters of support and other key documents.**

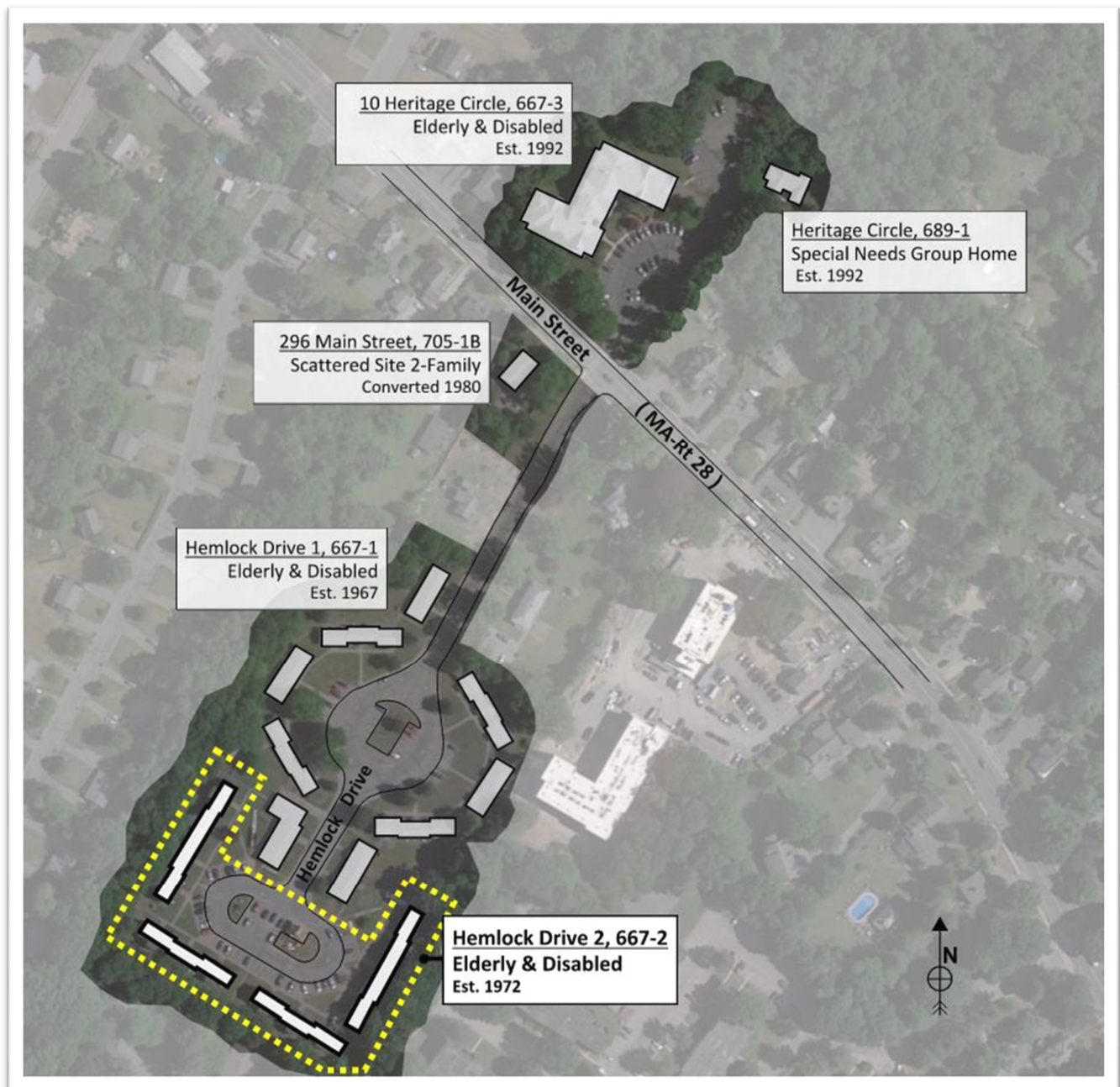
<sup>5</sup> Construction means all types of work done on a particular property or building including erecting, altering or remodeling.

# Bridgewater Housing Authority

10 Heritage Circle  
Bridgewater, MA 02324

T: (508) 697-7405  
F: (508) 697-9534

## Attachment A: Reference Map





# Bridgewater Housing Authority

10 Heritage Circle  
Bridgewater, MA 02780

T: (508) 697-7405  
F: (508) 697-9534

## Attachment B: Preliminary Milestone Schedule

**Project:** Window Replace & Exterior Repairs  
**Dev./#:** Hemlock Drive, 667-2  
**LHA:** Bridgewater Housing Authority

This proposed preliminary milestone project schedule illustrates the anticipated general project timeline based upon established capital construction processes. Actual completion dates will vary depending upon individual agency turn-around times, product lead times, etc.

CPA Funding Award

Assumes January 1, 2023 allocation.

### Design Phase Milestones

#### **Designer Contract Executed**

### Completion Date

**March 1, 2023**

### Duration

8 wks from CPA

Schematic Design Submission

March 29, 2023

4 weeks

DHCD Schematic Design Review Complete

May 10, 2023

6 weeks

100% CDs Submission Due

June 21, 2023

6 weeks

DHCD Approval to Bid (ATB)

August 2, 2023

6 weeks

Total Design Phase duration:

30 weeks

### Bidding Phase Milestones

Bidding Documents Advertised for Public Bidding

August 16, 2023

2 wks from ATB

#### **Sealed Bids Due**

**September 6, 2023**

3 weeks

BHA Board Vote for Construction Contract Award

September 21, 2023

2 weeks

Execute Construction Contract (ECC)

October 11, 2023

3 weeks

Total Bidding Phase duration:

10 weeks

### Construction Bidding Milestones

#### **Construction Start/Notice to Proceed**

October 25, 2023

2 wks from ECC

Submittal/Shop Drawing Approvals

November 22, 2023

6 weeks

Product lead time (conservative estimate)

January 17, 2024

8 weeks

#### **Substantial Completion**

**February 28, 2024**

**8 weeks**

Final Completion of Construction Contract

April 24, 2024

8 weeks

Total Construction Phase duration:

32 weeks

Total Project duration:

72 weeks



# **Bridgewater Housing Authority**

10 Heritage Circle  
Bridgewater, MA 02780

T: (508) 697-7405  
F: (508) 697-9534

## Attachment C: Letters of Support

## Regional Capital Assistance Team

### Southeast Division

30 Olney Street  
Taunton, MA 02780

T: (508) 823-6308  
F: (508) 812-7050



November 9, 2022

Gina Guasconi, Chair, CPC  
Bridgewater Town Hall  
66 Central Square  
Bridgewater, MA 02324

Dear Ms. Guasconi,

I am writing in support of the Bridgewater Housing Authority (BHA) submission of a CPC application to assist with funding a project that will address the windows and wood panels at their Hemlock Drive 667-2 development. This development, which consists of four (4) 2-story apartment buildings, was constructed in 1976 and consists of 56 one-bedroom dwelling units for elderly and disabled residents.

The wood windows appear to be original 1972 construction, but the aluminum storm windows may have been replaced since. Overall, the condition of the original and storm windows is quite poor. Throughout all four buildings, they are in disrepair and well past their useful life expectancy. Most of the exterior wood trim and panels around the windows have significant rot from water penetration and Ultraviolet Rays (UVRs).

During a recent site visit of the property, I was approached by two residents who reported having issues with their windows being drafty and leaking water into their units. They allowed me to enter their units for inspection and I found water staining on the ceilings and windowsills in each unit. It is my professional opinion that the water stain on the ceilings is from the windows above in the second-floor units, as there is no water piping above. There was also evidence of water staining on the interior windowsills.

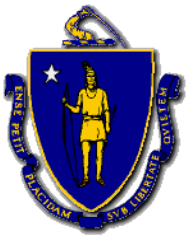
My recommendation is that the LHA should continue to include the replacement of these windows in its capital improvement plan and replace them as funding allows. I acknowledge that this LHA (Local Housing Authority) has limited funds available and has been addressing many high priority issues throughout its total housing stock, and I encourage it to continue its work to pursue additional funding sources as they become available.

If approved, this project will have an immediate and long-term benefit on the preservation of Bridgewater Housing Authority and the town of Bridgewater.

Sincerely,

John Massey  
Southeast RCAT Director  
HHA: Taunton Housing Authority  
[jmassey@tauntonhousing.com](mailto:jmassey@tauntonhousing.com)

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Commonwealth of Massachusetts  
**DEPARTMENT OF HOUSING &  
COMMUNITY DEVELOPMENT**

Charles D. Baker, Governor ♦ Karyn E. Polito, Lieutenant Governor ♦ Jennifer D. Maddox, Undersecretary

Gina Guasconi, Chair, CPC  
Bridgewater Town Hall  
66 Central Square  
Bridgewater, MA 02324

November 4, 2022

Dear Ms. Guasconi,

I am a construction advisor with the Department of Housing & Community Development. I am writing to you to express my support for Colleen Doherty's request for CPC funding to be used for the replacement of windows and associated trim at the 667-2 elderly development on Hemlock Drive. The roofs and exterior doors were recently replaced, and the original brick veneer siding is holding up well. The next step needed to eliminate water infiltration and insure that the exterior envelope is efficient is the replacement of the existing wood windows. In addition to maintaining a safe and comfortable living space for the tenants, these improvements will also enhance the exterior appearance of the buildings.

Thank you for your consideration regarding this request for CPC funding.

Sincerely,

A handwritten signature in black ink, appearing to read "Sean Keating", with a stylized flourish at the end.

Sean Keating

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50 Speen Street, Ste 300  
Framingham, MA 01701

617-467-3119  
info@matzcollaborative.com

November 7, 2022

Gina Guasconi, Chair  
Bridgewater Community Preservation Committee  
CPC@BridgewaterMA.org

RE: Letter in support of CPC funding for Bridgewater Hemlock Drive 667-2 Elderly Development

Dear Ms. Guasconi,

I am writing to express my support for the CPA Funding application for window replacement and repair at the Elderly Development at Hemlock Drive. Our firm recently completed the renovation of two units at the development to meet accessibility standards and directly observed the poor condition of the existing windows in the development. I wholly agree with the conclusions of the field report, conducted by John Massey on 9/16/2022, that the existing wood windows and storm windows are beyond their useful life and present problems for the durability, comfort, and efficiency of the buildings.

Replacing the windows with properly flashed current energy code compliant windows will help prevent maintenance issues and potential health issues from moisture infiltration into the building structure and finishes. It will also improve the comfort for residents and reduce the energy use and costs of the buildings.

Completing this work will preserve this housing as safe and efficient living spaces for the residents while prolonging the useful life of the assets for the Town of Bridgewater.

Sincerely,

A handwritten signature in black ink that reads "Laura Notman". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

**Laura Notman**  
**Architect | Project Manager**  
**Matz Collaborative Architects**

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**BRIDGEWATER HOUSING AUTHORITY**

10 Heritage Circle  
Bridgewater, Massachusetts 02324

Telephone: (508) 697-7405

Fax: (508) 697-9534

November 10, 2022

Gina Guasconi, Chair, CPC  
Bridgewater Town Hall  
66 Central Square  
Bridgewater, MA 02324

Dear Ms. Guasconi,

Please be advised that the Bridgewater Board of Commissioners at its November 17, 2022, meeting voted unanimously to support the application to the CPC by Colleen Doherty on behalf of Bridgewater Housing Authority for \$362,803.00 for the design and installation of new windows at Hemlock Drive (667-2).

This project would immediately improve the building envelope conditions for this development. As evident in the photos attached to this application, the windows and wood panels are beyond useful life. BHA has in the past couple of years had projects which have improved the building envelope and structure, but we have not been able to address the windows with available funding. The window replacement and roof replacement projects managed by the Department of Housing and Community Development (DHCD) in the past year have improved our overall portfolio, but need remains at Hemlock Drive, 667-2. The current Capital Improvement Plan includes necessary projects that are required for health & safety, and the Generator Installation project is a huge priority for 667-1 community building and 667-3 property. 667-3 has an elevator that requires new emergency power in case of any outage so that elderly and disabled residents can access to the elevator during any emergency.

BHA has also had several emergencies requiring immediate attention. An emergency septic repair on the pumps at 667-1 & 667-2 was required because water was not being properly pumped back to the street connection and the water was causing the reserve tanks to overflow and leak into the parking lot. The 65 Grove Street property also had an emergency waste pipe repair. The 296 Main Street property boiler failed and required emergency replacement to provide heat. All these emergencies were unforeseen costs that needed immediate attention and impacted the BHA budget. This project is part of the current capital plan but due to other priorities, the funding wouldn't be available for close to five years.

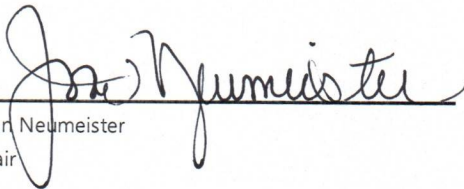
Awarding BHA the CPC funding for this project would be a huge improvement on the building envelope and the preservation of this property. We appreciate your consideration of our request.

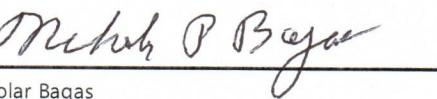
Sincerely,

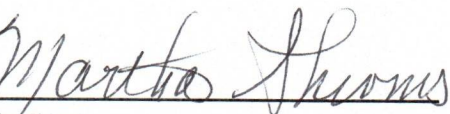
Bridgewater Board of Commissioners

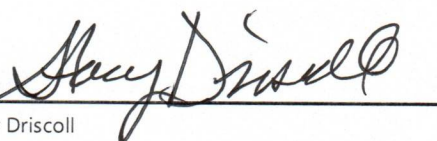


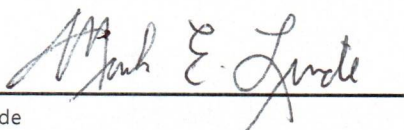
**Signature Page:**

X   
Joan Neumeister  
Chair

X   
Nicholar Bagas  
Vice-chair

X   
Martha Shionis  
Treasurer/Resident

X   
Stacy Driscoll  
Member

X   
Mark Linde

---



**Emily Williams**  
Director

**Bridgewater Council on Aging**  
**Cole-Yeaton Senior Center**  
10 Wally Krueger Way  
Bridgewater, MA 02324  
508-697-0929  
[www.bridgewaterma.org](http://www.bridgewaterma.org)

November 21, 2022

Gina Guasconi, Chair, CPC

Bridgewater Town Hall

66 Central Square

Bridgewater, MA 02324

Ms. Guasconi,

On behalf of the Bridgewater Department of Elder Affairs, this letter is in support of a Window Replacement Project for the Hemlock Drive 667-2 development. I understand that some of our Bridgewater senior residents of the Bridgewater Housing Authority have expressed concerns with the current quality of their existing windows and as a result, I wish to extend support for the decision to fund window replacements using Community Preservation Act funding.

Thank you.

Sincerely,

Emily Williams

***Bridgewater:***

*Preserving Our Past. Enriching Our Present. Building Our Future.*

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**Bridgewater Housing Authority**

10 Heritage Circle  
Bridgewater, MA 02324

T: (508) 697-7405

F: (508) 697-9534

**Attachment D: Preliminary Project Cost Estimate**

Project Name:	<b>Window Replace &amp; Exterior Repair, Phase 1</b>	
	Bridgewater CPA Funding Application	November 2022
LHA:	<b>Bridgewater Housing Authority</b>	
Dev. Name & No.:	<b>Hemlock Drive, 667-2</b>	

**SCOPE of WORK SUMMARY**

Remove existing front elevation windows and adjacent decorative wood panels in their entirety, and replace with new insulated double hung windows and insulated (*material to be determined*) panels at all four (4) buildings within the development.

**ITEMIZED ESTIMATE**

	UNITS	QUANTITY	UNIT COST	SUB-TOTALS
<b>SOFT COSTS</b>				
Design consultant fees ( <i>approx. 14% of construction cost</i> )	Lump	1	\$ 40,634	\$ 40,634
Design/construction contingency ( <i>approx. 8% of construction cost</i> )	Lump	1	\$ 23,219	\$ 23,219
Testing, permits, admin & accounting ( <i>3% of construction cost</i> )	Lump	1	\$ 8,707	\$ 8,708
			<b>Total Soft Costs</b>	<b>\$ 72,561</b>
<b>HARD COSTS</b>				
Demolition and disposal	Lump	\$ 1	\$ 3,500	\$ 3,500
Hazardous materials abatement contingency	Lump	\$ 1	\$ 6,054	\$ 6,054
General conditions, overhead & profit (approx. 10%)	Lump	\$ 1	\$ 29,024	\$ 29,024
1-Wide double hung window, installed with trim	Each	\$ 56	\$ 1,105	\$ 61,880
3-Wide double hung window, installed with trim	Each	\$ 56	\$ 2,539	\$ 142,184
Insulated panel, installed	Each	\$ 112	\$ 425	\$ 47,600
			<b>Total Hard Costs</b>	<b>\$ 290,242</b>
<b>Total Estimated Project Cost</b>				<b>\$ 362,803</b>



# Bridgewater Housing Authority

10 Heritage Circle  
Bridgewater, MA 02324




T: (508) 697-7405  
F: (508) 697-9534



Project: **Window Replace & Exterior Repair**  
LHA: Bridgewater Housing Authority  
Development: Hemlock Drive, 667-2  
Re.: Bridgewater CPC Application 2022

## Attachment E: Photo Index




No.	Photograph	Description
1.		<p>Overall partial view of Hemlock Drive, 667-2 showing (3) of (4) apartment buildings. Exterior wall construction, including windows and doors, is typical throughout all of the buildings.</p> <p>This photo shows relatively new lifetime architectural asphalt shingle roofs which were replaced in 2017.</p>
2.		<p>View of typical Hemlock Drive 667-2 front-facing windows with decorative wood panels. Damage along the picture windowsills is clearly evident.</p> <p>Circular stairwell windows are not planned to be replaced as part of this project.</p> <p>This photo shows relatively new main entrance doors with intercoms which were installed between 2017 and 2021.</p>





3.		<p>Angled view of typical front-facing windows and wood panels. Deterioration of sills and panels is evident.</p> <p>Replacement of existing shutters will not be included in this project, but BHA plans to replace missing shutters separately.</p>
4.		<p>Representative view of severe deterioration at typical living room window units, common frame and wood panel. Below the chipped paint, the wood is deeply checked and joints are open.</p> <p>Note inconsistent presence of decorative muntins.</p>
5.		<p>View of typical single first floor window and panel. Damage and deterioration are consistent. Here, the storm window is left open because of difficulty operating the wood sash.</p>

6.	 A photograph of a second-floor window on a brick building. The window is a double-hung style with a white frame and dark shutters on either side. Below the window is a decorative panel with a white frame. The brickwork is red and the overall appearance is well-maintained.	<p>View of typical second floor window and panel. Deterioration is consistent.</p>
7.	 A photograph of a second-floor window on a brick building, similar to the one in the previous photo. However, the decorative panel below the window is severely damaged, with the white paint and frame missing, revealing the underlying brick and wood. The shutters are dark and appear to be made of wood.	<p>View of severe damage at one panel that has caused water infiltration into the building interior. Note inconsistent presence of decorative muntins.</p>



8.		View of a temporary repair made where rotted wood was covered with PVC composite trim. Photo shows open joints between original wood sill and vertical mull.
9.		Photo showing temporary attempt to prevent water infiltration through failed sills using tape adhered along the storm window sash.
10.		View of the rear McElwain School Apartment building from the Hemlock Drive property. The McElwain school conversion was supported by the CPC and shares a similar mission as BHA to provide affordable housing units within the downtown area.



11.		<p>Photo of the windowsill from the interior of a dwelling unit, showing a streak of standing water caused by leaking through the existing window.</p>
12.		<p>View of water staining on the ceiling in one dwelling unit which was found during John Massey's site visit. The location of this stain indicates water infiltration through the 2<sup>nd</sup> floor apartment window opening above.</p>

End of Photo Index



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 1/10/2023  
First Reading: 1/10/2023  
Second Reading: 1/24/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 1/24/2023  
Date Effective: 2/24/2023

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### Order O-FY23-040: Certified Assessors Compensation

**Ordered**, that the Town Council assembled, accept the provisions of c. 59, section 21A.5 relative to compensation for certified assessors which reads as follows:

Section 21A.5. In any city or town which accepts this section, an assessor or assistant assessor, who has completed the necessary courses of study and training and has been awarded a certificate by the International Association of Assessing Officers as a certified assessment evaluator or who has been awarded a certificate by the Association of Massachusetts Assessors as a certified Massachusetts assessor, shall receive as compensation from such city or town, in addition to the regular compensation paid by such city or town for services in such office, an amount equal to ten per cent of such regular compensation. An assessor who has been awarded both certificates referred to above shall receive such additional compensation for only one of such certificates. In order to qualify for such additional compensation, an assessor or assistant assessor shall submit proof that he has been awarded either or both of the aforesaid certificates to the mayor or the board of selectmen of such city or town. The additional compensation herein provided shall be prorated for any twelve month period in which an eligible person does not hold the office of assessor or assistant assessor for twelve consecutive months. In those cities and towns which accept the provisions of section twenty-one A, this section shall not be applicable.

#### **Explanation:**

*Traditionally, Bridgewater has rewarded education through increases in pay. State law encourages an increase in the Assessor's pay if the employee completes the challenging course of study and is certified by the International Association of Assessing Officers or the Association of Massachusetts Assessors. Bridgewater's Assessor has achieved both certifications and is one of the most educated Assessors in Massachusetts. Adopting this MA General Law would reward the achievement of these certifications.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
-------------	----------------

<ul style="list-style-type: none"> <li>• Budget &amp; Finance</li> </ul>	<ul style="list-style-type: none"> <li>• 1/23/23: Voted 3-0 to recommend</li> </ul>
<ul style="list-style-type: none"> <li>• Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>• 1/23/23: Voted 6-0 to recommend</li> </ul>

Attachments:               None

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, January 24, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 1/10/2023  
First Reading: 1/10/2023  
Second Reading: 1/24/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 1/24/2023  
Date Effective: 2/24/2023

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### Order O-FY23-041: Acceptance of Non- Recurring Revenue to Capital

**ORDERED**, that the Town Council assembled vote to

**WHEREAS:** Massachusetts General Laws, Chapter 40, §5B requires the Town Council to accept and authorize the expenditure of revenue sources that are deemed one-time revenue or take any other action relative thereto and

**WHEREAS:** The Town of Bridgewater has received a payment of \$120,720.55 from the Department of Corrections' FY 2023 budget earmarked for cities and towns hosting correctional facilities.

**ORDERED:** that the Town Council of Bridgewater, Massachusetts in Town Council assembled to vote to accept payment of \$120,720.55 into the Capital Stabilization Funds to appropriate for Capital needs.

**Explanation:**

*This order accepts one time non-recurring revenues from the DOC earmarked 2023 budget to the Capital Stabilization Fund for Capital Appropriations for the Towns Capital Needs.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>1/23/23: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>1/23/23: Voted 6-0 to recommend</li></ul>

Attachments: 1. FY2023 DOC Prison Mitigation Payment\$120720.55

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, January 24, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

---

Debra Ward, Town Council Clerk



**CHARLES D. BAKER**  
Governor

**KARYN E. POLITO**  
Lieutenant Governor

**TERRENCE M. REIDY**  
Secretary

Commonwealth of Massachusetts  
Executive Office of Public Safety and Security  
Department of Correction  
50 Maple Street, Suite 3  
Boston, MA 02157  
Tel: (508) 422-3300  
[www.mass.gov/doc](http://www.mass.gov/doc)



**CAROL A. MICI**  
Commissioner

**SHAWN P. JENKINS**  
Chief of Staff

**KELLEY J. CORREIRA**  
**ROBERT P. HIGGINS**  
**MITZI S. PETERSON**  
**THOMAS J. PRESTON**  
Deputy Commissioners

December 19, 2022

Mr. Michael Dutton  
Town Manager  
Municipal Office Building  
66 Central Square  
Bridgewater, MA 02324

Dear Mr. Dutton:

The Department of Correction's FY 2023 operating budget contains funds earmarked for cities and towns hosting correctional facilities.

Based on the average state inmate population housed in your community from July 1, 2021 through June 30, 2022, a payment in the amount of **\$120,720.55** will be processed for the City of Bridgewater. This payment will be issued via the State Treasurer's Office and sent to your local Treasurer by electronic transfer. This payment has a scheduled disbursement date of December 22, 2022.

If there are any questions, I can be reached at 508-422-3332.

Sincerely,



Thomas Brennan  
Budget Director

Cc: Shawn Jenkins, Chief of Staff  
Thomas J. Preston, Deputy Commissioner Administration  
Matthew Dailey, Executive Director of Admin Services  
Thomas Ashe, Legislative Manager of Constituency Services  
Kristine Marcotte, Director, Fiscal Services





## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 1/10/2023  
First Reading: 1/10/2023  
Second Reading: 1/24/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 1/24/2023  
Date Effective: 2/24/2023

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### **Order O-FY23-042: Transfer Order - CPA Old State Farm Trail Project**

**ORDERED**, that the Town Council assembled vte to

In accordance with Section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$40,000 from CPA Undesignated Fund Balance (Account #2100-359000) to an expense account within the CPA funds 21005-530050.

**Explanation:**

*Approved by the CPC for the surveying of the property for the Old State Farm Trail Project.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>1/23/23: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>1/23/23: Voted 6-0 to recommend</li></ul>

Attachments: 

- 2022-12-16 Bridgewater Old State Farm Trail Project Application- Reduction
- Rec to TM - Old State Farm Trails Project

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, January 24, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING





# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Cover Sheet

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and the CPC's administrative assistant (McGraw, Joshua <Committees@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month).**

Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.<sup>1</sup> Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan <https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=>
- the applicant has site control of the proposed project parcel or involvement of the site owner.
- there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
- applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.

• Applicant Signature:  Date Submitted: 12/15/2022

<sup>1</sup> For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### Complete Application Check List

Please submit the application in this order:

- ☐ Project Application Cover Page (signed)
- ☐ Project Narrative and Timeline
- ☐ Budget Narrative and cost breakdown
- ☐ Required Project Attachments including:
  - ☐ Documentation of who has site control on the property (if other than the applicant)
  - ☐ Photographs of project site (at least three (3))
  - ☐ Map of project site showing nearest major roads or intersections
  - ☐ Letters of support from relevant Town departments, officials, and boards/commissions
  - ☐ Letters of commitment (from any organizations or individuals providing funding to the project)
- ☐ Other attachments as applicable and available to your project.

Note: Applicants may be required to submit additional supporting materials and documentation, as requested by the CPC, to aid the committee in their decision-making process.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### GENERAL INFORMATION

**Project Name:** Old State Farm Trail Project

**Project Location** (address and neighborhood): Off of Summer Street

**Legal Property Owner of Record:** Commonwealth of Massachusetts

**CPA Program Area** (check all that apply):

☒ Open Space    ☐ Historic Preservation    ☐ Community Housing    ☐ Recreation

#### PROJECT DESCRIPTION

**Short Project Description:** The Old State Farm Trail Project is a multi-stage project that seeks to create a 1.8 mile pedestrian recreational trail on a permanent trail easement on MA Department of Corrections land starting at a trailhead parking area on the east side of Summer Street by the bridge and flowing along the Wild and Scenic Taunton River; then turning and travelling through woodlands on DOC property back to a northern trailhead off Summer Street. The initial goal is to create a natural surface trail for hikers, walkers, bicyclists, dog walkers, skiers, snowshoe users and others. Vehicle use will be prohibited on this trail. The proposed trail would be a part of the greater Nuncatessett Greenway system (see attached brochure). Completion of this 4-Phase project will cost approximately \$200,000 to \$250,000. This application is for monies to fund the survey required by DCAMM before the easement can be transferred to the Town.

Estimated Start Date: 01/01/2023

Estimated Completion Date: 06/30/2023 (Phase 2)

**Amount Requested:** \$ 40,000      **Total Project Cost:** \$65,000

#### PROJECT CONTACT

**Contact Person:** Michael Dutton, Town Manager, on behalf of the Natural Resources Trust of Bridgewater, Kitty Doherty, contact

**Telephone:** (508) 697-0919      **Email:** Mdutton@bridgewaterma.org

**Project Sponsor/Organization** (check one below):

X Town Committee or Department    Public Charity/Non-Profit    Private

**Have you or this organization applied for or received CPA funding before?**    X Yes    No

**If yes, what project and when?** The Town is a frequent institutional applicant for CPA funds for such things as Academy Building Restoration, Memorial Building restoration, softball fields, lighting at Legion Field, etc.



# Project Application Community Preservation Committee

## Bridgewater, MA

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### ASSURANCE

I Michael Dutton hereby certify under the penalties of perjury the  
(Print the name of the fiduciary agent)

following application information is true and correct to the best of my knowledge and I am legally able to enter into a contract on behalf of the Town of Bridgewater, (on behalf of the NRTB) with the Town of Bridgewater for Community Preservation Funds.

**Signature**  **Date** 12/15/2022

**Title** Town Manager



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Project Narrative

Use as much space as needed and refer to the CPC's Project Application Guidance for requirements

### 1. PROJECT DESCRIPTION, TASKS, & ANTICIPATED OUTCOME:

The entire multi-phased project is outlined in the following narrative. **The request for funding covers only Phase 2 at this stage.**

Summary: The Old State Farm Trail Project is a multi-stage project that seeks to create a 1.8 mile pedestrian recreational trail on a permanent trail easement on Department of Corrections land (*see attached two pieces of legislation authorizing the easement and the terms of transfer*) starting at a trailhead parking area on the east side of Summer Street by the bridge and flowing along the Wild and Scenic Taunton River; then turning and travelling through woodlands on DOC property back to a northern trailhead off Summer Street. The initial goal is to create a natural surface trail for hikers, walkers, bicyclists, dog walkers, skiers, snowshoe users and others. Vehicle use will be prohibited on this trail. Completion of this 5-Phase project will cost approximately \$200 to \$250 thousand dollars.

Phase 1 of the project was the development of a conceptual plan for the trail and obtaining amended legislation (*see attached*) to create an acceptable trail corridor and trail location with the potential for trailhead parking at both ends of the 1.8 mile trail. Working with the Town, the Natural Resources Trust of Bridgewater, Division of Capital Asset Management and Maintenance, Dept. of Corrections, Public Access Board for DFW, Taunton River Stewardship Council, abutters and stakeholders, a consensus was reached on the trail route, the need for parking and the need to re-route the trail to more favorable ground. This required the assistance of the local legislative contingent to push amended legislation through the State Legislature. This enabled us to move on to Phase 2.

Phase 2 (our current phase) is to achieve the transfer of a permanent trail easement to the Town. This process and timing are controlled by DCAMM and requires the Town to provide \$65,000 to pay for the survey costs, writing of the actual legal easement, and legal and recording costs associated with that. We are reaching out to the Taunton River Stewardship Council for additional funds to cover the closing costs (they have already committed \$15,000 towards the survey work. We are also reaching out to two family foundations for funds to help defray the cost. Finally, we have been contacted by private donors who have expressed an interest in helping cover the cost of this phase.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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The Town and NRTB are planning on submitting a grant request to MassTrails by February 1, 2023. This would be for Phase 3 and 4 – the engineering/permitting work and the beginning of construction of the trail. The Town is ineligible for this MassTrails grant program if it is not the owner of record of the permanent trail easement. It is critical that the survey work be completed or underway at the time MassTrails Advisory Board reviews the grant applications at the beginning of March. If the trail easement is not a certainty or still in question, the Town's MassTrails grant application will be much less appealing than many of the other grants and would, most likely, not be funded. But, with the confirmed Taunton River Stewardship Council donation and the CPC funds, the transfer of the easement would be assured and the Town's MassTrails grant application would be much stronger. It would stand a very good chance of competing with other grants and being funded.

Phase 3 is securing funding to pay for the permitting and engineering costs and some preliminary construction of the trail (construction of 2 10-car parking lots). This work could cost approximately \$105,000 (\$40K for each of the parking areas and \$25K for the permitting and engineering work.

Phase 4 is completion of the trail for its entire length including all user amenities (signage (wayfinding and interpretive), benches, canoe/kayak take-out areas, outdoor classroom areas, viewing platforms). Clearing the corridor, doing any tread work that is needed, constructing stream crossings and bog-bridging needed along the trail. Adding benches and signage. This work will cost approximately \$85,000

Phase 5 is the Grand Opening event that officially opens the trail to the public. Hikes, canoe/kayak rides, some interpretive presentations, etc. will be planned for that day.

## **2. CPC GOALS AND PRIORITIES:**

Town of Bridgewater Community Preservation Plan FY2020-2024

GOAL 2: Preserve existing natural open space and passive recreation facilities—specifically enhancing safety and public access.

GOAL 3 Preserve and acquire strategic private open space properties along water resources and river corridors to improve water quality and to protect priority wildlife habitats and critical natural landscapes from development.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 3. COMMUNITY NEEDS:

Bridgewater continues to make incremental efforts to provide accessible, natural, and convenient passive recreational opportunities. The proposed trail takes advantage of previously inaccessible land and water resources for exceptional passive recreational opportunities.

#### 4. COMMUNITY SUPPORT: List of Letters of Support

Name (committee, department, official, organization, etc.)	Date Requested	Date Submitted
Kitty Doherty, NRTB	12/08/2022	
Michael Dutton, Town Manager	12/08/2022	
Eileen Hiney, Chair Open Space Committee	12/08/2022	
Michael Flaherty, Chair Parks and Recreation Committee	12/08/2022	

#### 5. IMPLEMENTATION AND TIMELINE:

For the Phase 2 work (subject of this funding request), the timeline would start immediately upon an affirmative funding vote from the Town Council and continue through June of 2023.

#### 6. ORGANIZATIONAL EXPERIENCE AND CAPACITY:

The Town is an institutional applicant for Community Preservation Funds with extensive familiarity with municipal process and funding. The NRTB has been an advocate for passive recreation in Bridgewater for decades.

#### 7. MAINTENANCE:

This project itself does not require any maintenance. The larger project would be maintained by the Bridgewater Parks and Recreation Department with assistance by a volunteer corps.

#### 8. MULTI-YEAR PROJECTS:

This Phase 2 of the overall project would lead to the execution of an additional three phases as outlined previously in this application.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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9. See Attachments Checklist for additional required materials, if applicable and available.

APPLICANT SIGNATURE: 

DATE SUBMITTED: 12/15/2022





# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Project Application Attachments (see Application Guidance)

1. **SITE CONTROL**
2. **COMMUNITY SUPPORT**
3. **VISUAL MATERIALS:**
4. **MAPS:**
5. **FUNDING SUPPORT REQUIREMENTS**
  - a. Historic Preservation Proposals
  - b. OPEN SPACE PROPOSALS
  - c. RECREATION PROPOSALS
  - d. COMMUNITY HOUSING PROPOSALS
  - e. Proposals Involving Real Property
  - f. Proposals Involving Design and Construction

Check out the CPC's webpage for more information:

<https://www.bridgewaterma.org/1353/Community-Preservation-Committee>

If you have questions, please contact the Community Preservation Committee Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) or call at 508-697-0950.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Project Budget Narrative

### PROJECT COST:

#### Project Budget Overview

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$65,000	\$40,000	\$25,000	%62

### LEVERAGING FUNDING:

#### Sources of Funding Overview

Source <i>(private, federal, state, or local government)</i>	Amount	Status <i>(received, pending, will apply)</i>
Taunton River Stewardship Council	\$ 15,000	Committed
Community Preservation Funds	\$ 40,000	This request
Private contributions	\$ 10,000	Pending
	\$	
	\$ 65,000	

### ANTICIPATED PROJECT EXPENSES:

Phase 2 should only include the cost of surveying and cost of recording.

### PROJECT COST ASSUMPTIONS:

Costs are based on the responses to a RFQ issued by the Commonwealth through DCAMM for surveying services.

### ACQUISITION OF AN INTEREST IN REAL ESTATE:

The application involves the "cost-free" acquisition of an easement from the Commonwealth, but the funding is to cover the Town's obligation to pay for the survey work which is a precursor to secure the easement.

### BONDING AGAINST CPA FUNDS:

No



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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# Project Budget Attachment

## BUDGET OVERVIEW

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$65,000	\$40,000	\$25,000	62%

## INCOME – OTHER SOURCES OF PROJECT FUNDING

Source <i>(private, federal, state, or local government)</i>	Amount	Status <i>(received, pending, will apply)</i>
Taunton River Stewardship Council	\$15,000	Committed
Private Funding	\$ 10,000	Pending
	\$	
	\$	
	\$	

## SUMMARY OF PROJECT EXPENSES<sup>2</sup>

	CPA Funds	Other Funding	Total
Personnel	\$	\$	\$
Equipment	\$	\$	\$
Supplies	\$	\$	\$
Design and Contracts	\$	\$	\$
Construction	\$	\$	\$
Other	\$40,000	\$25,000	\$65,000
TOTAL	\$40,000	\$25,000	\$65,000

<sup>2</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year. Supplies are defined as an item with a useful life of less than one year. Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### DETAILED PROJECT EXPENSES

##### Personnel

	CPA Funds	Other Funding	Total
Ex: Project Manager	\$5,000	\$50,000	\$55,000
Ex. Inspectional Services	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

##### Equipment<sup>3</sup>

	CPA Funds	Other Funding	Total
Ex: Furniture	\$	\$5,000	\$50,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

##### Supplies<sup>4</sup>

	CPA Funds	Other Funding	Total
Ex:	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

##### Design and Contracts

	CPA Funds	Other Funding	Total
Ex: Deed Restriction	\$10,000	\$5,000	\$5,000
Ex: Appraisal	\$12,000	\$0	\$12,000
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

<sup>3</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year.

<sup>4</sup> Supplies are defined as an item with a useful life of less than one year.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### Building and Construction<sup>5</sup>

	CPA Funds	Other Funding	Total
<i>Ex: Picnic Pavilion</i>	\$	<b>\$50,000</b>	<b>\$50,000</b>
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

#### Other

	CPA Funds	Other Funding	Total
<i>Ex: Land Acquisition</i>	\$1,000,000	\$500,000	\$1,500,000
Survey and Recording	\$40,000	\$25,000	\$65,000
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

#### Task based task (scope) costs identifying funding source

	CPA Funds	Other Funding	Total
<i>Ex: Accessible Entrance</i>	\$100,000	\$15,000	\$115,000
<i>Ex: Accessible Elevator</i>	\$75,000	\$0	\$75,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

**Attach Letters of support and other key documents.**

<sup>5</sup> Construction means all types of work done on a particular property or building including erecting, altering or remodeling.

# Attachments

## Old State Farm Trail Project

- Letters of Support
- Old Farm Trail conceptual layout
- Nunckatesset Greenway brochure
- Acts of 2020, Chapter 177
- Acts of 2022, Chapter 172



**Town Manager's Office**

**Municipal Office Building**

66 Central Square  
Bridgewater, MA 02324  
508-697-0919

December 15, 2022

Gina Guasconi, Chair  
Community Preservation Committee  
66 Central Square  
Bridgewater, MA 02324

Re: Old State Farm Trail

Dear Chair Guasconi:

I write to support the efforts of the NRTB to create a walking trail on state property off Summer Street.

In 2019, the Department of Fire Services proposed using Department of Corrections land to develop a second fire academy to train new and existing fire fighters. As a mitigation to the Town for any adverse impacts, the Executive Office of Energy and Environmental Affairs proposed to grant a public trail access along the Taunton River and through DOC property to the Town of Bridgewater.

The legislation creating the potential easement and public access required the Town to pay for a survey which identifies the easement prior to the transfer to the Town. The application in front of you is designed to partially fund this survey.

I fully support this effort of the NRTB to create a mile-plus of trail through DOC property. The trail will provide a needed passive recreational opportunity in this part of Town.

Sincerely,

Michael Dutton  
Town Manager

***Bridgewater:***

*Preserving Our Past. Enriching Our Present. Building Our Future.*



A local nonprofit focusing on Natural Resource Conservation,  
user-friendly parklands, and connecting land & water trails

12 December 2022

RE: Town / NRTB funding request for Old State Farm Trail  
Conservation Restriction Survey and deed recording

Gina Guasconi, Chair, Bridgewater Community Preservation Committee

Dear Community Preservation Committee:

With great pleasure the Natural Resources Trust of Bridgewater (NRTB) endorses the town's application for funds to complete the Conservation Restriction survey on the Old State Farm Trail off Summer Street on Department of Corrections property.

This is a wonderful collaborative project that the nonprofit and town administration have been working on for several years, and finally, after completing clarifying legislation, the state's DCAMM has released the bid cost for the survey.

The town must immediately identify funding sources to satisfy DCAMM, and for the engineering contract to be signed. It is the Town's responsibility to pay the engineering costs in order for the trail CR survey and deed transfer from DOC to the town to take place.

NRTB is partnering with the town on the fundraising responsibility and has identified the Wild & Scenic Taunton River Stewardship Council and the Sheehan Family Companies Charitable Giving Fund as co-funders with us for this survey.

Thank you very much for considering our request for these funds. The Town of Bridgewater will benefit greatly with a user-friendly land and water trail network and parkland system that protects our natural resources, draws the people to the land, and to our downtown businesses.

Sincerely,  
Kitty Doherty, Project Coordinator  
Natural Resources Trust of Bridgewater.





# Bridgewaters Real Estate

2 Broad St.

P.O. Box 697

Bridgewater MA 02324

508-697-3300

508-697-7474 Fax

Bob@BridgewatersRealEstate.com

www.BridgewatersRealEstate.com

December 13, 2022

Dear Community Preservation Committee,

I am writing this letter to request your support and funding for the Old State Farm Trail project as a spur of the Nuncktessett Greenway.

As a member of the Bridgewater Business Association and local REALTOR for over 40 years, I am very aware that every single enhancement to the Town's points of interest acts in an upward spiral to increase both property values and business opportunities.

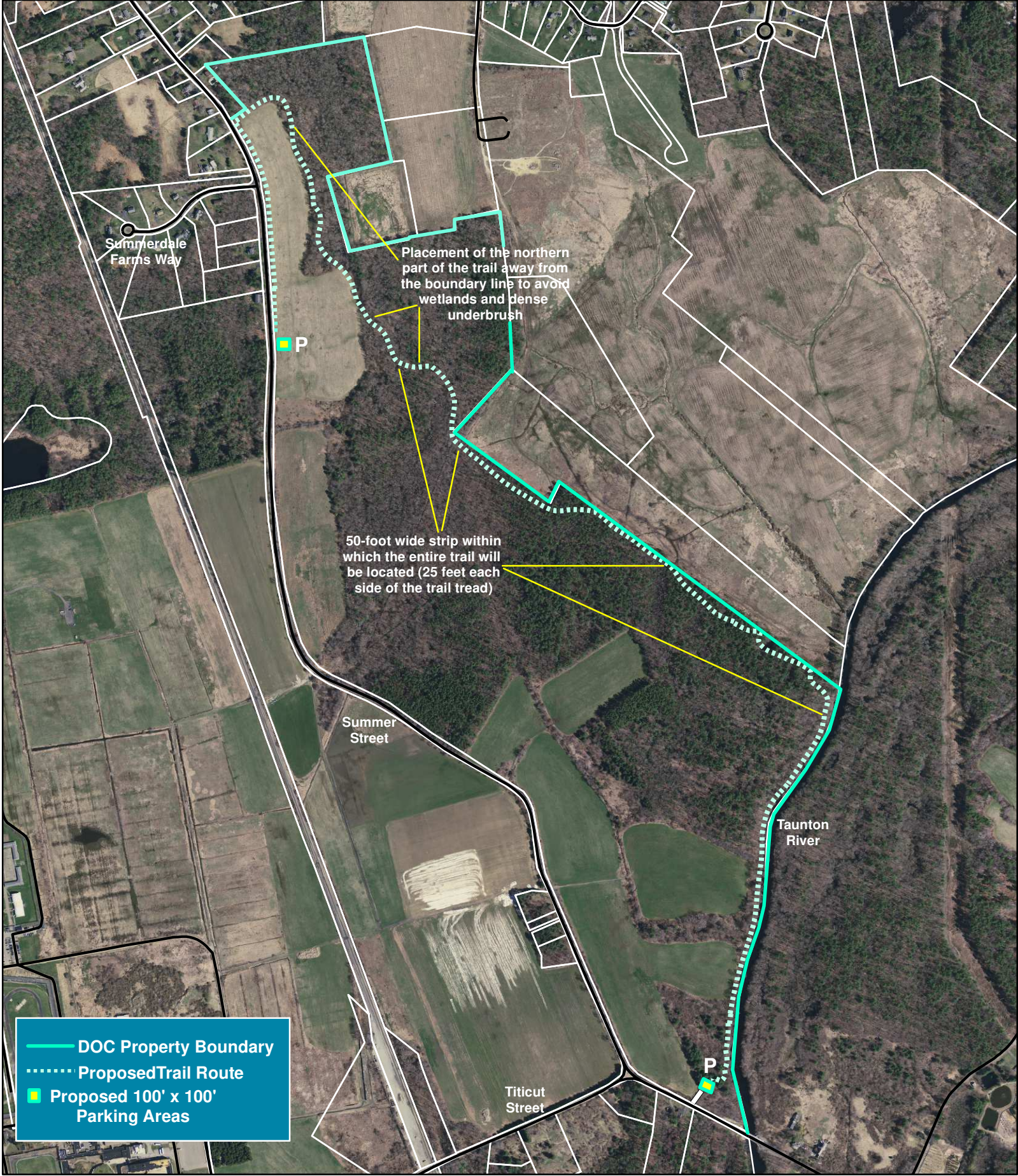
Also, as a former member and treasurer of the CPC from its inception in 2006 to the spring of 2012, I have a sense of the proposals that are submitted to the Committee. This proposal by the Natural Resources Trust of Bridgewater – Parks & Trails – is certainly in the upper tier.

Sincerely,

*Bob Vazza*

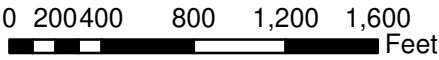
Bob Vazza





Aerial Photo from  
MassGIS 2019

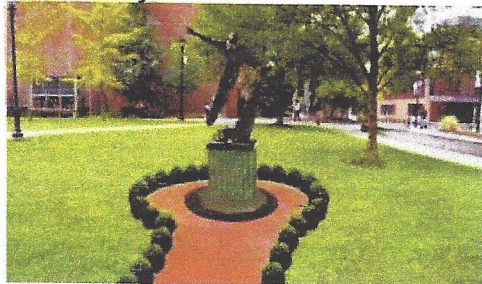
Figure 1. Needed Changes to Proposed Old State Farm Trail



Conservation Works - June 2022



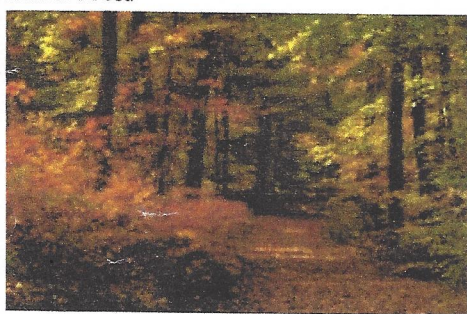




le photo.

#### Greg & Fay Wyatt Sculpture Garden

In a Nunckatessett Greenway spur through Bridgewater State University, the Wyatt Sculpture Garden features the bronze works of Greg Wyatt, who interprets and reimagines famous Shakespearian poems into the language of dance. Twenty sculptures are presented in the historic center of campus, some with braille plaques. A soaring Baryshnikov sculpture depicting the dancer Mikhail Baryshnikov suspended in mid-leap leads visitors into the garden. The NG Trail continues past these marvelous works of art to Summer Street.



#### #19. Old State Farm Trail

In 2020 legislation was again signed into law, creating a 10' Conservation Easement that established a new hiking trail to connect the existing Nunckatessett Greenway Trail network along Summer Street to the Wild & Scenic Taunton River, at the Summer Street Bridge. This Old State Farm Trail (OSF Trail) will be a woodland path bordering the protected farm fields still in active agriculture and new residential developments to the north. The Natural Resources Trust of Bridgewater (NRTB) is spearheading trail development; the trail will be part of the municipal trail system. Contributions toward this trail project may be made via the nunckatessett Greenway website.



#### #15. Carver Pond

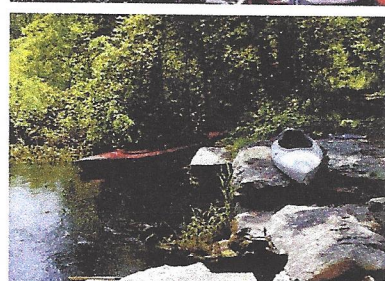
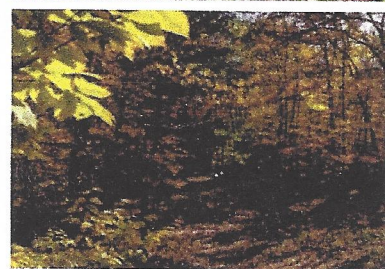
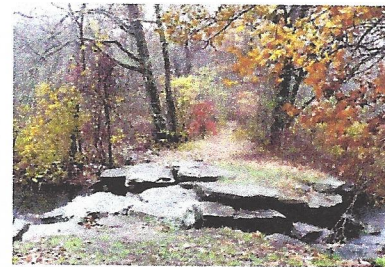
Bridgewater Cotton Gin (1816 to 1822) and used for ice harvest, is located on Summer Street at Bridgewater State University. Public trails around the scenic woodland with diverse plants and wildlife, including osprey, fox, muskrat, turtles, and birds. This is Bridgewater's water supply district, with 5 wells on the south side. The surrounding wetlands help to purify water which in turn contributes to good water in the aquifer below. Carver's Pond is also an important resource for the university and public schools, and is used for fishing, canoeing, and ice skating.

## Introducing....



*Today there is a Vision and a huge effort across the state to link hundreds of open spaces through parks & trails, natural resource areas, and important community features.*

The Bridgewater and West Bridgewater planning documents embrace a conceptual **Vision** known as the **Nunckatessett Greenway (NG)**, with the goal of connecting town-owned conservation areas and urban centers to the nationally recognized **AMC / Bay Circuit Trail** and to the **Town River**, a focus tributary of the National Park Service's Wild & Scenic Taunton River. The Greenway is nestled between the Hockomock Swamp Area of Critical Environmental Concern and the Wild & Scenic Taunton River, it features both wilderness beauty and downtown business districts. Its recreational potential can trigger economic enhancement as healthy trails and parks equal healthy, vital communities. It fosters natural resource preservation and provides outdoor classrooms where natural and cultural history, science, art, literature and many more disciplines meet to tell a compelling story of the Old Bridgewater Area. This trail network includes multiple access locations for car-top boat put-ins, with canoeing, kayaking, hiking, cross-country skiing, picnicking, birding, photography, tenting, dog-walking, fishing, and hunting all allowable uses. While Bridgewater State University and each town manage their own parklands, the 501 (C) (3) Natural Resources Trust of Bridgewater (NRTB) coordinates activities between partnering groups and volunteer participants.



**Town River (Nunckatessett)** originates in the Hockomock Swamp. This meandering river corridor is one of the earliest areas of colonial activity, dating back to the early 1600s. Before then it was home to the Pokanoket, Ponkapoag, and other Native American civilizations that existed in southern New England for thousands of years. The Town River hosts several Colonial Era industrial sites that are on the National Register of Historic Places, and flow through the centers of both West Bridgewater and Bridgewater before converging with the Matfield River to form the Wild & Scenic Taunton River which is now federally protected under the National Park Service.

**Bay Circuit Trail (BCT)** is a 200-mile permanent recreational trail extending through eastern Massachusetts, linking parks and open spaces around Boston. Now managed by the Appalachian Mountain Club (AMC), the BCT is recognized nationally. Part of its route travels along the Town River in West Bridgewater and Bridgewater. Promoting BCT stewardship is a goal found in both communities' Open Space & Recreation Plans. The Bay Circuit Alliance has partnered with the Appalachian Mountain Club (AMC) whose 100 years of trail experience ensures sustainability and stewardship of the BCT. The common vision includes securing additional off-road sections of this trail through the Bridgewaters.



### #3 Skim Milk Bridge

A dry-stone slab bridge crossing the Town River marks the route of an old road to Taunton. The exact age has not been pinpointed, but historical records indicate that it dates to around 1800 and remains in near perfect, original condition. Skim Milk Bridge is in the process of being nominated to the National Register of Historic Places.

**The Hockomock Swamp** is the largest remaining fresh-water swamp in Massachusetts, this wetland is a protected Area of Critical Environmental Concern (ACEC), a huge, 7 ½ billion-gallon water reservoir. It is a unique and irreplaceable wildlife habitat- a vast natural and scenic area, an oasis of peace and quiet. For thousands of years the Hockomock has remained close to primeval wilderness, a soggy, trackless woodland of white cedar, red maple, cat-tail marsh, small ponds, and meandering streams. Early civilizations depended on this swamp as an abundant source of game; they believed that if they camped each spring in an area known as 'Mollie Ground,' the good spirits of the swamp would stay with them for the rest of the year. It is rumored that Mollie Ground was a pre-colonial trading post attracting diverse peoples from Canada, New York, and from all over New England. The Mass Division of Fish & Game own approximately 5000 acres of this swamp – headwaters to the Town River - providing public access to recreational areas along the Nunckatessett Greenway. The swamp is popular for hunting, hiking, fishing, canoeing, swimming, and for the observation and study of plants and animals. The fertile agricultural fields adjacent to the Hockomock's wetlands and rivers are of prime importance.

**Wild & Scenic Taunton River** begins at the confluence of the Town and Matfield Rivers in Bridgewater and empties into Mount Hope Bay. It is a nationally designated Wild & Scenic River with outstanding natural, cultural, and recreational values, is the longest undammed coastal river in New England with rare freshwater and brackish tidal marsh habitats, and is part of the state-designated ancient Wampanoag Commemorative Canoe Passage. In an advisory role to the National Park Service, the Taunton River Stewardship Council is responsible for managing the Taunton River as a Wild & Scenic River.

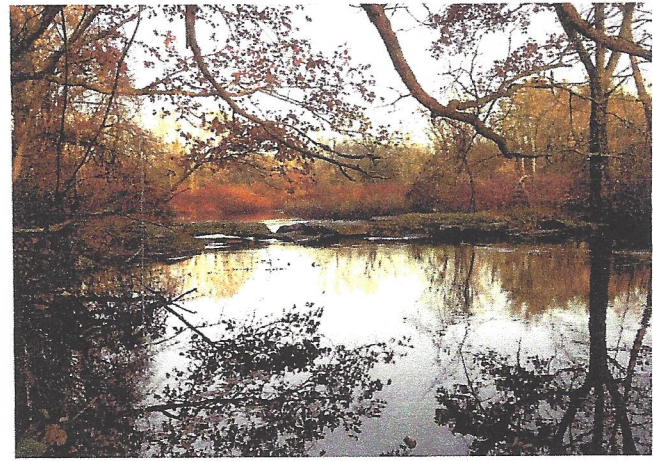


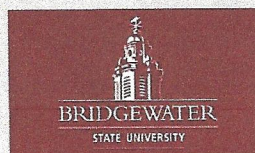
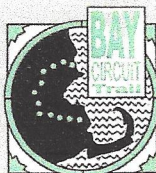
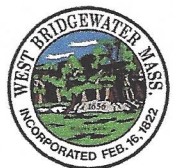
Photo courtesy of Joan Peirce MA Department Fish & Wildlife



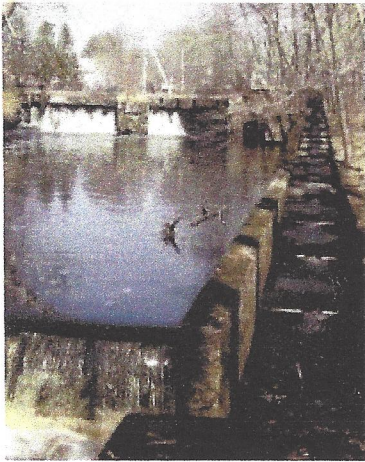
**NRTB is a 501 (C) (3) organization established to protect the natural and cultural history, biological diversity, agriculture, and the forests, fields, and fisheries in the Bridgewater area; to also protect open space, and to share its scenic landscape in a responsible recreational format that will benefit the towns economically. Current directors include James Hayes - Bohanan, Peter Dangoia, and Peter Fuller; Kitty Doherty is the NRTB Project Coordinator. The NG land & water trail network along the Town River & Bay Circuit Trail in Bridgewater and West Bridgewater is the current focus of the Natural Resources Trust of Bridgewater.**

**The volunteer advocacy work NRTB does would not be possible without generous contributions from supporters – people who want a user-friendly parks & trail network. Our Nunckatessett Greenway website is equipped with PayPal, where you may send donations towards the Old State Farm Trail Project and the Town River Landing Pedestrian Bridge Project. Please bear with us as we update this website.**

For more information, visit [www.nunckatessettgreenway.org](http://www.nunckatessettgreenway.org)







#### #6 Historic River Street Area

In addition to Holmes Hill where the colony's first stockade / fort was built, the Reverend Keith Parsonage which is now owned and maintained by the Old Bridgewater Historical Society, Pratt's Landing and Beaverton Woods, the Canoe Club – a favorite venue for social affairs – and the beautiful Arch Street Bridge, the River Street area in West Bridgewater boasts many historical places

including **War Memorial Park**. War Memorial Park is one of the most important historic sites in West Bridgewater; it commemorates the nation's first industrial park and is the first location of Ames Shovel Company which operated on the Town River through the 19th century, producing shovels used across the nation to build railroads, canals, and to work farmland. This 5 – acre park saw intensive industrial activity as early as 1662 when the first grist mill was built; eventually 17 different mills were on site. It is where Reverend Keith gave his first sermon in 1663; War Memorial Park is listed on the National Register of Historical Places and is currently under renovation with the construction of a pedestrian plaza and new sitting areas along the street.

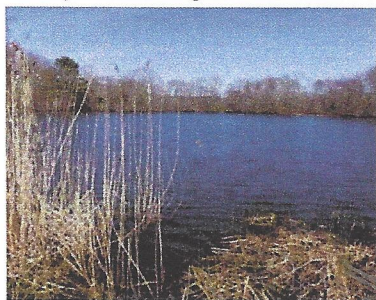
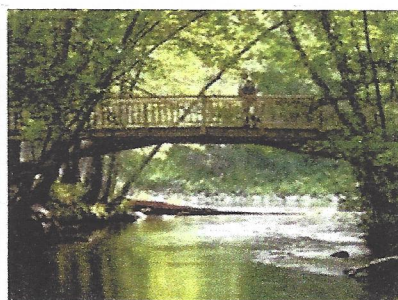
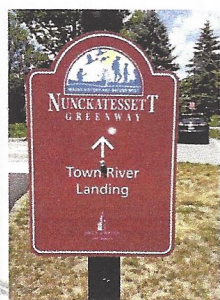


Photo courtesy of Morica Bentley Fishing pond at Stiles & Hart Parkland, Conceptual image pedestrian bridge courtesy of DCR.



#### #10. Town River Landing/ Stiles and Hart Parkland

**Town River Landing** is a 2-acre site on Spring Street now being redeveloped into a destination mini-park, the HUB to connect the Nunckatessett Greenway land & water trails, conservation parklands, and the People to downtown businesses, the uptown historic district, and to the beautifully landscaped Bridgewater State University. This user-friendly oasis of quiet beauty will offer sitting areas, picnic spots, a canoe / kayak staging area on the river, and parking as well as quick public access to the shops along Spring and Broad Streets. Constructing a pedestrian bridge to connect this site to the Stiles & Hart Parkland across the Town River is planned.

**Stiles & Hart Parkland** was once home to the Plymouth County Agricultural Society Fairgrounds - complete with an exhibition hall, grandstand, and ¼ mile trotting track. In 1895 it became a clay - mining industry, producing bricks until into the early 1900s. Today this 80 - acre site with a mile of riverfront in the heart of downtown Bridgewater is part of the Nunckatessett Greenway, bought by the town in 1999 as Open Space. The nonprofit Natural Resources Trust of Bridgewater has hosted the AmeriCorps to blaze trails in this park and are advocating for the community to build a pedestrian bridge linking the parkland to the downtown at the Town River Landing. The Nunckatessett Greenway Trail then continues to Bridgewater State University Campus.

#### #9. Iron Works Park

This 5-acre oasis with waterfalls and a fish ladder is connected to the Bay Circuit Trail and within walking distance to Bridgewater Center. Located on the Town River at High Street, it played a prominent role in the industrialization of our country. The main park entrance is inside the Bridgewater DPW yard, Iron Works once contained over 25 buildings and employed over 500 men. The plant was known for its ability to roll iron plate used for making boilers on locomotives. This mill was chosen to produce armor plating for the USS Monitor and later wrought iron for the USS Constitution. In 1988, the site was abandoned, and the land donated to the town of Bridgewater. Iron Works Park is on the National Register of Historical Places.

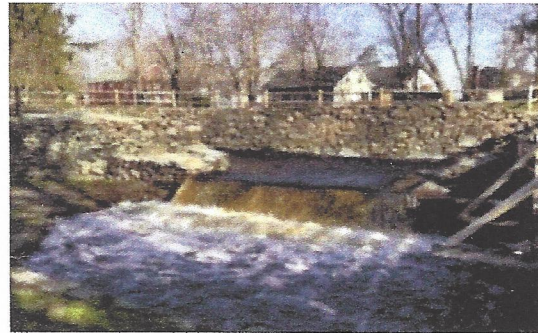


Photo courtesy of Chris Iannitelli, DPW Director

#### #12. Bridgewater



Photo courtesy of Dan Rezendes, BSU Assistant Director, BSU.

#### Great Hill Trails

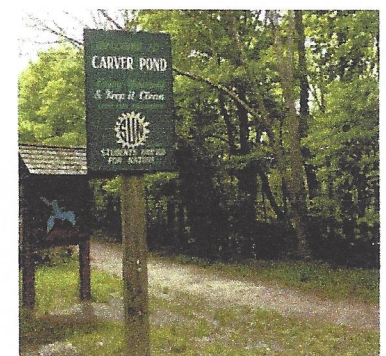
Great Hill Trails provide passive recreation, remarkable Outdoor Classroom for students, staff and the greater community. Great Hill formerly a thriving Wampanoag community – the area where history and nature meet. Currently, there are six different loops covering 3 miles encompassing a variety of terrain, plant, and animal life. These trails are suitable for walking, running, mountain snowshoeing and back-country skiing.



#### #17. Bridgewater Correctional Compound Old State Farm

During the influx of Irish immigrants in the 1840's into Boston, the city was bursting with unemployed. The state decided in 1852 to erect three "Alms Houses" to help the cities deal with this burden. Identical buildings were erected in Bridgewater, Munson, Tewksbury, each holding over 400 residents, men, women, and children. They were designed to be self-run and self-supporting with an agricultural operation supplying themselves with fresh meat and produce, and with sales to neighboring communities. Over the next years the Old State Farm in Bridgewater evolved into the largest prison in the state. As the farm operation was discontinued, in 1900 legislation was passed that permanently protected 425 acres of the Old State Farm in Article 97 of our Massachusetts Constitution.

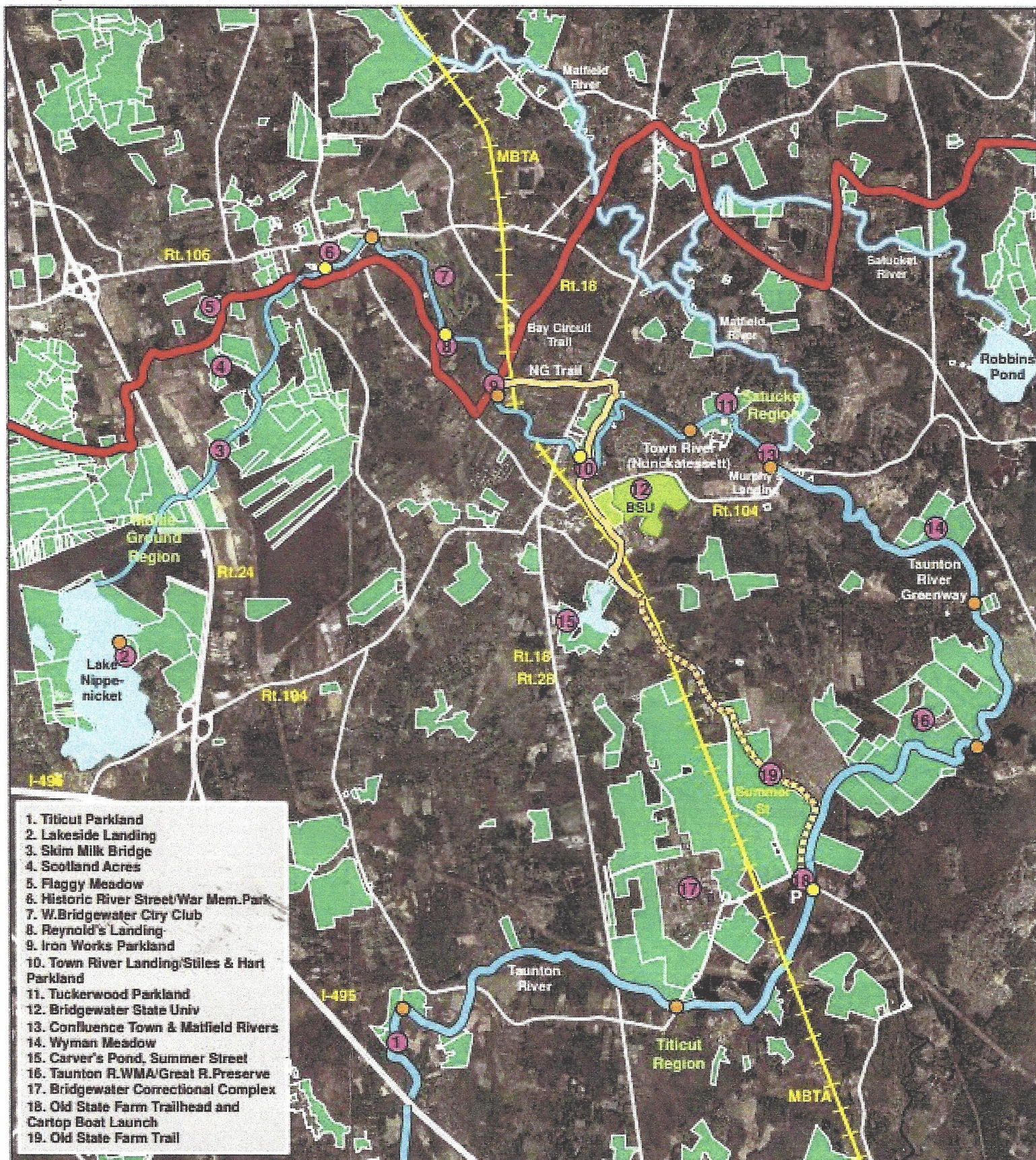
-David Moore, Bridgewater Historical Commission



File photo

Once a subse south pond includ parkland locate purify water Outd used





## The Nunckatesett Greenway

A Network of Land & Water Trails Connecting the Town and Taunton Rivers and the BayCircuit Trail to Public Conservation Areas and Urban Centers in West Bridgewater and Bridgewater

0 2,000 4,000 8,000 12,000 16,000 Feet

Map design by Natural Resources Trust of Bridgewater & Conservation Works, LLC. 2021

Aerial Photo from  
MassGIS 2014





## Acts (2020)

### Chapter 177

#### AN ACT AUTHORIZING THE TRANSFER OF CARE AND CONTROL OF CERTAIN PARCELS OF LAND IN THE TOWN OF BRIDGEWATER FROM THE DEPARTMENT OF CORRECTION TO THE DEPARTMENT OF FIRE SERVICES.

*Whereas*, The deferred operation of this act would tend to defeat its purpose, which is to facilitate the use of state property for critical public functions, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

SECTION 1. Notwithstanding sections 32 to 37, inclusive, of chapter 7C of the General Laws or any other general or special law to the contrary, the commissioner of capital asset management and maintenance, in consultation with the commissioner of correction and the state fire marshal, may transfer the care and control of certain parcels of land in the city known as the town of Bridgewater from the department of correction to the department of fire services for training, education and administrative purposes.

SECTION 2. The parcels of land to be transferred pursuant to section 1 contain approximately 18 acres, more or less, as shown on maps on file with the division of capital asset management and maintenance. The commissioner of capital asset management and maintenance, in consultation with the state fire marshal, shall determine the exact boundaries of the parcels, which may, after consultation, require the completion of a survey to be filed in the assessors' office of the city known as the town of Bridgewater. Not less than 90 days prior to the transfer of any such parcel, the commissioner shall file a detailed description of the parcel with the house and senate committees on ways and means and shall include a certification that no such parcel was acquired or restricted under Article 97 of the Amendments to the Constitution of the commonwealth.

SECTION 3. The department of fire services shall not be required to pay any consideration for the parcels of land to be transferred to the department of fire services pursuant to this act. Notwithstanding any general or special law to the contrary, the department of fire services shall be responsible for all costs and expenses incurred pursuant to this act as determined by the commissioner of capital asset management and maintenance, in consultation with the state fire marshal. Such costs shall include, but not be limited to, the costs of any engineering, surveys, recording fees and deed preparation related to the conveyance of the parcels pursuant to this act.

SECTION 4. Two open fields under the care and control of the department of correction and currently used for agricultural purposes and outdoor recreation purposes shall be dedicated to agricultural purposes and outdoor recreation purposes, respectively, and protected



pursuant to Article 97 of the Amendments to the Constitution of the commonwealth. The 2 open fields are located to the west of a parcel now or formerly owned by the New York, New Haven and Hartford Railroad Company, to the south of Flagg street, to the east of a parcel of land identified as parcel 3 on the city known as the town of Bridgewater assessors' map 89 and to the north of the department of correction firing range parcel. The field to the west shall be dedicated to agricultural purposes pursuant to said Article 97 and the field to the east shall be dedicated for outdoor recreation purposes pursuant to said Article 97. The commissioner of capital asset management and maintenance, in consultation with the department of correction shall determine the exact boundaries of the parcels, which may, after consultation, require the completion of a survey to be filed in the assessors' office of the town.

SECTION 5. The commissioner of capital asset management and maintenance, in consultation with the department of correction and with the approval of the city known as the town of Bridgewater, shall transfer a 10-foot wide trail easement for nonmotorized passive recreational use to the town, at no cost to the town, to be held by the conservation commission of the city known as the town of Bridgewater pursuant to Article 97 of the Amendments to the Constitution of the Commonwealth. The trail easement shall be located within 100 feet of the Taunton river and the commonwealth boundary beginning on the north side of Summer street and the west side of the Taunton river, then northerly to the commonwealth boundary and then northwesterly along this boundary to the intersection of Summer street and a parcel of land identified as parcel 1 on the town's assessors' map 90. The commissioner of capital asset

management and maintenance, in consultation with the department of correction and the town shall determine the exact boundaries of the parcels which may, after such consultation, require the completion of a survey to be filed in the assessors' office of the town. The city known as the town of Bridgewater shall be responsible for all costs and expenses incurred pursuant to this section as determined by the commissioner of capital asset management and maintenance, in consultation with the department of correction. Such costs shall include, but not be limited to, the costs of any engineering, surveys, recording fees and deed preparation related to the grant of the easement pursuant to this section.

*Approved, September 16, 2020.*

## Acts (2022)

### Chapter 172

#### AN ACT FURTHER REGULATING THE TRANSFER OF CARE AND CONTROL OF CERTAIN PARCELS OF LAND IN THE TOWN OF BRIDGEWATER FROM THE DEPARTMENT OF CORRECTION TO THE DEPARTMENT OF FIRE SERVICES

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

Section 5 of chapter 177 of the acts of 2020 is hereby amended by striking out the first and second sentences and inserting in place thereof the following 3 sentences:-

The commissioner of capital asset management and maintenance, in consultation with the department of correction and with the approval of the city known as the town of Bridgewater, shall transfer a 50-foot wide trail easement for nonmotorized passive recreational use to the town, at no cost to the town, to be held by its conservation commission pursuant to Article 97 of the Amendments to the Constitution of the Commonwealth. The trail easement shall be located within 100 feet of the Taunton river and the commonwealth boundary or as otherwise agreed to by the commissioner of capital asset management and maintenance, the department of correction and the town, beginning on the north side of Summer street and the west

side of the Taunton river, then northerly to the commonwealth boundary and then northwesterly along this boundary to the intersection of Summer street and a parcel of land identified as parcel 1 on the town's assessor's map 90. Such transfer shall include areas at both the northerly and southerly ends of the said 50-foot wide trail easement sufficient to construct parking areas for up to 10 vehicles, the precise locations of which shall be agreed to by the commissioner of capital asset management and maintenance, the department of correction and the city known as the town of Bridgewater, but which shall not be within 100 feet of the Taunton river or any wetland area delineated by the department of environmental protection.

Approved, August 10, 2022.



# Town of Bridgewater, MA

Community Preservation Committee

66 Central Square, Bridgewater, MA 02324

December 29, 2022

Mr. Michael Dutton, Town Manager  
Town of Bridgewater  
66 Central Square  
Bridgewater, MA 02324

Re: Recommendation to the Town Council - Old State Farm Trail Project

Dear Mr. Dutton:

In response to your amended application for the Old State Farm Trail Project dated December 15, 2022, the following motion was made and seconded by Patrick Driscoll and Harry Bailey at the CPC's December 28th meeting in regards to Phase 2 of 5 of the project. The motion passed with 5 yeas, 1 nay.

Move to recommend the Town Council appropriate \$40k towards the survey of the property.

A second motion was made and seconded by Patrick Driscoll and Carlton Hunt to establish the account for the above motion. The motion passed unanimously with 6 yeas.

Move to recommend the Town Council appropriate the previous recommendation from account 359000 Undesignated Fund Balance.

Please see that this information is placed on the Town Council agenda and is forwarded to the Council members along with the amended applications as backup to the orders. *Per input at the meeting from Ms. Kitty Doherty, Natural Resources Trust of Bridgewater (NRTB), time is of essence for the Council to vote on these recommendations in order for the NRTB to apply for grants by the end of January for funding of the next phase of the project,*

I would appreciate if you would let me know when the Council acts on the orders so we can prepare the award letter if the vote is in favor of the recommendations and the NRTB can seek grant funding.

Sincerely,

Gina Guasconi, Chair

Community Preservation Committee

CC: Dawn Menard  
Debra Ward  
Fred Chase  
Anthony Sulmonte  
Laurie Guerrini



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 1/10/2023  
First Reading: 1/10/2023  
Second Reading: 1/24/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 1/24/2023  
Date Effective: 2/24/2023

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### **Order O-FY23-043: Bridgewater Raynham Regional School District Capital Allocation**

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

<u>Source of Funds</u>	<u>Description</u>	<u>Project</u>	<u>Amount</u>
BRRSD -Return of Funding for Approval	Capital Stabilization	IT Planning Projects	<u>\$ 467,780.00</u> \$ 467,780.00

<u>Use of Funds</u>	<u>Description</u>	<u>Project</u>	<u>Amount</u>
IT-TECHNOLOGY	Bldgs. & Property	WIS Projectors/Interactive Panels	\$ 180,000.00
IT-TECHNOLOGY	Bldgs. & Property	BMS Camera System Upgrade	\$ 50,000.00
IT-TECHNOLOGY	Bldgs. & Property	BMS Projectors/Interactive Panels	\$ 120,000.00
IT-TECHNOLOGY	Bldgs. & Property	HS 60.4% PA System	\$ 12,080.00
IT-TECHNOLOGY	Bldgs. & Property	HS 60.4% Auditorium Schedule Bells	\$ 15,100.00
IT-TECHNOLOGY	Bldgs. & Property	HS 60.4% Security Camera System	<u>\$ 90,600.00</u> \$ 467,780.00

### **Explanation:**

*There has been a re-allocation as voted by the School Committee for the Bridgewater portion of the School*

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

*District's Capital Plan for FY2023. There has been communication and review of the future process and presentation to the Town's financial officials.*

**Committee Referrals and Dispositions:**

<b>Referral(s)</b>	<b>Disposition(s)</b>
Budget and Finance	1/23/23: Voted 3-0 to recommend
Finance Committee	1/23/23: Voted 6-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, January 24, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 1/24/2023  
First Reading: 1/24/2023  
Second Reading: 2/21/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 2/21/2023  
Date Effective: 3/21/2023

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### Order O-FY23-044: Acceptance of Funds - Council on Aging Donation

**ORDERED**, that the Town Council assembled vote to

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received a gift from Edward & Donna Heney for \$2,500. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the Donation, to expend the grant in accordance with stated purpose thereof.

**Explanation:**

*COA Director, Emily Williams plans to set up a new coffee brewing station at the senior center and continuously improve and take care of the senior programs.*

**Committee Referrals and Dispositions:**

Referral(s)	
• Budget & Finance	2/21/23: Voted 3-0 to recommend
• Finance Committee	2/16/23: Voted 6-0 to recommend

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



Attachments: 1. SENIORCOPY@bridgewaterma.org\_20230119\_113620

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 21, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

## Notice of Gift/Donation

Department Elder Affairs Council On Aging

Contact Emily Williams

Gift Name Gift - Edward & Donna Heney

*(This is the way in which it will appear on General Ledger and Accounting reports)*

### Funding Information

Please indicate the amount of the gift.

\$ 2,500.00

### Gift Details

Is this a general purpose or restricted purpose gift?

General ☒ -----

Restricted \_\_\_\_\_

### Additional Information Required

Please attach to this form the following information:

Any communication received with gift/donation

Town Manager : \_\_\_\_\_

Town Council vote: \_\_\_\_\_

### Account Information

To deposit/receipts We will be depositing into our Miscellaneous Funds Donation Account

To expend \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Procedure

1. The Finance Department will notify the department of the account number to identify on the turnover sheet supplied to the Town Treasurer for deposit.
2. The Finance Department in conjunction with the department head will prepare the legislation required for the Town Manager and the Town Council to accept the gift and allow for expenditures. This will be submitted to the Town Council Clerk for inclusion in the next available meeting agenda.
3. When the gift is formally accepted by the Town Council the Finance Department will create the entire set of accounts to allow for spending the funds in accordance with the intent of the gift.
4. The approval section of this form will be completed by the Finance Department and returned to the originating department as notification that spending can commence.

# Fidelity Brokerage Services LLC

DATE	SECURITY DESCRIPTION	TYPE	AMOUNT
	EDWARD & DONNA HENEY CREDIT BALANCE		2,500.00

ACCOUNT NO,

FOLD, CITE AND TEAF HEIT TO REOVE-IECI{



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 1/24/2023  
First Reading: 1/24/2023  
Second Reading: 2/21/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 2/21/2023  
Date Effective: 3/21/2023

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### **Order O-FY23-045: Ratification of Renewal Cable Television License Agreement: Comcast Cable Communication Management, LLC and Town of Bridgewater**

**ORDERED**, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated agreement covering March 1, 2023 through February 28, 2033 with the Bridgewater Administrative Association.

#### **Explanation:**

*With the assistance of the Cable Advisory Committee and the Town Attorney, the Town Manager has negotiated a franchise license agreement with Comcast. The proposed contract: Grants capital contributions to the Town of \$230,000; secured the maximum franchise fee of 5% for the Town and BTV; high definition for a local access channel; maintenance of the fiber connection from the Academy Building to the BTV studio as well as from BTV to Comcast; improved protection for private property owners; less costly underground line installations for some customers; credit for outages of longer than 24 hours; implements a new permitting requirement for any Comcast pedestals on Town road layouts; and the maximum senior citizen discount (negotiated as a side letter). It is important to note two things: One, Comcast does not have an exclusive franchise. Any other provider can negotiate an agreement with the Town. To date no other company is willing to enter into franchise negotiations. Two, the revenues that accrue to the benefit of the Town and BTV are derived from the cable television services and not from internet access. As more residents transition from traditional cable to streaming services only, the less the franchise fee will be.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	2/21/23: Voted 3-0 to recommend

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

- |   |                                 |
|---|---------------------------------|
| <ul style="list-style-type: none"><li>• Finance Committee</li></ul> | 2/16/23: Voted 6-0 to recommend |
|---|---------------------------------|

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 21, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk





## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 2/7/2023  
First Reading: 2/7/2023  
Second Reading: 2/21/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 2/21/2023  
Date Effective: 3/21/2023

---

### Order O-FY23-046: Acceptance of Gift - Natural Resources Trust of Bridgewater - \$25,000

**ORDERED**, that the Town Council assembled vote to

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received a gift from the Natural Resources Trust of Bridgewater, Inc. for \$25,000. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$25,000 to expend the gift in accordance with stated purpose thereof.

**Explanation:**

*This funding, along with the recent vote of the CPA Funds last meeting FY23-042 of \$40k will fund the survey work by the state agency, DCAMM (Division of Capital Asset Management & Maintenance) for Phase 2 of the Old State Farm Trail Project. The \$25k represents \$15k approved by the Taunton River Watershed Council and \$10k from the Sheehan Family Companies.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>2/21/23: Voted 3-0 to recommend</li></ul>

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• Finance Committee</li></ul> | <ul style="list-style-type: none"><li>• 2/16/23: Voted 6-0 to recommend</li></ul> |
|---|---|



Attachments:                      None

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 21, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk





## Bridgewater Town Council

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Introduced By:	Town Manager
Date Introduced:	2/7/2023
First Reading:	2/7/2023
Second Reading:	2/21/2023
Amendments Adopted:	
Third Reading:	
Date Adopted:	2/21/2023
Date Effective:	3/21/2023

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### Order O-FY23-047: 2023 Election - Debt Exclusion Ballot Question

**ORDERED:** (1) that the Town of Bridgewater, pursuant to G.L. c. 59, § 21C(a), shall seek voter approval at the next election on April 22, 2023 to assess taxes in excess of the amount allowed pursuant to G.L. 59 § 21C for the payment of the Town's share of the principal and interest on bonds, notes or certificates of indebtedness, issued by the Bristol-Plymouth Regional Vocational Technical School District to pay costs of the funding of the demolition of the current Bristol-Plymouth Vocational Technical School, 207 Hart Street, Taunton, MA 02780, and the construction of a new Bristol-Plymouth Vocational Technical School on the same site, including the payment of costs incidental or related thereto;

(2) to that end the Town Clerk is hereby directed to place the following question on the ballot:  
Shall the Town of Bridgewater be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the Town's allocable share of the bond issued by the Bristol-Plymouth Regional Vocational Technical School District to pay the costs of demolition of the current Bristol-Plymouth Vocational Technical School, 207 Hart Street, Taunton, MA 02780, and the construction of a new Bristol-Plymouth Vocational Technical School on the same site, including the payment of costs incidental or related thereto?

Yes \_\_\_\_\_ No \_\_\_\_\_

#### **Explanation:**

*On March 5, 2022 voters approved the construction of the Bristol-Plymouth Regional Vocational Technical School. This ballot question deals with the payment of the Town's portion of the construction costs. A "yes" vote will allow the Town to pay its share of the new school by excluding the annual cost from the provisions of Prop 2 ½. A "no" vote will require the Town to pay the cost through its general fund budget. It would force significant reduction of other municipal services. For FY2023, the median house would pay an additional \$8 per year. In the following 29 years, the median house would pay approximately \$33 per year. Since the calculation is based on the number of Bridgewater students attending Bristol-Plymouth, these number are approximate and based on this year's enrollment numbers.*

#### **Committee Referrals and Dispositions:**

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Referral(s)	Disposition(s)
<ul style="list-style-type: none"> <li>Budget and Finance</li> </ul>	<ul style="list-style-type: none"> <li>2/21/23: Voted 3-0 to recommend</li> </ul>
<ul style="list-style-type: none"> <li>Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>2/16/23: Voted 6-0 to recommend</li> </ul>

Attachments:               None

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 21, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 2/21/2023  
First Reading: 2/21/2023  
Second Reading: 3/7/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 3/7/2023  
Date Effective: 4/7/2023

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### Order O-FY23-048: Acceptance of LWCF Grant - Stiles & Hart Parkland Project

**ORDERED**, that the Town Council assembled vote to

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received an award of a grant from the Commonwealth of MA and National Park Services, Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept "LWCF" Grant assistance (federal Land & Water Conservation Fund) up to \$448,337.50 from the Commonwealth of MA and National Park Service to expend the grant in accordance with stated purpose thereof.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>3/7/23: Voted 2-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>2/27/23: Voted 5-0 to recommend</li></ul>

Attachments: 1. FY22 LWCF grant award letter Bridgewater

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 7, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



*The Commonwealth of Massachusetts*  
*Executive Office of Energy and Environmental Affairs*  
*100 Cambridge Street, Suite 900*  
*Boston, MA 02114*

Maura Healey  
GOVERNOR

Kim Driscoll  
LIEUTENANT GOVERNOR

Rebecca Tepper  
SECRETARY

Tel: (617) 626-1000  
Fax: (617) 626-1181  
<http://www.mass.gov/eea>

February 2, 2023

Robert Rulli  
Community & Economic Development  
Municipal Office Building  
66 Central Square  
Bridgewater, MA 02324

RE: Stiles and Hart Parkland Improvement Project, LWCF #25-00568

Dear Mr. Rulli:

I am pleased to confirm that the Stiles and Hart Parkland Improvement Project has been selected by the Commonwealth of Massachusetts and the National Park Service to receive up to \$448,337.50 in federal Land and Water Conservation Fund grant assistance. Please note the project number associated with the project, listed above. You will use this project number in all future correspondence.

**Project deadline is December 31, 2025**

While Bridgewater's total grant award is \$448,337.50, I ask that you break down your spending by fiscal year on page two of the contract (attached). There may be some ability to move funding between the fiscal years, as LWCF grants are funded from federal sources. However, the project's budget should begin with the best estimate possible to ensure a smooth transition between fiscal years.

LWCF grants work on a reimbursement basis. The grant's reimbursement rate is 50%. We can only reimburse you 50% of what is spent during the contract period each fiscal year, even if this figure does not reach the maximum value of the grant award. We will set up a time to go over the nuts and bolts of reimbursement requests.

To move forward with the project, the following documents must be submitted to me:

**Local LWCF Project Agreement**

The Project Agreement is a local version of the agreement signed between EEA and NPS. It is signed by EEA and your chief executive officer. Note that by signing the Project Agreement, the chief executive officer agrees to comply with the program regulations of the Land and Water Conservation Fund as stipulated in the Project Agreement and the General Provisions. The Agreement must be recorded as an adjunct to the

property's deed, along with the town meeting vote. Please send back **two signed copies**. You will then be sent a copy that has been signed by EEA to be recorded at the Registry of Deeds.

### **State Standard Contract**

A state standard contract enables the state to set up an account to pay for your project. Please complete the budget table on page two by writing in how much is needed in each fiscal year throughout the life of the project and have your community's CEO sign page 1 of the form.

### **Contractor Authorized Signatory Listing Form**

Please have your chief executive officer complete both sides of this form. The same person that signs the contract should sign both sides of this form. It should then be notarized.

### **GIS Data Entry Form**

This form, along with the required supplemental map, enables our GIS staff to enter your project into the Commonwealth's protected open space datalayer.

**All documents must be signed, scanned, and emailed to me no later than Thursday, March 2, 2023.** The hard copies can then be put mailed to me at my office.

### **Town Meeting Vote**

All projects must submit a successful vote as soon as possible. Your contract will not be signed until a successful town meeting or city council vote is submitted to EEA. If you have not yet had me review the vote language, please have me do so immediately.

### **Reimbursement Procedures**

Please do not begin construction or close on the property until you have received a signed contract back from me. Any costs incurred prior to that date are not eligible for reimbursement.

It is not possible for a final reimbursement request to be submitted until the project has been completed, but I think it is helpful to know at this stage what is required for a project to be considered complete. You may request a final reimbursement request after:

- a. A state standard contract has been executed between your community and the state
- b. A Land and Water Conservation Fund acknowledgment sign is installed
- c. The LWCF project agreement and town meeting or city council vote have been executed and recorded, along with the vote and boundary map, as an adjunct to the deed for the property

### **Legally Protected Land – Bridgewater's Commitment**

Remember that acceptance of this federal grant requires that the property remain open to the general public, not just Bridgewater's residents, and prohibits any other use other than appropriate outdoor recreation at the site in perpetuity. The land must be dedicated to Chapter 40, Section 8C in the case of conservation projects. Conversion of the property to non-conservation use requires the recreation or conservation commission to abide by Article 97 of the Articles of Amendment to the State Constitution, as well as the federal Land and Water Conservation Fund Project Agreement. In other words, converted land must be replaced with other property of equal or greater monetary value and recreational use, all at your community's expense.

Please contact me with any questions or concerns you may have at any time. I can be contacted at [melissa.cryan@mass.gov](mailto:melissa.cryan@mass.gov) or (857) 274-7173 if you need further assistance. I look forward to seeing your project come to fruition!

Sincerely,

Melissa Cryan  
LWCF Stateside Coordinator



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 3/7/2023  
First Reading: 3/7/2023  
Second Reading: 3/21/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 3/21/2023  
Date Effective: 4/21/2023

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### **Order O-FY23-049: Release of Trustee and Acceptance of Funds, Release of All Restrictions and Covenants, and Declaration of Restrictions for 1185 Pleasant Street**

**Whereas**, the Town Council has authorized the construction of a new fire station at 1185 Pleasant Street, and

**Whereas**, the use of the property was restricted by vote of Town Meeting of May 20, 1996,

**Whereas**, the Town of Bridgewater owns the property and holds the Restriction;

**Whereas**, the partial use of the property for public safety requires Town Council approval;

**Whereas**, the Trustee of the Toole Family Trust has consented to the partial use of the property for public safety purposes; and

**Whereas**, the Town and Trustee have ensured that vast majority of the property remain passive recreational land by virtue of the documents being voted on herein; and

**Now, Therefore**, the Town Council votes to adopt the attached Release of Trustee and Acceptance of Funds, Release of All Restrictions and Covenants, and Declaration of Restrictions.

#### **Committee Referrals and Dispositions:**

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>3/21/23: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>3/13/23: Voted 7-0 to recommend.</li></ul>

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



<ul style="list-style-type: none"><li>• Rules &amp; Procedures</li></ul>	<ul style="list-style-type: none"><li>• 3/16/23: Voted 3-0 to return to Council with no recommendation.</li></ul>
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Attachments:                    1.     Fire Department Restriction Documents

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 21, 2023, to approve the aforementioned Order, by a Roll-call vote 9-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

**Trustees Certificate**  
**Pursuant to M.G.L. c.184,§35**

Name of Trust: Toole Nominee Trust

Dated: May 12, 1995

[, Jerome H. Fletcher, Trustee of The Toole Nominee Trust, a written trust dated May 12, 1995 (the "Trust" ), certify as follows:

(a) The Trust is in full force and effect and has not been further amended or modified, and has not been revoked as of the date hereof.

(b) I am the current Trustee of the Trust.

(c) Any current Trustee of the Trust shall have authority to act with respect to real estate owned by the Trust, and have full and absolute power under said Trust to convey any interest in real estate and improvements thereon held in said Trust and no purchaser or third party shall be bound to inquire whether the Trustee has said power or is properly exercising said power or to see to the application of any Trust asset paid to the Trustee for a conveyance thereof; and

(d) The sole beneficiary of the Trust, the Lilia V. Toole Revocable Trust directs the Toole Nominee Trust, pursuant to Section 4.2 of said Trust to execute a release of restrictions and covenants recorded herewith.

*Signatures on Next Page*

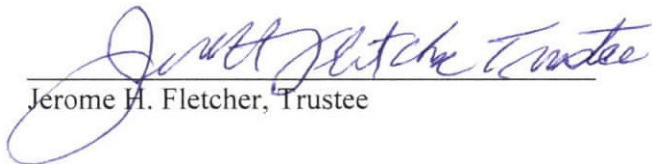
EXECUTED as a sealed instrument under the pains and penalties of perjury this 5<sup>th</sup> day of November, 2022.

Toole Nominee Trust u/d/t May 12, 1995

  
Jerome H. Fletcher, Trustee

Assented to:

Lilia V. Toole Revocable Trust u/d/t May 12, 1995

  
Jerome H. Fletcher, Trustee

COMMONWEALTH OF MASSACHUSETTS  
COUNTY OF PLYMOUTH

On this 1<sup>st</sup> day of November, 2022, before me, the undersigned notary public, personally appeared Jerome H. Fletcher, as Trustee, as aforesaid, proved to me through satisfactory evidence of identification, which was a Massachusetts Driver's License, to be the person whose name is signed on the preceding or attached document, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his knowledge and belief and is signed voluntarily for its stated purpose.



lic: My Commission Expires: 12/29/2026

## **RELEASE OF TRUSTEE AND ACCEPTANCE OF FUNDS**

Whereas, on the 12<sup>th</sup> Day of May, 1995, the Lilia V. Toole established the Lilia V. Toole Revocable Trust;

Whereas, ARTICLE FIFTH of said Trust stated "The Trustee shall also distribute to the Town of Bridgewater the remainder of the Trust assets after completion of any estate or trust administration with said assets to be held and administered by the Town of Bridgewater as the Toole Memorial Park Fund";

Whereas, Eighty Thousand (\$80,000.00) Dollars of the residuary trust funds were previously distributed to and accepted by the Town of Bridgewater on or about September 16, 1996 along with a deed of distribution of trust real estate situated at 1185 Pleasant Street, Bridgewater, MA through the Toole Nominee Trust recorded in Plymouth County Registry of Deeds Book 14669, Page 42, and

Whereas, the balance of the remaining residuary trust funds in the possession of the Trustee are being released and distributed to the Town of Bridgewater pursuant to the terms of the Trust and to be held in the "Toole Memorial Park Fund" established by the Town; and

Whereas the "Toole Memorial Park Fund" is to be used for establishing and maintaining the "Toole Memorial Park" portion of the property at 1185 Pleasant Street to be used for open space, conservation, and other passive recreational activities such as walking trails to observe the habitat and natural flora and fauna of the site;

Now therefore for good and valuable consideration including prior distributions of funds and real estate and present final distribution of remaining Trust funds in the amount of \$ \_\_\_\_\_, the receipt of which is hereby acknowledged, the Town of Bridgewater hereby releases; Jerome H. Fletcher as Trustee of the Lilia V. Toole Revocable Trust and the Toole Nominee Trust both under declarations of Trust dated May 12, 1995 from any further claims, demands or liabilities the Town of Bridgewater may now or ever had against the Trustee relative to the Trustee's administration and distribution of real estate and residuary trust funds to the Town of Bridgewater and further assents to and otherwise waives the receipt of any accounting from the Trustee relative thereto.


*SIGNATURES FOLLOW*

IN WITNESS WHEREOF we have hereunto set our hands and seals this 5-17/2 day of  
May, 2022.


Town of Bridgewater,  
By and through its Town Council,

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Lilia V. Toole Revocable Trust  
By and through its Trustee,

  
\_\_\_\_\_  
Jerome H. Fletcher, Trustee  
Lilia V. Toole Revocable Trust

Toole Nominee Trust,  
By and through its Trustee,

  
\_\_\_\_\_  
Jerome H. Fletcher, Trustee  
Toole Nominee Trust

### **Declaration of Restrictions**

WHEREAS, the Town of Bridgewater by and through its Town Council voted on \_\_\_\_\_, 2022, vote of the Town of Bridgewater is recorded herewith, that the Town would continue to hold the Property located at 185 Pleasant Street, Bridgewater, Massachusetts, as evidenced by a Deed dated September 16, 1996, recorded with the Plymouth County Registry of Deeds at Book 14669, Page 42, subject to the following covenants, terms and restrictions:

1. The Property will be partially utilized for public safety and welfare as a Fire Station;
2. The Town of Bridgewater will maintain and utilize 5.75 Acres of the Property as the Toole Family Memorial Park with restricted uses by the public for open space, conservation and other passive recreational activities such as walking trails to observe the habitat and natural flora and fauna of the site;
3. The Town of Bridgewater will designate at least five (5) parking spaces on the site for those wishing to utilize the site for open space, conservation and other passive recreational activities; and
4. The Town of Bridgewater will install and maintain a sign at the entrance of the park that reads the "Toole Family Memorial Park".

The Town is and shall continue to be the sole holder of these covenants, terms and restrictions and shall abide by them in perpetuity.



IN WITNESS WHEREOF we have hereunto set our hands and seals this \_\_\_\_ day of  
- - - - - 2022.

Town of Bridgewater,  
By and through its Town Council,

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**Release of all Restrictions  
And Covenants**

Whereas, on the 16<sup>th</sup> day of September, 1996, Jerome H. Fletcher, as Trustee of the Toole Nominee Trust u/d/t May 12, 1995 gifted and otherwise distributed and conveyed the trust real property located at 1185 Pleasant Street, Bridgewater, Massachusetts 02324 to the Town of Bridgewater, Massachusetts with the following restrictions:

Whereas, Pursuant to Article 13 of the May 20, 1996, Town of Bridgewater Town Warrant recorded with the Plymouth County Registry of Deeds on September 23, 1996 at Book 14669, Page 043, the Town of Bridgewater voted to accept the real property located at 1185 Pleasant Street, Bridgewater, Massachusetts and to hold certain deed restrictions on the Property;

Whereas said deed restrictions held by the Town of Bridgewater were specifically set forth in the Trust and transfer deed as follows:

1. The house to be razed by the Town of Bridgewater after removal of any remaining tangible personal property selected by the Donor's designated Will legatees;
2. The land to be held, improved and maintained by the Town of Bridgewater , or a Town Board or Commission designated by its Board of Selectmen, as a Memorial Park with restricted uses by the public for open space, conservation and other passive recreation activities such as walking trails to observe the habitat and natural flora and fauna of the site;
3. The site to be designated as the "Toole Memorial Park" given in memory of John A. Toole and his wife, Martha B. Toole and Edward W. Toole and his wife, Lilia V. Toole.

Whereas, the use of said real property is necessary for the public safety and welfare of the citizens of Bridgewater and whereas said real property can also continue to be utilized for passive recreational use by the Public;

Whereas, the Town of Bridgewater as well as the Trustee of the Toole Nominee Trust agree that said Property can and should be utilized for both passive recreation as well as public safety and welfare;

Whereas in order to accomplish same, both the Town of Bridgewater and the Trustee of the Trust must terminate the existing covenants and restrictions on the Property; and

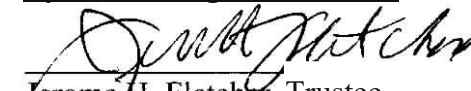
Now Therefore, the undersigned persons who are all the Parties who could have any control or authority over the restrictive covenants and restrictions hereinabove described for themselves, their heirs, executors, administrators, successors, and assigns do hereby release, abandon, and forever discharge said restrictions, covenants and conditions heretofore imposed on said Property by Deed dated September 16, 1996, recorded with the Plymouth County Registry of Deeds at Book, 14669, Page 042 and Vote dated May 20, 1996, recorded with the Plymouth County Registry of Deeds at Book 14669, Page 043 with a subsequent Declaration of Covenants and Restrictions to be recorded and referenced to the distribution deed noted herein.

IN WITNESS WHEREOF we have hereunto set our hands and seals this 5<sup>th</sup> day of June, 2022.

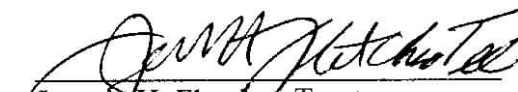
Town of Bridgewater,  
By and through its Town Council,

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Toole Nominee Trust,  
**By and through its Trustee,**

  
Jerome H. Fletcher, Trustee  
Toole Nominee Trust

Lilia V. Toole Revocable Trust,  
Beneficiary of the Toole Nominee  
Trust  
By and through its Trustee,

  
Jerome H. Fletcher, Trustee  
Lilia V. Toole Revocable Trust

**COMMONWEALTH OF MASSACHUSETTS  
COUNTY OF PLYMOUTH**

On this 11<sup>th</sup> day of December, 2022, before me, the undersigned notary public, personally appeared Jerome H. Fletcher, as Trustee, as aforesaid, proved to me through satisfactory evidence of identification, which was a Massachusetts Driver's License, to be the person whose name is signed on the preceding or attached document, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his knowledge and belief and signed voluntarily for its stated purpose on behalf of said trusts.



**h, u o o**  
My Commission Expires: 11/19/2026



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 3/7/2023  
First Reading: 3/7/2023  
Second Reading: 3/21/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 3/21/2023  
Date Effective: 4/21/2023

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### Order O-FY23-050: Capital Plan Leasing Obligation

**ORDERED**, that the Town Council assembled vote to,

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$512,496.95 from Capital Stabilization Trust Funds to accounts as outlined:

<u>FUND</u>	<u>SOURCES OF FUNDING</u>	<u>AMOUNT</u>
8010	CAPITAL STABILIZATION Capital Stabilization Trust Funds	\$ 512,496.95
		\$ 512,496.95

<u>PROJECT #</u>	<u>USES OF FUNDING</u>	<u>AMOUNT</u>
220.12	Mach/Equip/Vehicles Fire Engine (E4) 2250-1 Lease Pay 5/ 5	\$ 137,491.80
220.15	Mach/Equip/Vehicles Fire Radio Equipment Lease Pay 3/5	\$ 95,521.84
210.20	Mach/Equip/Vehicles Police Body Worn Camera System 3/5	\$ 65,318.00
300.00	Bldgs & Property Town Raynham Old High School Purchase 4/12	\$ 70,000.00
420.08	Mach/Equip/Vehicles DPW No. 2-16 Freightliner 2099-4 Lease Pay 5/5	\$ 46,964.07
420.13	Mach/Equip/Vehicles DPW No. 2-24 Freightliner TE2250 6-Wheeler Lease Pay 2/5	\$ 48,600.62
420.14	Mach/Equip/Vehicles DPW No. 2-26 Freightliner TE2250 6-Wheeler Lease Pay 2/5	\$ 48,600.62
		\$ 512,496.95

### Committee Referrals and Dispositions:

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Referral(s)	Disposition(s)
<ul style="list-style-type: none"> <li>• Budget &amp; Finance</li> </ul>	<ul style="list-style-type: none"> <li>• 3/21/23: Voted 3-0 to recommend</li> </ul>
<ul style="list-style-type: none"> <li>• Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>• 3/13/23: Voted 7-0 to recommend</li> </ul>

Attachments:

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 21, 2023, to approve the aforementioned Order, by a Roll-call vote 9-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



## Bridgewater Town Council

---

Introduced By: Town Manager  
Date Introduced: 3/7/2023  
First Reading: 3/7/2023  
Second Reading: 3/21/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 3/21/2023  
Date Effective: 4/21/2023

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### **Order O-FY23-051: Transfer Order: Restoration of Parthenon Frieze**

#### **ORDERED, that the Town Council assembled vote to**

In accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$18,000 from CPC Historic Preservation Reserve (Account# 324200) to Project Account# 21005-584001 for the restoration of the Parthenon Frieze.

#### **Explanation:**

*Attached see CPC recommendations of funding of \$18,000 from CPC Historic Preservation Reserve.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>3/21/23: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>3/13/23: Voted 5-1 to recommend</li></ul>

Attachments: 

- CPC Letter for Restoration of Parthenon Frieze
- Frieze Project Packet

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 21, 2023, to approve the aforementioned Order, by a Roll-call vote 9-0.

A TRUE COPY ATTEST:

---

Debra Ward, Town Council Clerk





# Town of Bridgewater, MA

Community Preservation Committee

66 Central Square, Bridgewater, MA 02324

March 1, 2023

Mr. Michael Dutton, Town Manager  
Town of Bridgewater  
66 Central Square  
Bridgewater, MA 02324

Re: Restoration of Parthenon Frieze

Dear Mr. Dutton:

In response to your application for the restoration of the Parthenon frieze, dated January 25, 2023, the following motion was made and seconded by William Smith and Harry Bailey at the CPC's February 22<sup>nd</sup> meeting. The motion passed with 5 yeas and 0 nays.

To recommend \$18,000 for the restoration of the Parthenon frieze.

At the CPC's January 25<sup>th</sup> meeting, the committee voted that the project was eligible for CPA monies to be taken from Account 324200 (Historic Preservation Reserve) if the committee voted in February, pending the complete application, on the actual recommendation and dollar amount.

Please see that this information is placed on the Town Council agenda and that the application is forwarded to the Council members as backup to the order.

I would appreciate if you would let me know when the Council acts on the order so we can prepare the award letter.

Sincerely,

A handwritten signature in dark ink, reading "Gina Guasconi".

Gina Guasconi, Chair  
Community Preservation Committee

cc: Josh McGraw  
Anthony Sulmonte  
Laurie Guerrini  
Fred Chase  
Dawn Menard  
Debra Ward



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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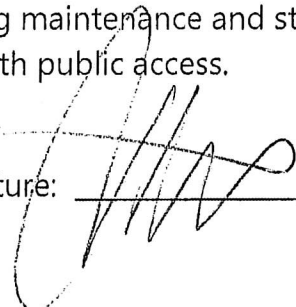
### Cover Sheet

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and the CPC's administrative assistant (McGraw, Joshua <JMCRAW@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month).**

Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.<sup>1</sup> Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan <https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=>
- the applicant has site control of the proposed project parcel or involvement of the site owner.
- there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
- applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.

• Applicant Signature:  Date Submitted: **1/25/2023**

<sup>1</sup> For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### Complete Application Check List

Please submit the application in this order:

- ☒ Project Application Cover Page (signed)
- ☒ Project Narrative and Timeline
- ☒ Budget Narrative and cost breakdown
- ☐ Required Project Attachments including:
  - ☐ Documentation of who has site control on the property (if other than the applicant)
  - ☐ Photographs of project site (at least three (3))
  - ☐ Map of project site showing nearest major roads or intersections
  - ☐ Letters of support from relevant Town departments, officials, and boards/commissions
  - ☐ Letters of commitment (from any organizations or individuals providing funding to the project)
- ☐ Other attachments as applicable and available to your project.

Note: Applicants may be required to submit additional supporting materials and documentation, as requested by the CPC, to aid the committee in their decision-making process.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### GENERAL INFORMATION

**Project Name:** Restoration of 6 plaster casts

**Project Location** (address and neighborhood): Bridgewater Town House

**Legal Property Owner of Record:** Town of Bridgewater

**CPA Program Area** (check all that apply):

☐ Open Space ☒ Historic Preservation ☐ Community Housing ☐ Recreation

#### PROJECT DESCRIPTION

**Short Project Description:** Restoration and mounting of 6 Parthenon frieze replications

**Estimated Start Date:** 3/1/20 **Estimated Completion Date:** 7/1/23

**Amount Requested:** \$18,000

**Total Project Cost:** \$18,000

#### PROJECT CONTACT

**Contact Person:** Michael Dutton or Marilee Kenney Hunt

**Telephone:** 508-627-1658 (MD) or 508-562-2896 (MKH)

**Email:** mdutton@bridgewaterma.org  
marilee@thehunts.org

**Project Sponsor/Organization** (check one below):

☒ Town Committee or Department ☐ Public Charity/Non-Profit ☐ Private

**Have you or this organization applied for or received CPA funding before?** ☒ Yes ☐ No

**If yes, what project and when?** Academy Building, Memorial Building, Town Hall exterior, Music Alley, etc.

#### ASSURANCE

I, Michael Dutton hereby certify under the penalties of perjury the  
(Print the name of the fiduciary agent)

following application information is true and correct to the best of my knowledge and I am legally able to enter into a contract on behalf of The Town of Bridgewater with the Town of Bridgewater for Community Preservation Funds.

**Signature** [Signature]

**Date** 1/25/2023

**Title** Town Manager



# Project Application

## Community Preservation Committee

### Bridgewater, MA

## Project Narrative

Use as much space as needed and refer to the CPC's Project Application Guidance for requirements

1. **PROJECT DESCRIPTION, TASKS, & ANTICIPATED OUTCOME:** See eligibility form

2. **CPC GOALS AND PRIORITIES:** Restore and preserve historic artifacts.

3. **COMMUNITY NEEDS:** Restoration of the frieze pieces will underscore the cultural priorities of Bridgewater's Town government. The eventual restoration of the Town House will be dependent upon funding from the Commonwealth's Cultural Council---following the Cultural Council grant-funded, undated, Recommendation: to the Town of Bridgewater, MA for the Adaptive Reuse of the Old Town Hall which recommends the building's use as a cultural center. Progress cannot be made on the building's restoration until items stored there are removed. The frieze pieces are being neglected and damaged by leaving them in the Town House. Their restoration not only preserve them but will provide a decorative, cultural statement at the entrance of the Academy Building.

4. **COMMUNITY SUPPORT:** List of Letters of Support

Name (committee, department, official, organization, etc.)	Date Requested	Date Submitted
Bridgewater Wallace Anderson Art Gallery, Jay Block Director	1/25/2023	
Bridgewater Historical Commission, David Moore, Chair	1/25/2023	
Bridgewater Historic District Commission, William Smith, Chair	1/25/2023	

5. **IMPLEMENTATION AND TIMELINE:** The project will begin as soon as funding is available. Contact has already been made with the restoration company and the transportation company

6. **ORGANIZATIONAL EXPERIENCE AND CAPACITY:** The Town Clerk, as Chair of the Town House Restoration Committee, will oversee the transportation to Caproni Collection in Woburn, and the contract with Caproni for restoration. By the time the pieces are ready to be returned to Bridgewater, provisions will be finalized with a contractor to mount them in the Academy Building

7. **MAINTENANCE:** Yearly cleaning maintenance will be provided by the Town of Bridgewater's maintenance department. It will consist of ensuring the stability of the mount, dusting and cleaning each piece and taking note of any need for additional care, cleaning or re-painting.

8. **MULTI-YEAR PROJECTS:** N/A

9. See Attachments Checklist for additional required materials, if applicable and available.

**APPLICANT SIGNATURE:**

**DATE SUBMITTED:** 1/25/2023



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Project Application Attachments (see Application Guidance)

1. **SITE CONTROL**
2. **COMMUNITY SUPPORT**
3. **VISUAL MATERIALS:**
4. **MAPS:**
5. **FUNDING SUPPORT REQUIREMENTS**
  - a. Historic Preservation Proposals
  - b. OPEN SPACE PROPOSALS
  - c. RECREATION PROPOSALS
  - d. COMMUNITY HOUSING PROPOSALS
  - e. Proposals Involving Real Property
  - f. Proposals Involving Design and Construction

Check out the CPC's webpage for more information:

<https://www.bridgewaterma.org/1353/Community-Preservation-Committee>

If you have questions, please contact the Community Preservation Committee Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and Community and Economic Development Department (CED) Director, Robert Rulli [RRulli@bridgewaterma.org](mailto:RRulli@bridgewaterma.org) or call at 508-697-0950.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

## Project Budget Attachment

### BUDGET OVERVIEW

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$18,000	\$18,000	\$None	100%

### INCOME - OTHER SOURCES OF PROJECT FUNDING

Source (private, federal, state, or local government)	Amount	Status (received, pending, will apply)
Community Preservation Act	\$ 18,000	
Local Cultural Council (potentially)	\$ \$4,000	Inquiring---timing difficulties anticipated
	\$	
	\$	
	\$	

### SUMMARY OF PROJECT EXPENSES<sup>2</sup>

	CPA Funds	Other Funding	Total
Personnel	\$n/a	\$	\$
Equipment	\$n/a	\$	\$
Supplies	\$n/a	\$	\$
Design and Contracts	\$n/a	\$	\$
Construction	\$n/a	\$	\$
Other	\$18,000	\$4,000 (potential)	\$ 18,000
TOTAL	\$18,000	\$	\$

<sup>2</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year. Supplies are defined as an item with a useful life of less than one year. Construction means all types of work done on a particular property or building including erecting, altering or remodeling.





# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### DETAILED PROJECT EXPENSES

##### Personnel

	CPA Funds	Other Funding	Total
<i>Ex: Project Manager</i>	<i>\$5,000</i>	<i>\$50,000</i>	<i>\$55,000</i>
Ex. Inspectional Services	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

##### Equipment<sup>3</sup>

	CPA Funds	Other Funding	Total
<i>Ex: Furniture</i>	<i>\$</i>	<i>\$5,000</i>	<i>\$50,000</i>
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

##### Supplies<sup>4</sup>

	CPA Funds	Other Funding	Total
<i>Ex:</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

##### Design and Contracts

	CPA Funds	Other Funding	Total
Ex: Deed Restriction	\$10,000	<i>\$5,000</i>	<i>\$5,000</i>
Ex: Appraisal	\$12,000	<i>\$0</i>	<i>\$12,000</i>
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

<sup>3</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year.

<sup>4</sup> Supplies are defined as an item with a useful life of less than one year.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### Building and Construction<sup>5</sup>

	CPA Funds	Other Funding	Total
<i>Ex: Picnic Pavilion</i>	\$	<b>\$50,000</b>	<b>\$50,000</b>
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

#### Other

	CPA Funds	Other Funding	Total
<i>Ex: Land Acquisition</i>	\$1,000,000	\$500,000	\$1,500,000
Restoration of 6 pieces @ 1,600 each	\$9,600	\$	\$9,600
Transportation to/from Woburn	\$4,000	\$	\$4,000
Mounting pieces	\$4,400	\$	\$4,400
<b>TOTAL</b>	\$18,000	\$	\$18,000

#### Task based task (scope) costs identifying funding source

	CPA Funds	Other Funding	Total
<i>Ex: Accessible Entrance</i>	\$100,000	\$15,000	\$115,000
<i>Ex: Accessible Elevator</i>	\$75,000	\$0	\$75,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	<b>\$190,000</b>

**Attach Letters of support and other key documents.**

<sup>5</sup> Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



#1. Boat and Fisher

Top thickness 2"

Bottom thickness 3.25"

Height 24"

Length 51"



#2. Broken Children

Top thickness 2.25"

Bottom thickness 4.5"

Length 38.5"

Height 42.25"





#3. 2 Horse Riders—1<sup>st</sup> horse braided mane      top thickness 2.25"  
Bottom thickness 2.15"  
Height 42.5"  
Length 55 5/8"



#4. 6 Horsemen---right side of curve

Bottom thickness 3"

Bottom length 66.5

Top length 64"

Height 24 (~24.5" where they fit together)





#5: 5 Horsemen, left side of the curve    Top thickness 2"  
Bottom thickness 3"  
Bottom length 66.5  
Top length 64"  
Height 24 (~24.5" where they fit together)





#6: Two riders ---2<sup>nd</sup> horse head up

Top thickness 2"

Bottom thickness 2"

Length 55"

Height 42.5"

# TOWN OF BRIDGEWATER



## Historic District Commission

20 February, 2023

Bridgewater Community Preservation Committee  
Academy Building  
Bridgewater, MA 02324

Att: Ms. Gina Guasconi, Chair

Re: Letter of Support for Restoration of Parthenon Frieze Casts

Dear Chair Guasconi:

As Chair of Bridgewater's Historic District Commission, I am writing to support the recent CPC application by the Town House Restoration Committee, which requests funding to restore six Parthenon frieze replicas that are owned by the Town.

The history of these friezes is significant for the citizens of Bridgewater. These friezes were donated to the Town by the McElwain family in the early twentieth century, and since 1912 they were displayed in the McElwain School, which was attended by many citizens of Bridgewater. The Town assumed ownership of the friezes when the school was closed in the 1980s, and they have remained in storage since. The Town House Restoration Committee, along with the Town Manager, rightly wants to restore these friezes and display them in the Academy Building for the citizens of Bridgewater and visitors to enjoy. Fortunately, the Town House Restoration Committee researched the history of these friezes and determined that the Caproni Collections in Woburn, which cast the original friezes, is still in business and will be able to restore these six friezes authentically, one of which has been badly broken. Now is the time to restore these important friezes before more damage is done. It is my understanding that these friezes are exact replicas made from the original friezes in the British Museum, known as the "Elgin Marbles," which were brought to from Athens to London in the early 1800s by Lord Elgin and housed in the British Museum. Caproni Collections was one of the few, if not the only, American company approved to cast the replicas of the original Greek friezes. Therefore, Bridgewater's friezes are also significant American treasures. They will make an important educational contribution to the Town as they will be prominently displayed and historically described in the Academy Building, seen by many people. I hope that appropriate plaques and brochures can be designed to describe and explain the friezes to our citizenry and interested visitors.

The Historic District Commission strongly supports this important restoration and preservation project and encourages the CPC to lend its funding support. Thank you.

Sincerely,

*William S. Smith*

William S. Smith  
Chair, Bridgewater Historic District Commission  
66 Central Square  
Bridgewater, MA 02324

C: Ms. Marilee Hunt  
Mr. Michael Dutton

Bridgewater Historical Commission

66 Central Square  
Bridgewater, Mass. 02324  
508-697-0904

February 24, 2023

Community Preservation Commission  
Academy Building  
Bridgewater, MA 02324

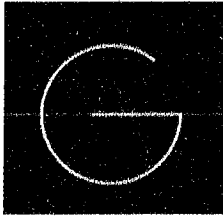
Re: Parthenon Frieze Preservation

Dear Committee Members;

I am writing in support of the efforts to restore and preserve the four Parthenon Frieze panels that are associated with the McElwain School. The items have been discussed among the members a number of times over the years and hope that they can be utilized as a display in one of our historic town buildings.

Sincerely,

David Moore, Chair  
Bridgewater Historical Commission



Wallace Anderson Gallery - BSU  
40 School Street  
Bridgewater, MA 02325

January 31, 2023

Bridgewater Community Preservation Committee  
Academy Building  
66 Central Square  
Bridgewater, MA 02324  
Attention: Gina Guasconi, Chair

Re: Support for restoration of Parthenon frieze replications

Dear Chair Guasconi:

I am writing to support a request to the Community Preservation fund to support the restoration of the Parthenon frieze pieces donated to the Town by the McElwain family in the early 20<sup>th</sup> century.

The frieze replicas were given to and exhibited in the McElwain School soon after its dedication in 1912. They were removed from the school sometime in the 1980's. They have been in storage since then. Currently, lead paint is peeling (requiring expert protection during transportation and restoration) and, recently, one of the pieces was seriously broken. *Caproni Collections* in Woburn, likely their creator, has studied photos of the pieces and states they can be restored, and the broken segments mended.

As Associate Director of Collections and Exhibitions at the Anderson Gallery, Bridgewater State University my committee, and I strongly urge you to support this important historic restoration project. These works are an integral part of Bridgewater's history ---- a gift to our Town by the McElwain family, arguably one of Bridgewater most celebrated families. The originals friezes that these copies were modeled after are adorning the Parthenon and for over a millennium have represented the pinnacle of art and democracy.

I urge you to support the request by the Town House Restoration Committee under the auspices of Michael Dutton, Bridgewater Town Manager.

Sincerely,

Jay Block



## Bridgewater Town Council

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Introduced By: Mark Linde, Councilor  
Fred Chase, Councilor  
Dennis Gallagher, Councilor

Date Introduced: 4/4/2023

First Reading: 4/4/2023

Second Reading: 6/6/2023

Amendments Adopted:

Third Reading:

Date Adopted: 6/6/2023

Date Effective: 7/6/2023

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### **Order O-FY23-052: Municipal Electric Aggregation**

**ORDERED**, that the Town Council assembled vote to,

**WHEREAS**, Municipal Electric Aggregation is the process by which a town or city purchases electricity in bulk from a competitive supplier on behalf of the residents and businesses within the community; and

**WHEREAS**, Municipal Electric Aggregation is possible in Massachusetts due to the passage of "*An Act Relative to Restructuring the Electric Utility Industry in the Commonwealth, Regulating the Provision of Electricity and other services, and Promoting Consumer Protections Therein*"; and

**WHEREAS**, the primary goals of a Municipal Energy Aggregation is to provide residents and businesses with more competitive electricity choices; longer term, stable electricity rates; potentially lower electricity rates; more renewable electricity in the standard and optional products generated by New England renewable energy facilities; and increased consumer protection against unscrupulous retail marketers of electricity; and

**WHEREAS**, the first step in creating a Municipal Electricity Aggregation is to vote to initiate a Municipal Aggregation Program;

**THEREFORE**, be it ORDERED, that the Town Council requests that the Town Manager prepare a Feasability Study in consultation with the Department of Energy Resources and if needed, in partnership with a consultant.

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
-------------	----------------

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>• Rules &amp; Procedures</li></ul> | <ul style="list-style-type: none"><li>• 5/25/23: Voted 3-0 to recommend</li></ul> |
|--|---|



In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 6, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk





## Bridgewater Town Council

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Introduced By: Shawn George, Councilor  
Date Introduced: 4/4/2023  
First Reading: 4/4/2023  
Second Reading: 5/23/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 5/23/2023  
Date Effective: 7/1/2023

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### Order O-FY23-053: Town Clerk's Salary

**ORDERED**, that the Town Council assembled vote:

To set the Town Clerks salary beginning July 1 2023 (FY24) - at Grade 13 Step 8 \$49.7918 hourly. Annually \$90,621.24.

***Explanation:***

This represents a step increase and follows along with other full time employees for FY24.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>5/9/23: Voted 2-0 to amend as follows: Grade 13 Step 8 \$49.7918 hourly. Annually \$90.621.44.</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/24/23: Voted 4-1 to recommend as originally written.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 23, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 4/18/2023  
First Reading: 4/18/2023  
Second Reading: 5/9/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 5/9/2023  
Date Effective: 6/9/2023

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### Order O-FY23-054: AFSCME Contractual Ratification

**ORDERED**, In accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated agreement(s) covering July 1, 2022 through June 30, 2025 with the American Federation of State, County, and Municipal Employees (AFSCME), Council 93 - Local 1700.

**Explanation:**

*The Town Manager negotiated Memorandum of Agreements (s) as attached with AFSCME Council 93 - Local 1700.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>5/9/23: Voted 2-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/24/23: Voted 5-0 to recommend</li></ul>

Attachments: 1. AFSCME MOA Compensation 04.06.23

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 9, 2023, to approve the aforementioned Order, by a Roll-call vote 9-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

**MEMORANDUM OF AGREEMENT**  
**between**  
**TOWN OF BRIDGEWATER and**  
**AMERICAN FEDERATION OF STATE, COUNTY, and MUNICIPAL EMPLOYEES (AFSCME),**  
**Council 93 - Local 1700**

This Memorandum of Agreement (MOA) is made and entered into between Town of Bridgewater, hereinafter referred to as the "TOWN," and the American Federation of State, County, and Municipal Employees, Council 93, hereinafter referred to as the "AFSCME". This Memorandum amends the Collective Bargaining Agreement between the TOWN and AFSCME effective through June 30, 2022. Except as may be modified by the MOA, the terms of said agreement, as amended, shall continue in full force and effect through June 30, 2025, effective upon the signing.

The following are the changes to the Agreement:

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**Article 1 – Effective Date**

By mutual agreement and for ease of reference, the agreement's articles are simply numbered rather than using its roman numeral equivalent (*ie – ARTICLE XXXIII AGENCY FEE – now reads ARTICLE 33 – AGENCY FEE*)

By mutual agreement, grammatical and typographical errors and obsolete language will be updated or deleted.

The terms and conditions set forth in this Agreement are effective July 1, 2022 through June 30, 2025 (Three Year Agreement).

**Article 4 – Union Dues**

The following language replaces the existing language in Article 4 – Dues and Indemnification (now titled Article 4 – Union Dues):

Pursuant to General Laws, Chapter 150E, Section 12, to assure that employees covered by this Agreement shall be adequately represented by the Union in bargaining collectively on questions of wages, hours, and other conditions of employment. The Employer shall be required to provide the Union with the following information:

1. The Union - shall furnish a signed copy of the Union dues/agency fees deduction card that contains a waiver authorizing the use of his/her Social Security Number for the purposes of conducting business between the Union and the Town. The Union and the Town agree that employee Social Security Numbers will not be released to any third party outside of the business relationship existing between the Union and the Town, unless directed in writing, by the employee.
2. Concurrent with the issuance of weekly/ bi-weekly wages to workers in the bargaining unit represented by the Union, the Employer will electronically forward a data file to the Union for all employees for whom dues or agency fees have been deducted. These deductions and roster-information will be transmitted to the AFSCME Council 93 business office with the issuance of its last payroll of every month – and such transmission shall be accomplished either by electronic mail or some other secure method as agreed to by the parties.
3. Upon the issuance of weekly/bi-weekly wages to workers in the bargaining units represented by the Union, the Employer will electronically forward a data file to the Union for all employees whose

**MEMORANDUM OF AGREEMENT**  
**between**  
**TOWN OF BRIDGEWATER and**  
**AMERICAN FEDERATION OF STATE, COUNTY, and MUNICIPAL EMPLOYEES (AFSCME),**  
**Council 93 - Local 1700**

job title is represented by the Union. This file shall include the employees legal name employee ID, worksite code and the deduction amount.

**Article 5 – Civil Rights**

The following language replaces the existing language in Article 5 – Discrimination and Coercion (now titled Article 5 – Civil Rights):

There shall be no discrimination by the Town or the Union against any employee covered by this agreement because of race, creed, color, national origin, sex, age, union affiliation, political affiliation, religion, sexual orientation, genetic information, gender identity, marital status, military status, parental status, or disability.

**Article 14 – Clean-Up Time: Number of Employees on a Truck**

The following language replaces the existing language in Article 14 – Clean-Up Time: Number of Men on a Truck (now titled Article 14 - Clean-Up Time: Number of Employees on a Truck)

**NUMBER OF EMPLOYEES ON A TRUCK**

The number of employees assigned to a truck shall be determined in the sole discretion of the Department Head, meaning for the purposes of this Contract, the Public Works Director, Roadways Superintendent, the Water Pollution Control and Water Supply Superintendent.

**Article 23 - Classification Plan and Pay Rates**

By mutual agreement, the language of Article 23 Classification Plan and Pay Rates is amended as follows:

**Wage Matrix Adjustment:**

- 1) Increase the existing step schedule by four (4) steps and delete the bottom four (4) steps.
  - a. *Members will remain at their current pay but placed on the new (lower) step for accounting purposes (ie – current step 6 becomes new step 2; thus, member receives same rate of pay but is now at step 2 on the salary matrix table)*
- 2) Each additional step is 2.5%, *in line with the existing step schedule.*

**Wages Adjustments:**

- a. Effective July 1, 2022 (FY2023): no change in compensation.
- b. Effective July 1, 2023 (FY2024): Each existing member would receive two (2) step increase.
- c. Effective July 1, 2024 (FY2025): Each existing member would receive two (2) step increase.

**MEMORANDUM OF AGREEMENT**  
**between**  
**TOWN OF BRIDGEWATER and**  
**AMERICAN FEDERATION OF STATE, COUNTY, and MUNICIPAL EMPLOYEES (AFSCME),**  
**Council 93 - Local 1700**

**LICENSE COMPENSATION**

**ROADWAYS DEPARTMENT**

- |  |            |
|--|------------|
| ➤ Master hoisting license (2B)             | \$800      |
| ○ 2A endorsement                           | \$150      |
| ○ Mower 4G                                 | \$150      |
| ○ Catch basin 4E                           | \$150      |
| ○ Forklift 1C                              | \$150      |
| ○ Gantry crane 1A                          | \$150      |
| ○ Class A CDL                              | \$500      |
| ○ Welding /gas burning safety certificates | \$100      |
| ○ ASE certifications: T1 thru T8           | \$100 each |
| ○ ASE certifications: A1 thru A9           | \$100 each |

**WATER SUPPLY DEPARTMENT**

- |   |       |
|---|-------|
| ➤ Back Flow License                               | \$750 |
| ➤ Cross Connection License                        | \$500 |
| ➤ OSHA class 2 asbestos-cement pipe certification | \$250 |

The Superintendent shall determine how many licenses shall be issued and to who said license shall be issued.

- |  |         |
|--|---------|
| ➤ Water Supply - Distribution License Stipends |         |
| ○ Grade D1                                     | \$200   |
| ○ Grade D2                                     | \$900   |
| ○ Grade D3                                     | \$1,400 |
| ○ Grade D4                                     | \$1,800 |
| ➤ Water Supply - Treatment License Stipends    |         |
| ○ Grade T1                                     | \$600   |
| ○ Grade T2                                     | \$1,000 |
| ○ Grade T3                                     | \$1,500 |
| ○ Grade T4                                     | \$1,800 |

**WATER POLLUTION CONTROL DEPARTMENT**

- |   |         |
|---|---------|
| ➤ Water Pollution Control - Wastewater Treatment Stipends |         |
| ○ Grade 2   | \$300   |
| ○ Grade 3   | \$500   |
| ○ Grade 4   | \$800   |
| ○ Grade 5   | \$1,000 |

**MEMORANDUM OF AGREEMENT**  
**between**  
**TOWN OF BRIDGEWATER and**  
**AMERICAN FEDERATION OF STATE, COUNTY, and MUNICIPAL EMPLOYEES (AFSCME),**  
**Council 93 - Local 1700**

- |  |         |
|--|---------|
| ○ Grade 6  | \$1,400 |
| ○ Grade 7  | \$1,700 |
| ➤ Water Pollution Control - Collection System Stipends |         |
| ○ Grade 1  | \$250   |
| ○ Grade 2  | \$350   |
| ○ Grade 3  | \$500   |
| ○ Grade 4  | \$700   |

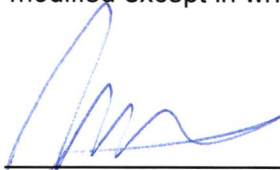
**Article 33 – Agency Fee**

By mutual agreement, Article 33 – Agency Fee is deleted.

This Memorandum of Agreement represents the entire understanding between the parties and supersedes any and all prior agreements, understandings, and negotiations between the parties. This Memorandum of Agreement may not be amended or modified except in writing signed by both parties.

Signed:

Michael M. Dutton, Town Manager:



Date:

4/6/23

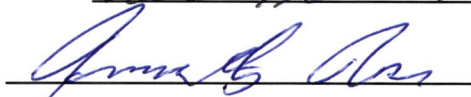
Paul Faria, AFSCME Council 93:



Date:

4/6/23

Tim Rose, Union Steward:



Date:

4/6/23



## Bridgewater Town Council

---

Introduced By: Town Manager  
Date Introduced: 5/9/2023  
First Reading: 5/9/2023  
Second Reading: 5/23/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 5/23/2023  
Date Effective: 6/23/2023

---

### Order O-FY23-055: Jenkins Pond Dam Removal and Bridge Replacement Grant Acceptance

**ORDERED**, that the Town Council assembled vote to

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows: “An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has applied for and received financial grants or gifts from the funders and in the amounts listed below;

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grants in the total amount of \$8,245,000 and to expend the grants in accordance with stated purpose thereof.

		Amount
STATE	EXECUTIVE OFFICE OF ENERGY&ENVIRONMENTAL AFFAIRS - EEA DAM & SEAWALL	\$ 1,000,000.00
STATE	MUNICIPAL VULNERABILITY PREPAREDNESS PROGRAM - MVP	\$ 750,000.00
STATE	DEPT OF FISH&GAME: DER-DIVISION OF ECOLOGICAL RESTORATION	\$ 2,550,000.00
LOCAL	WILD & SCENIC TAUNTON RIVER STEWARDSHIP COUNCIL - (TRSC) / SRPEDD	\$ 40,000.00
LOCAL	THE NATURE CONSERVANCY - TNC	\$ 60,000.00
FEDERAL	NATIONAL FISH & WILDLIFE FOUNDATION - NFWF COASTAL RESILIENCE	\$ 2,285,000.00
LOCAL	DAMN OWNER	\$ 10,000.00
FEDERAL	US FISH AND WILDLIFE SERVICE	\$ 1,550,000.00
		\$ 8,245,000.00

### Explanation:

*Since 2017, the Massachusetts Division of Ecological Restoration has been working with the Town Manager to*

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



*remove the Jenkins (High Street) dam and replace the box culverts with a clear span bridge over the Town River. Over the intervening years, other project partners have joined the initiative, including the grant funders as well as NOAA. The attached narrative used in the application for funding gives a fairly succinct summary of the project, its need, and the expected results.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>5/23/23: Voted 2-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>5/22/23: Voted 5-0 to recommend</li></ul>

Attachments:                    1.     2023-5-3 Grant Acceptance Council

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 23, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

---

Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

## Project Narrative

### Statement of Need:

The Town of Bridgewater, in partnership with the Massachusetts Division of Ecological Restoration (DER), the Massachusetts Division of Marine Fisheries (DMF), the Nature Conservancy (TNC), the private dam owner, the NOAA Restoration Center, and the U.S. Fish and Wildlife Service, seeks to restore the Town River. The Town River Restoration project will restore and strengthen natural ecosystems for the benefit of the coastal community and the environment. The project is situated in Bridgewater, Massachusetts on a historic mill site that has since been converted to public open space (Stanley Iron Works Park). Town River is a major tributary to the federally designated Wild and Scenic Taunton River, found by Congress to possess “important resource values (including wildlife, ecological, and scenic values), historic sites, and a cultural past important to the heritage of the United

States.” The removal of the High Street Dam and replacement of the High Street Bridge is part of an on-going multi-partner effort and comprehensive watershed-based strategy to improve coastal ecosystem resilience in the region by connecting the major tributaries of the Wild & Scenic Taunton River with the main stem, Mount Hope Bay, Narragansett Bay, and the Atlantic Ocean. The project will reconnect 10 miles (including tributaries) of unimpeded river access for diadromous fish, including river herring, American shad, American eel, and sea lamprey. The project will open 354 acres of river herring spawning and rearing habitat at Lake Nippenicket.

### Project Goals and Objectives:

The project proposes to remove the High Street Dam (National ID MA00327), replace the undersized and aging High Street road-stream crossing over Town River, and protect and enhance surrounding infrastructure and public utilities. The High Street Dam was constructed circa 1919, and has outlived its intended use. It has numerous structural deficiencies, and in 2011 was rated in “unsafe” condition and Significant hazard. The dam obstructs fish passage and natural river processes. The High Street Dam jeopardizes the immediately-upstream High Street road-stream crossing, were it to fail. The High Street road-stream crossing was constructed over 200 years ago, and consists of four severely undersized, dry-laid granite clapper culverts with documented structural issues. The crossing does not

meet modern Massachusetts design standards or stream crossing standards. The road-stream crossing and dam contribute to localized flooding – floodwaters overtopped High Street and inundated the abutting Lincoln Athletic Association (LAA) building during a March 1968 storm. The project proposes to replace the High Street road-stream crossing with a 55-foot clear span bridge. The proposed design spans the bankfull width of Town River and can pass the 500-year recurrence interval storm including climate change projections through 2070. The project will relocate and stabilize utilities currently carried by the High Street crossing, including a gas line, a water main, and a sanitary sewer line. The project will also stabilize the neighboring LAA building, to ensure there are no negative impacts to its

foundation resulting from increased velocities in Town River following dam removal. Modifications to the LAA building have been closely coordinated with the facility’s owners.

Flooding represents a “high-frequency, serious severity hazard” for the towns of Bridgewater and West Bridgewater, and is the most frequent hazard affecting the Towns. Flooding may occur as the result of tropical storms, winter storms, nor’easters, and periods of heavy rain. Climate change is exacerbating the threat of flooding to this region by increasing the magnitude and severity of precipitation events. From the 1960s to 2000s, annual precipitation in the Taunton River basin increased by 8.8 inches.<sup>5</sup> Under all representative concentration pathway (RCP) emissions scenarios, total precipitation is expected to continually increase, leading to an additional 4.18 inches of annual rainfall by 2090. The Town River Restoration explicitly accounts for historic and projected effects of climate change to ensure that the benefits of this project are sustained.

This project is the culmination of years of planning, prioritization, feasibility, and design. It is closely aligned with both local and statewide resiliency plans. Project planning specific to this site began in earnest in 2015, followed by its first public meeting in 2016 and subsequent acceptance as a Priority Project by DER. The project team completed a feasibility study in 2017. A key finding of this study was the poor structural condition of the High Street road-stream crossing. In 2018, a second public meeting was held to communicate the findings of the feasibility study. Preliminary design was completed in 2019, followed by a third public meeting in 2020. In 2021, the project team completed final design of the project. As of June, 2022, the project team has secured all final permits.

The Town River Restoration Project will result in measurable improvements to both community and habitat resilience in the Taunton River watershed. This project was identified in the Coastal Resilience Assessment of the Narragansett Bay and Coastal Rhode Island Watersheds, completed by NFWF in partnership with NOAA, NatureServe, and UNC Asheville. Specifically, this project intends to:

- Restoration of aquatic connectivity to a critical segment of Town River. This project is the highest-ranked restoration site among 120 locations in Southeastern Massachusetts compiled by the Division of Marine Fisheries’ Diadromous Fish Restoration Priority List. It is also ranked in the 90th percentile in DER’s Restoration Potential Model, which evaluates the relative ecological benefit of removing any known dam in the Commonwealth. This project will directly open 10 miles of unimpeded access for diadromous fish including river herring, American eel, American shad, and sea lamprey in the Wild and Scenic watershed and improve access to 354 acres of spawning and rearing habitat at Lake Nippenicket.
- Engagement of governmental and non-governmental agencies in resiliency activities, and transfer of lessons learned. This project proposes to engage seven (7) governmental agencies and six (6) non-governmental agencies in restoration. Government agencies participating include: the Towns of Bridgewater and West Bridgewater, DER, DMF, USFWS, the NOAA Restoration Center, and Old Colony Planning Council. Non-governmental agencies participating include: the Town River Fishery Committee, The Nature Conservancy, the Narragansett Bay Estuary Program, Save the Bay, the Taunton River Watershed Alliance, and the Advance Pollution Control Corporation (dam owner). All entities will be invited to participate in regular construction meetings. Project partners will be actively engaged in the

post-construction monitoring, and results of monitoring efforts will be distributed to the team. Further, results from monitoring efforts will influence DER's statewide outreach strategy and inform future dam removal projects that DER is involved with.

- Protect people and property from increasingly severe flooding resulting from climate change. Flooding is identified as the most frequent hazard affecting the towns of Bridgewater and West Bridgewater in the towns' Natural Hazard Mitigation Plan. Road-stream crossing replacement and dam removal are prioritized actions to improve climate resiliency in the Massachusetts State Hazard Mitigation and Climate Adaptation Change Plan. This project was identified as a "high" priority in the Town of Bridgewater's Municipal Vulnerability Preparedness Plan. As a direct result of this project, 37 commercial and residential properties that border the High Street Dam's impoundment will experience a reduction in flooding during severe storms.

#### Stakeholder Coordination/Involvement:

This project has undergone a robust stakeholder engagement process. The project team has held three (3) public meetings over the course of five years to provide updates to the community on the status of the project and solicit community feedback. These meetings were held in addition to public hearings required as part of project permitting during both the MEPA and Notice of Intent processes.

The project team has been in regular and active communication with the abutting Lincoln Athletic Association (LAA) and upstream West Bridgewater Country Club to minimize impacts to their operations following dam removal. Through consultations with both parties, it was determined that dam removal will have no effect on the operations of the West Bridgewater Country Club. Appropriate measures to ensure the long-term stability of LAA's building were determined in consultation with LAA and a structural engineer and are included in the construction drawings for this project.

The project is located within a state-listed historic area. The Town of Bridgewater formed an ad-hoc committee to solicit feedback from relevant town stakeholders as part of the Section 106 process. This committee represented several Town committees with a particular interest in the project, including: Community and Economic Development, the Historic Commission, the Open Space Committee, and the Community Preservation Committee. Recommendations from this committee were ultimately included in the Project's Memorandum of Agreement (MOA). Following project construction, several kiosks will be designed by Town committee members and installed in the neighboring Stanley Iron Works Park to recognize the unique historic character of the site, and its importance to the Town of Bridgewater.

As part of the Town of Bridgewater's Municipal Vulnerability Preparedness Program, the Town organized a collaborative process to inform citizens of the risks associated with climate change to their community and develop solutions to mitigate those risks. Information about the impacts of development and climate change on local flood risk was shared with citizens and officials during two 4-

hour workshops used to develop the Town's Municipal Vulnerability Preparedness Plan. The Town River Restoration was selected as a high priority project to improve climate resilience to flood impacts, maintain timely emergency services, and protect fish and wildlife habitat. This is a community-driven project, and a priority at both the local and state levels.

#### Project Monitoring and Evaluation:

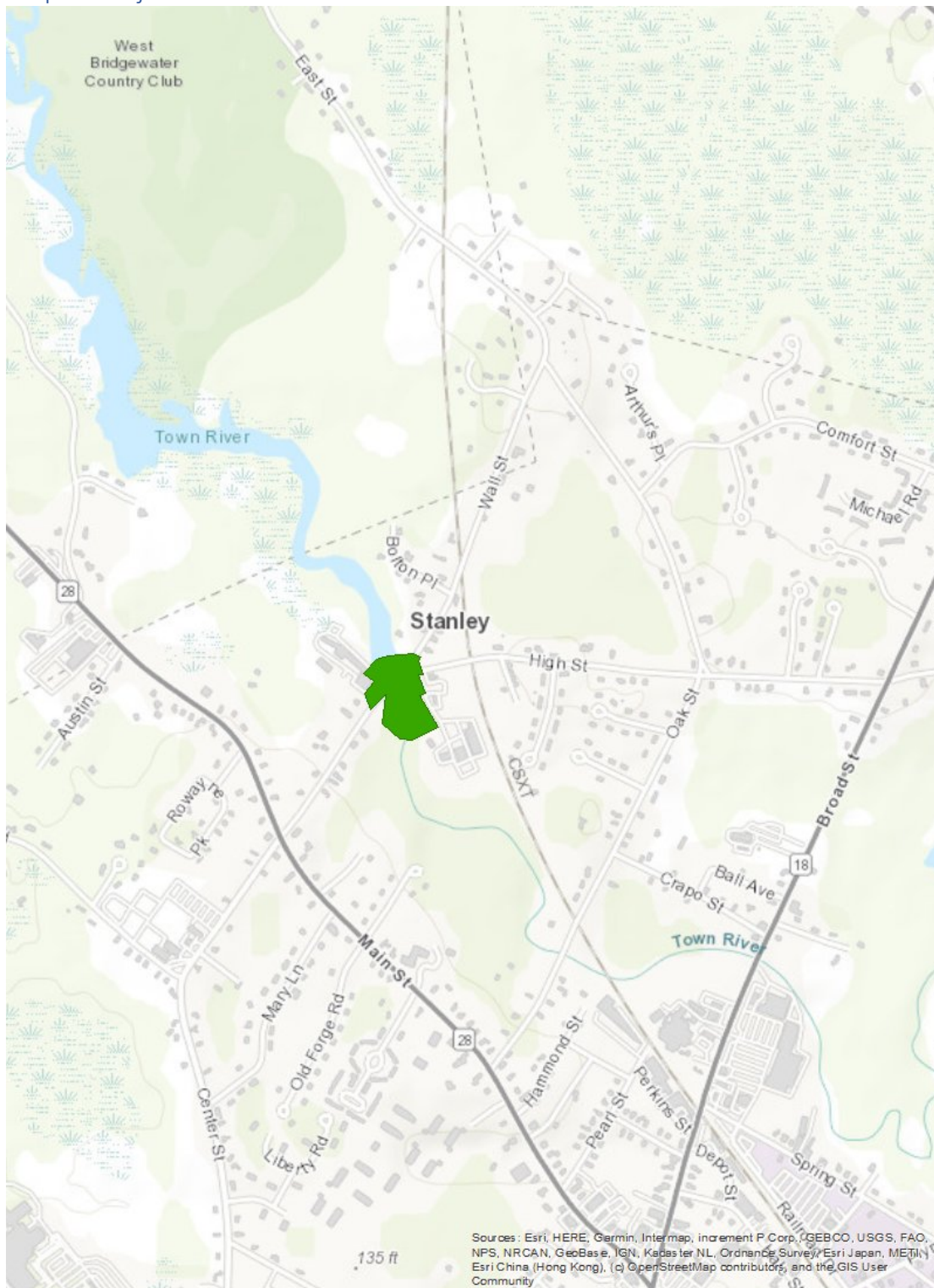
Monitoring. The Project team will monitor the success of the proposed restoration. Restoration success will be measured by the desired outcomes. Monitoring results from the first year of post-restoration monitoring will be reported to USFWS. Specific monitoring activities proposed include:

- Safety hazard reduction assessment: The project team will submit a hazard class change application to the Office of Dam Safety demonstrating the elimination of the dam's hydraulic effects, as well as public safety risks posed by an uncontrolled failure of the dam.
- Channel Dimension and Stability Monitoring: The project team will conduct an as-built survey following construction. During this survey, monumented cross-sections and a longitudinal profile will be established. Methods used will conform with established protocols described in the Stream Barrier Removal Monitoring Guide, developed by the Gulf of Maine Council on the Marine Environment.
- Photo Stations: Locations to take repeat photographs will be established prior to construction, in accordance with accepted monitoring protocols. A photo log will be provided to USFWS that includes one pre-construction photo, one mid-construction photo, and one post-construction photo for 8 locations within the worksite. Photos will visually document the river's response to removal of the two barriers.
- Post-construction fish passage monitoring: The as-built plans (described above) will clearly depict constructed conditions of the dam removals in the new river channel, including channel widths, channel slope in profile, and approximate channel thalweg water depths during river herring passage season (March 15-June 30). As-built plans will indicate conformance with proposed design and river herring passability criteria and submitted to USFWS. The project team intends to work collaboratively with the Town River Fishery Committee and appropriate regulatory agencies to develop a presence / absence monitoring plan for river herring.

#### Sustainability:

The Project Team will expand on the USFWS tracking metrics by completing additional monitoring metrics in accordance with NOAA Restoration Center's Tier I guidance and the Gulf of Maine Council's Stream Barrier Removal Guide. The project includes measurable goals that can be used to evaluate the success of the project and if it was executed as designed and intended.

Map of Project Area:





Site Map 1: Town River Restoration - High Street Dam & Bridge Project Area





Town River Restoration Project Locus Map

1,000  
Feet



Figure 1C

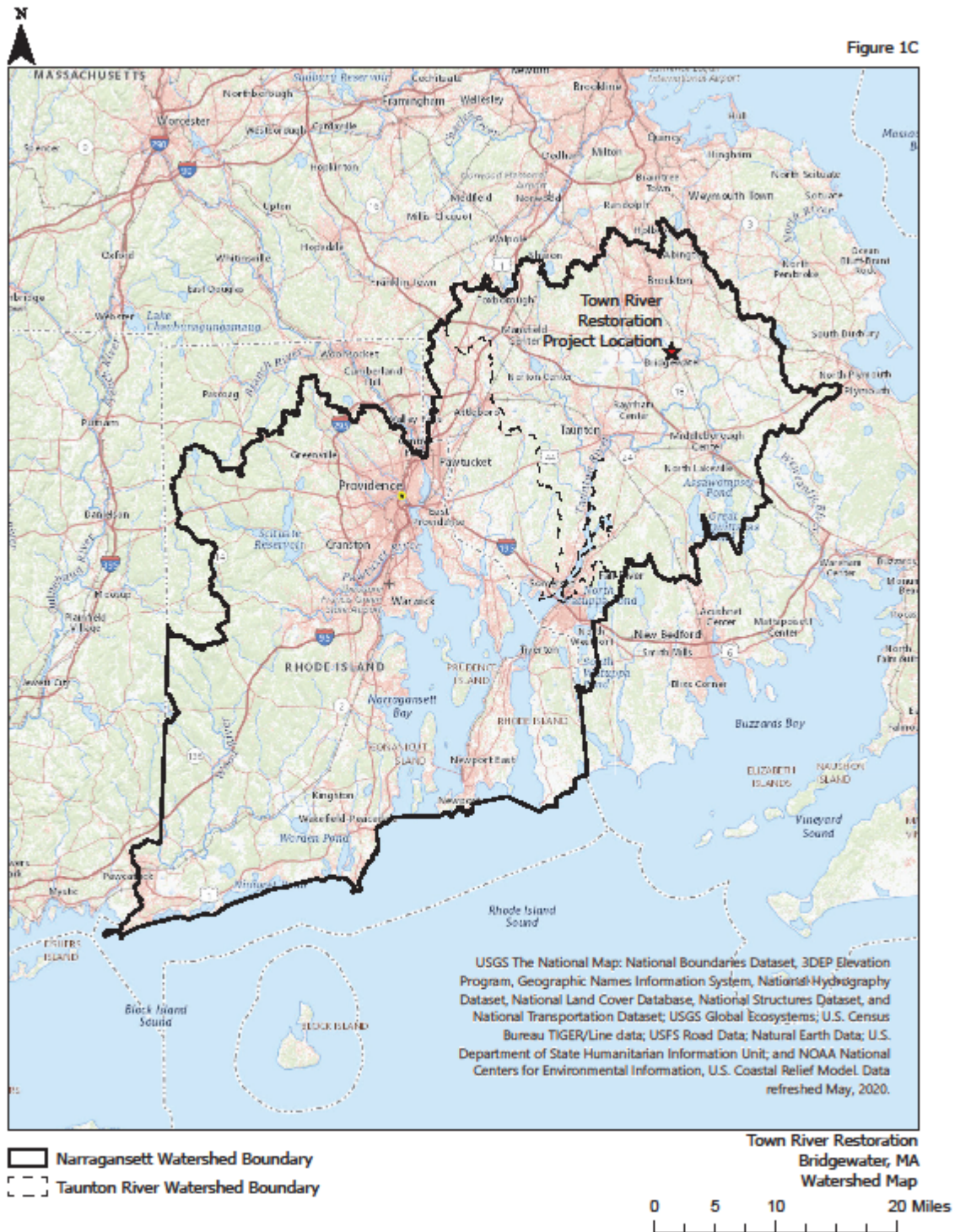
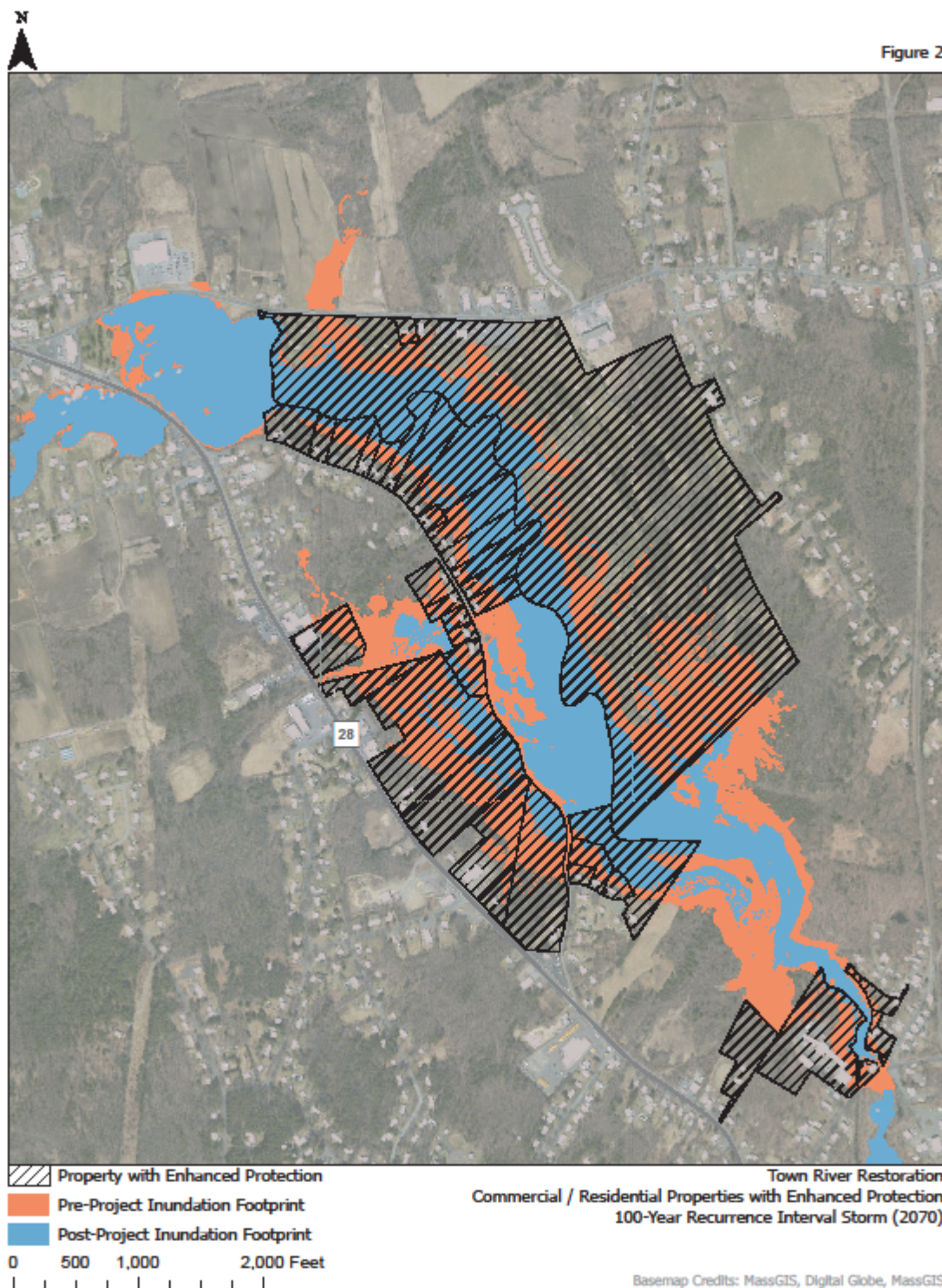




Figure 2





## Bridgewater Town Council

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Introduced By:	Town Manager
Date Introduced:	5/9/2023
First Reading:	5/9/2023
Second Reading:	5/23/2023
Amendments Adopted:	
Third Reading:	
Date Adopted:	5/23/2023
Date Effective:	6/23/2023

---

### **Order O-FY23-056: Capital Plan Transfers**

**ORDERED**, that the Town Council assembled vote to

pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 23 21, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

FUND		SOURCES OF FUNDING	Amount
8012	SENIOR CENTER TRUST	Capital Trust Fund	\$ 7,030.24
8010	CAPITAL STABILIZATION	Capital Stabilization Trust Funds	\$ 1,405,681.09
Total			\$ 1,412,711.33
Project#		USES OF FUNDING	Amount
133.26	SOFTWARE	Labor Costing Module	\$ 40,000.00
155.26	MACH/EQUIP/VEHICLES	Replacement of Public Safety Workstations (PD)	\$ 30,000.00
155.27	MACH/EQUIP/VEHICLES	Replacement of Virtual Server (PD)	\$ 30,000.00
155.42	SOFTWARE	Munis/Finance Software Project Implementation	\$ 70,500.00
192.09	BLDG & BLDG IMPROV	MEMORIAL BUILDING	\$ 120,000.00
192.23	BLDG & BLDG IMPROV	Senior Center Building Upgrades	\$ 7,030.24
192.30	BLDG & BLDG IMPROV	Library - HVAC	\$ 15,000.00
192.31	BLDG & BLDG IMPROV	Library - Door Access/Security - Add to Prior Capital Order	\$ 15,000.00
192.55	MACH/EQUIP/VEHICLES	Garage Heaters - Fire Station 1 & 2 (2)	\$ 12,300.00
192.63	BLDG & BLDG IMPROV	Concession Building Stairs	\$ 20,000.00
192.64	BLDG & BLDG IMPROV	Senior Center Generator Upgrade	\$ 32,230.00
210.14	MACH/EQUIP/VEHICLES	Replace Two Police Vehicles	\$ 150,000.00
210.14	MACH/EQUIP/VEHICLES	Replace One Police Vehicles	\$ 75,000.00
220.14	MACH/EQUIP/VEHICLES	Diesel Utility Side-by-Side: ATV	\$ 25,000.00
220.25	MACH/EQUIP/VEHICLES	Tech Rescue Trailer & Equipment	\$ 50,000.00
220.30	MACH/EQUIP/VEHICLES	ATV & UTV Trailers (2)	\$ 25,200.00
220.43	MACH/EQUIP/VEHICLES	Replacement of Air Boat & Trailer	\$ 98,000.00
220.46	MACH/EQUIP/VEHICLES	SCBA Air Compressor & Refill Station	\$ 11,363.64
220.47	MACH/EQUIP/VEHICLES	New Brush Truck	\$ 21,363.64
410.02	MACH/EQUIP/VEHICLES	Engineering Survey Truck	\$ 60,000.00
420.09	MACH/EQUIP/VEHICLES	John Deer Loader - Lease Payment 1 of 5	\$ 53,124.00
420.23	MACH/EQUIP/VEHICLES	Hot Box Truck (2-13)	\$ 91,000.00
610.07a	HISTORICAL ARTIFACTS/RECORDS	Town Records Management/Digitization-Phase 1	\$ 247,828.00
630.16	MACH/EQUIP/VEHICLES	Pickup Truck for Recreation	\$ 60,000.00
630.19	MACH/EQUIP/VEHICLES	Spreader/Sprayer	\$ 13,486.40
630.20	MACH/EQUIP/VEHICLES	Trap Rake	\$ 26,189.58
630.21	MACH/EQUIP/VEHICLES	Workman HDX Utility Vehicle	\$ 13,095.83
			\$ 1,412,711.33

**Explanation:**

*This transfer will fund requested and prioritized Capital Outlay projects as outlined in the Town's Five Year Capital Plan.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"> <li>Budget &amp; Finance</li> </ul>	<ul style="list-style-type: none"> <li>5/23/23: Voted 2-0 to recommend</li> </ul>
<ul style="list-style-type: none"> <li>Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>5/22/23: Voted 5-0 to recommend</li> </ul>

Attachments: None

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



## Bridgewater Town Council

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Introduced By:	Town Manager
Date Introduced:	5/9/2023
First Reading:	5/9/2023
Second Reading:	5/23/2023
Amendments Adopted:	
Third Reading:	
Date Adopted:	5/23/2023
Date Effective:	6/23/2023

---

### **Order O-FY23-057: Acceptance of Donation**

**ORDERED** that the Town Council assembled vote to

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received a donation from Black Hat Brew Works,

**Now, therefore,** in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept a donation of \$200 from the Black Hat Brew Works to expend to the Stiles & Hart Donation Account No. 25794-483000.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May23, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

---

Debra Ward, Town Council Clerk



## Bridgewater Town Council

Introduced By: Town Manager  
Date Introduced: 5/9/2023  
First Reading: 5/9/2023  
Second Reading: 5/23/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 5/23/2023  
Date Effective: 6/23/2023

### Order O-FY23-058: Transfer Order - Water Enterprise Fund Carver's Pond Filtration

**ORDERED**, that the Town Council assembled vote to

pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
WTR RETAINED EARNINGS	6200-359000	TRANSFER TO GF	\$ 240,000.00
Total:			\$ 240,000.00

<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
WTR CAPITAL PROJECT #450.31	62105-584010	CARVERS POND WTR FILTER	\$ 240,000.00
Total			\$ 240,000.00

#### Explanation:

*This transfer will fund the maintenance of the filters at the Carver's Pond Treatment Plant by replacing the filter media.*

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
-------------	----------------

Attachments: None

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday May 23, 2023, to approve the Order by a Roll Call vote 8-0.

A TRUE COPY ATTEST:

---

Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 5/23/2023  
First Reading: 5/23/2023  
Second Reading: 6/20/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 6/20/2023  
Date Effective: 7/20/2023

---

### Order O-FY23-060 Adoption of a 5-Year Capital Improvement Plan

ORDERED, in accordance with Charter Section 6-6 of the Bridgewater Home Rule Charter, that the Town Council assembled vote to adopt the 2024-2027 Capital Improvement Program as attached.

#### **Explanation:**

*The 2024-2027 Capital Improvement Program is presented for adoption by the Council. It is a multi-year guide, but not an appropriation. The plan changes from year-to-year as revised or new items are added or amended.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>6/20/23: Voted 2-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>6/12/23: Voted 7-0 to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday June 20, 2023, to approve the Order by a Roll Call vote 8-0.

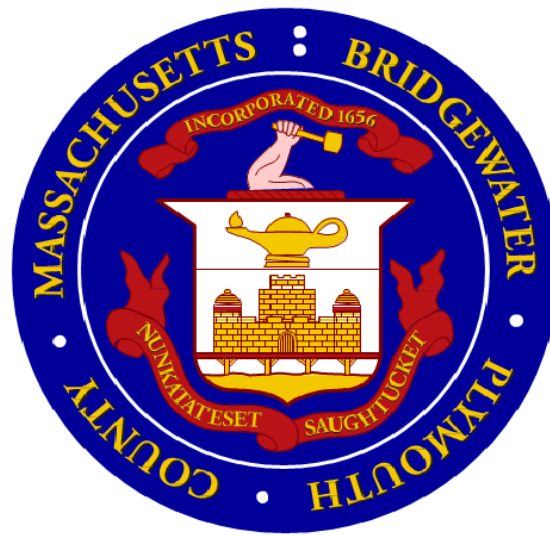
A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

# *Proposed Capital Improvement Program*



*2023 - 2027*

*Town of Bridgewater, Massachusetts*

# ***CAPITAL IMPROVEMENT PROGRAM***

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## Michael Dutton

Town Manager

May 8, 2023

To: Town Council and Residents

It is my pleasure to submit the FY2023- 2027 Capital Improvement Program (CIP). As per the Town Charter, the Town Council reviews the Proposed Capital Improvement Program, adopts it, and appropriates funds for each recommended capital project as funding becomes available.

The careful coordination between the planned acquisition of capital and the annual budget appropriation is a key component of the Town's capital Program.

The ability of the Town to fund capital projects rests largely on the shoulders of our "free cash." Very basically, free cash is the amount of funds remaining after the Town expends the fiscal year budget. It represents the difference between general fund actual revenues and general fund actual expenses. In future years, the CIP will be incorporated in its entirety as a separate and distinct section of the annual operating budget package. While the physical document continues to be improved, the focus again in FY2023 is on the financing of the projects themselves, as the Town seeks to fund more projects using available funds and other funding mechanisms such as borrowing, grants, ARPA, Community Preservation Act funds, tax incentive financing, and district infrastructure financing.

## CIP Funding

The process of preparing the CIP and the FY2023 Capital Budget has remained essentially the same as in the past. Pursuant to the Council policy, Free Cash provides a recurring funding source for many capital projects. The most common alternative funding source, other than free cash, is generally municipal borrowing.

The following are explicitly authorized uses of Free Cash under the Council-adopted Free Cash Policy guidelines:

1. Meet Stabilization Fund Balance Goals
2. Meet Retirement Separation Benefit Objectives
3. Fund Projects in the Capital Improvement Program
4. Meet One Time/Unforeseen Expenditures & Emergency Appropriation Objectives
5. Meet Current Special Use Objectives: OPEB Funding

Under these guidelines, one appropriate use of free cash is to fund the Capital Stabilization Fund and thus capital projects. The financing of small capital projects or equipment through debt is not considered a best practice for a community our size. Bond rating agencies prefer to see cities and towns use a pay-as-you-go approach for smaller capital projects. The one-time nature of the funding source makes it an excellent match for one-time capital expenditures. If for some reason sufficient reserves do not exist for a given year, the Town may choose other funding mechanisms, or delay the project, without

having an immediate impact on the operating budget and related services.

### The FY 2023 Capital Program - Free Cash Context

The Free Cash Policy represents the Town's agreed upon and principled approach to how this unpredictable or non-recurring revenue source will be used. The policy guides our decision-making process based upon sound financial planning practices and sets realistic and sustainable goals.

At the conclusion of FY2022, Free Cash was certified at \$3.08 million. Of the total Free Cash, \$1,800,000 was used to fund the Capital Stabilization Fund. The FY2023 Capital Budget will require the use of \$2,441,986.36 million out of the Capital Stabilization Fund, as follows:

**O-FY23-008 – FY23 Capital Lease/Payment Obligations \$ 523,808.32**

**O-FY23-050 – FY24 Capital Lease/Payment Obligations \$ 512,496.95**

**O-FY23-056 – FY23 Town Capital \$1,405,681.09**

As a backdrop to this year's Program the following schedule shows the use of the Free Cash certified on July 1, 2022.

<b>FY 2023 Adopted Free Cash Order</b>			
<b>Free Cash Certification as of 7/1/2022</b>		<b>3,084,814</b>	<b>100.00%</b>
FY2022	Stabilization Fund	- 500,000	-16.2%
FY2022	Capital Stabilization	-1,800,000	-58.4%
FY2022	Other Onetime/Unforeseen	-25,000	-.8%
FY2022	Employee Liability	-659,814	-21.4%
FY2022	OPEB	-100,000	-3.2%
Available Free Cash		0	0%

### The FY 2023 Capital Program - Stabilization Fund Context

The Town currently maintains a Stabilization Fund which is the Town's equivalent of a rainy-day fund. As a best practice, the Town will endeavor to maintain a Stabilization Fund large enough to buffer the General Fund from the impact of two to five years of reduced state aid, declining local receipts, and/or a decline in new growth. As demonstrated during the recent COVID-19 pandemic, the importance of keeping the Town's Stabilization Fund well-funded cannot be overstated. As of May 2023, the balance in the Town's Stabilization Fund is \$6.68 million.

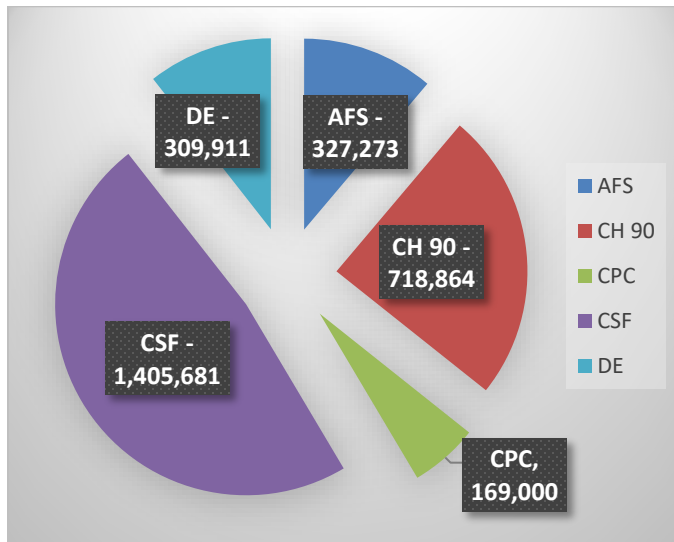
Bridgewater's financial policy calls for reserves of between 5% and 10% of the Town's operating budget. Currently the Town's stabilization reserves are just slightly over 10% of the FY23 operating budget. As the operating budget continues to grow at a rate of 3+% annually the relative level of reserves will decline without additional and consistent contributions. The planned annual contribution therefore will be an amount which will maintain a fund reserve balance equal to 10% of our operating budget.

## FY2023 Proposed Capital Budget

In terms of the FY2023 Proposed Capital budget, the tables on the following page reflect the capital projects for the General Fund being brought forward for approval by the Town Council.

The proposed FY2023 Capital Budget totals \$2.9 million, funded by Alternative Funding Sources, Capital Stabilization Fund, CPC, Chapter 90, and School Debt Exclusion.

## FY2023 Capital Funding Sources



## Proposed Capital Program Budget Items for 2022-2023

Dept	Department	2022-2023
133	Finance	40,000
155	IT	130,500
192	Public Buildings & Property Maintenance	433,530
210	Police	225,000
220	Fire	508,200
302	Bristol Plymouth School	309,911
410	Engineering	60,000
420	DPW Hwy	144,124
422	Roadways Construction and Maintenance	718,864
610	Library	247,828
630	P & R	112,772
Grand Total		2,930,729



It should be clearly noted that projects listed in the Capital Improvement Program for years other than FY2023 will not be authorized at this time. Projects in these “out years” serve mainly as a guide for future planning and are subject to re-analysis and further review before incorporation into a future capital budget. Both the Capital Improvement Program (CIP) and the Capital Budget are developed annually in accordance with Section 6 of the Bridgewater Home Rule Charter. One of the long-term goals of the Town Manager has been to move toward funding small capital items with available funds, such as Free Cash, and avoid the expense associated with incurring debt for smaller capital items. FY2023 is the fourth year that such an approach is being considered.

Part of this CIP document contains the Finance Team’s evaluation and recommendation of the proposed capital projects. The report is a reference for citizens reviewing the CIP and provides additional detail regarding how projects are prioritized. Interested readers are strongly encouraged to review the report.

### **Closing Comments**

In closing, it is obvious that the Town continues to make tremendous strides in identifying capital needs throughout the Town and improving its capital improvement planning process. The attached Capital Improvement Program and FY2023 Capital Budget continue to recognize the Town’s ongoing responsibility to maintain its capital facilities, equipment, and infrastructure, and to make the capital investments necessary to meet the service demands of our community. The Capital Improvement Program also recognizes the Town’s responsibility to limit such undertakings to a sustainable level that will preserve the fiscal integrity of the Town.

I wish to extend my sincere thanks to the Finance Team, Department Team Leaders, and our hard-working staff for their assistance in the preparation of this document.

Respectfully submitted,

Michael Dutton

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## **INTRODUCTION**

In a continuing effort to provide clear documents to our citizens, the Town has endeavored to provide a straightforward introductory section that answers the most commonly asked questions regarding capital planning in Bridgewater. The following questions and answers define terms, describe processes, and detail the needs and benefits of Bridgewater's capital planning activities.

### **I. What is the Capital Improvement Program**

The Capital Improvement Program (CIP) is a multi-year plan used to coordinate the financing and timing of major public improvements for the Town of Bridgewater. It contains a list of capital projects proposed for the Town within the next five-seven years and reflects the recommendations of citizens, boards, commissions, and staff from each of the Town departments. The CIP identifies each proposed project and presents a summary description, estimate of cost, method of financing, and a schedule of implementation. The Capital Improvement Program constitutes a rational plan for preserving, as well as adding to the capital assets of the Town.

### **II. What are Capital Assets and Capital Projects?**

A capital asset is a new or rehabilitated physical asset that is of a non-recurring nature, has a useful life of at least five years, and is of significant value. Capital projects are undertaken to acquire capital assets and are differentiated from ordinary repairs or maintenance of a recurring nature. Examples of capital projects include land acquisitions, construction or major improvements to public buildings, road construction, and the acquisition of large equipment. For our purposes, projects submitted must exceed \$25,000 in (aggregate) value currently to qualify for inclusion in the *Town of Bridgewater's Capital Improvement Program*.

### **III. What is the difference between the Capital Improvement Program and the Capital Budget?**

The first year of the Capital Improvement Program is a comprehensive long-term look at the capital needs throughout the Town and the Regional School District. The Capital Budget consists of those capital projects which, through the prioritization process and in accordance with the Town Charter, are annually approved and funded by the Town Council. Projects listed for subsequent years in the CIP are listed for planning purposes only, and do not receive ultimate go ahead until they are incorporated into a capital budget and approved by the Town Council.

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#### **IV. How is the Operating Budget Related to the Capital Improvement Program?**

The Town of Bridgewater prepares a Capital Budget separate from the Operating Budget, yet the two are closely linked. The annual Operating Budget provides for general municipal service delivery, including personnel service costs, supplies and other contractual services, and certain capital equipment. Revenues for the Operating Budget are derived primarily from recurring taxes, intergovernmental sources, and user fees. Appropriations to the annual Operating Budget are for a single fiscal year.

In contrast, the Capital Improvement Program is a multi-year projection designed to propose expenditures which add to the physical assets of the Town. Capital projects typically require expenditures which take place beyond a single fiscal year; funding with debt because of significant costs to be shared by current and future beneficiaries; systematic acquisition over an extended period of time in order to implement major operating systems or programs; and scheduled replacement or maintenance of specific elements of physical assets. Revenues for capital projects are most often derived from the sale of municipal bonds (borrowing), State & Federal Grants (when available) or can be supported by one-time funding sources, such as donations and the capital stabilization account.

Notwithstanding the differences between the two, the Operating Budget and Capital Improvement Program are closely interwoven inasmuch as operating costs related to capital projects need to be estimated and provided for in the Operating Budget. Many capital projects, such as new schools or new municipal buildings, have an impact on the operating costs of those facilities once opened. The Town's practice is to attempt to project the net effect a capital project will have on the operating budget. Maintenance and repair costs may be lower in a new facility, but it may cost more to staff and run the larger facility as well. In addition, since most large capital projects are financed through municipal debt, repayment of that debt becomes part of the operating budget and affects the Town's fiscal forecasting models. The necessity to incur some degree of debt in order to finance the Capital Improvement Program carries with it the burden of effectively managing that debt within the Town's financial resources.

#### **V. Why do we need a CIP?**

The CIP provides a means of coordinating and centralizing the capital project requests of various departments and agencies, thus eliminating wasteful overlap, duplication, and delay. It focuses attention on Bridgewater's goals and financial capability by comprehensively considering not only what capital projects Bridgewater needs, but equally as important, what it can afford. Additionally, the formalized process allows for a predictable timeline to study the projects, encourages public discussion of proposed undertakings, and allows Town citizens the opportunity to provide input, advice, and recommendations with respect to proposed projects and expenditures.

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## **VI. How does Capital Programming save the Town money?**

Investors and bond rating agencies stress the value of a CIP for a municipality seeking to borrow funds. In fact, the five-seven year capital program is referenced in every Offering Statement for Town of Bridgewater bonds. The absence of a rational, long-term planning instrument would weigh against the bond rating assigned to Bridgewater by rating agencies and the result would be higher interest rates on bond issues and more tax dollars going to pay for the interest on loans. Bridgewater currently enjoys a good credit rating of Aa3 by Moody's Investor Service. Thus, very real and tangible cost savings result from the use of our Capital Improvement Program.

Another financial benefit from the capital programming process is the avoidance of poorly timed projects. Good planning can ensure that capital improvement efforts are coordinated, and costly duplication is avoided. In addition, significant savings can accrue to taxpayers when major capital financing is coordinated so that bond issues are sold infrequently, but at good times during the economic cycle to take advantage of low interest rates. The development of a Capital Improvement Program ensures sound fiscal and capital planning.

## **VII. How are Capital Projects financed?**

An annual appropriation is not typically included in the Operating Budget for capital expenditures as a funding source to finance select capital projects. Other financing sources for Bridgewater's capital projects include state and federal grants, free cash, other available funds, and debt. The single largest source of financing for major capital projects is borrowing through the issuance of general obligation bonds. Much like mortgaging a house, borrowing allows the Town of Bridgewater to purchase expensive capital assets and spread the costs over the useful life of the asset, thus eliminating the need to temporarily raise taxes every time a large capital asset is acquired. In addition, debt allows current and future beneficiaries to share the cost of long-term capital improvements such as new schools, libraries, or roads. All borrowing is done strictly in accordance with the Town Charter and Massachusetts General Laws (MGLs).

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## VIII. How is the CIP developed?

The process for preparing the FY2023-2027 Capital Improvement Program and its associated FY2023 Capital Budget is essentially the same as in past years. It involves active participation by Department Heads working in conjunction with the Finance Team. The Capital Budget is prepared in the context of a six to ten year determination of need by Departments, in conjunction with the Town's overall financial capacity to affordably accommodate the required debt service payments. Projected debt service payments and budgetary impacts are forecast annually to help ensure affordability and sustainability of the Capital Improvement Program.

Proposed projects are reviewed and prioritized based upon commonly used criteria such as health and safety factors, legal obligations and mandates, fiscal impact, environmental impact, community economic effects, and aesthetic and social effects on the quality of life experienced by Bridgewater residents. Projects are also examined in terms of their relationship to other projects, the Master Plan of Development, and their compatibility with Town-wide goals and objectives.

The process can be described as an iterative cycle with several distinct procedural steps. These steps and the approximate time frame in which they typically occur are described below. The process is also graphically illustrated in the Capital Projects Flow Chart following this introduction.

- *Late Summer*—Following the adoption of the Town Budget Departments are provided with their previously submitted multi-year requests for review, update, and the addition of additional years' items. While requests generally remain the same as in the initial request, there are occasionally changed circumstances which necessitate alterations to the requests. This information is returned to the Town Manager and Finance Director for General Government & Enterprise Fund projects.
- *Late Autumn / Early Winter* —The Finance Team meets to review the compiled information and begin scheduled meetings with the various Departments to evaluate the projects. The Finance Team meets to review the requests of specific Departments and the needs of the overall Town organization. The preliminary debt schedules are updated, and various financial forecasts completed in order to provide context to the Capital Budget as well as the multiple year Capital Improvement Program.
- *January/February* —The Capital Budget is finalized within the parameters of the established funding target plus any available funds such as free cash or previously approved but unexpended bond proceeds. In making final decisions, the process includes a determination of actual needs and the prioritization of need based upon:
  - legal mandate,
  - strategic alignment,
  - value to residents,
  - public safety,
  - the effect of deferral.

Projects not approved for funding are typically deferred into the next budget year.

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- *March* – Any recurring capital lease obligations, such as lease/purchase payments, are placed on an Order for Council vote.
  - *March* - The Proposed Capital Improvement Program and Capital Budget is presented to the Town Council for consideration.
  - *Late Autumn / Early Winter* – Once Free Cash is certified and allocations are made pursuant to the Council’s Free Cash Policy, the Bridgewater-Raynham Regional District portion of the Capital Budget is presented to the Council as an Order.

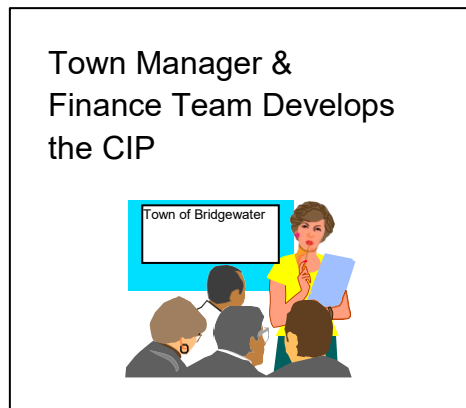
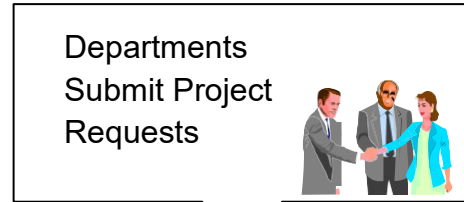
Throughout the ensuing fiscal year, Town staff monitors all the approved projects and the following fall the Finance Team reconvenes to update the CIP all over again.

## **IX. Why must the CIP be continually updated?**

The CIP must be reviewed annually by Town departments and others to ensure its effectiveness as a flexible, mid-range strategic plan that links the annual budget with our multi-year financial forecasts and the more static long-range Master Plan of Development. Each year, Town Council reviews the capital projects recommended by the Finance Team and the Town Manager through the CIP development process and approves a Capital Budget. Unfunded projects and those slated for subsequent years in the plan are acknowledged on a planning basis only and are not funded until they are incorporated into a Capital Budget and approved by the Town Council. In this respect, the CIP can be thought of as a “rolling” process because unfunded projects and those farther out in years typically move up after each year of review. However, it is important to note that each project contained in the CIP must be recommended every subsequent year and as priorities and monetary constraints change, projects may be moved up, moved back, or even eliminated from the plan. This comprehensive annual review is critical to maintaining fiscal responsibility as well as ensuring the future education, safety, and welfare of Bridgewater residents.

# CAPITAL PROJECTS FLOW CHART

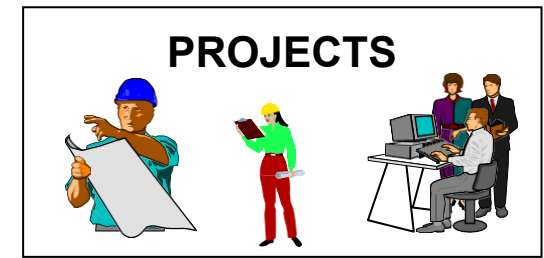
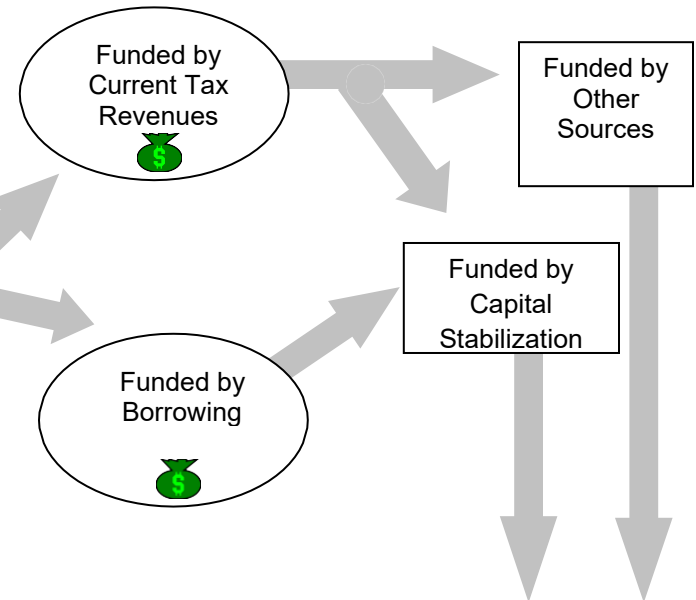
## DEVELOPMENT PROJECTS



## REVIEW & APPROVAL



## IMPLEMENTATION





## OVERVIEW – SOURCES & USES

Town of Bridgewater FY 2023 - 2027 Capital Improvement Program							
AFS=Alternative Funding Source - ARPA=American Rescue Plan - ARRA=Ambulance Receipts Reserved - CH90=Chapter 90 - CPC=Community Preservation Fund - CSF=Capital Stabilization Fund - DE=Debt Exclusion - MSBA=MA School Building Authority - OAF=Other Available Funds - WD=Water Debt							
Funding Code	Funding Source	2023	2024	2025	2026	2027	Grand Total
AFS	Alternative Funding Source	327,273	11,255,569	1,108,288	1,000,000		13,691,130
ARPA	ARPA			5,685,647			5,685,647
ARRA	Ambulance Receipts Reserved		70,000	140,000	140,000	140,000	490,000
CH 90	Chapter 90	718,864	718,487	718,487	718,487	718,487	3,592,811
CPC	Community Preservation	169,000	604,910				773,910
CSF	Capital Stabilization Fund	1,405,681	2,532,274	1,541,192	942,744	679,269	7,101,160
DE	Debt Exclusion	309,911	1,063,738	23,309,590	1,483,637	19,341,734	45,508,608
MSBA	MSBA			3,000,000	3,500,000		6,500,000
OAF	Other Available Funds		27,114				27,114
WD	Water Debt					2,145,564	2,145,564
Grand Total		2,930,729	16,272,091	35,503,203	7,784,867	23,025,054	85,515,944

## OVERVIEW – SOURCES & USES

Town of Bridgewater FY 2023 - 2027 Capital Improvement Program							
AFS=Alternative Funding Source - ARPA=American Rescue Plan - ARRA=Ambulance Receipts Reserved - CH90=Chapter 90 - CPC=Community Preservation Fund - CSF=Capital Stabilization Fund - DE=Debt Exclusion - MSBA=MA School Building Authority - OAF=Other Available Funds - WD=Water Debt							
Project Funded (Y/N)	N						
Dept	Department	2023	2024	2025	2026	2027	Grand Total
133	Finance	40,000					40,000
155	IT	130,500	10,000	68,000	225,000	50,000	483,500
192	Public Buildings & Property Maintenance	433,530	4,170,024	2,389,000	1,115,000	470,000	8,577,554
210	Police	225,000	315,318	90,318	90,318		720,954
220	Fire	508,200	1,250,014	235,522	498,202	407,158	2,899,095
300	Bridgewater Middle School		470,000	3,270,000		200,000	3,940,000
	Williams Intermediate School		212,200	435,000	3,500,000	275,000	4,422,200
	District Wide		155,831	270,106			425,937
	High School		247,496	2,471,594	415,548	92,887	3,227,525
302	Bristol Plymouth School	309,911	888,738	888,625	1,023,089	1,193,568	4,303,929
410	Engineering	60,000					60,000
420	DPW Hwy	144,124	246,188	199,224	199,224	199,224	987,984
422	Roadways Construction and Maintenance	718,864	7,893,487	25,126,527	718,487	20,137,217	54,594,582
610	Library	247,828	307,842	59,288			614,958
630	P & R	112,772	104,956				217,727
Grand Total		2,930,729	16,272,091	35,503,203	7,784,867	23,025,054	85,515,944

## OVERVIEW – SOURCES & USES CASH PROJECTS

Town of Bridgewater FY 2023 - 2027 Capital Improvement Program						
Funding Requirements						
Funding Source	2023	2024	2025	2026	2027	Grand Total
CSF - Capital Stabilization Fund	1,405,681	2,532,274	1,541,192	942,744	679,269	7,101,160
<b>Other Cash Contributions</b>						
AFS - Alternative Funding Sources	327,273	11,255,569	1,108,288	1,000,000	-	13,691,130
ARPA - American Rescue Plan Act (Waterline Projects)	-	-	5,685,647	-	-	5,685,647
ARRA - Ambulance Receipts Reserved for Appropriation	-	70,000	140,000	140,000	140,000	490,000
CH 90 - Municiple State Grant fo Improving Public Ways	718,864	718,487	718,487	718,487	718,487	3,592,811
CPC - Community Preservation Commision (Act)	169,000	604,910	-	-	-	773,910
MSBA - Massachusetts School Building Authority	-	-	3,000,000	3,500,000	-	6,500,000
OAF - Other Available Funds	-	27,114	-	-	-	27,114
<b>Total Other Cash Contributions</b>	<b>1,215,137</b>	<b>12,676,080</b>	<b>10,652,422</b>	<b>5,358,487</b>	<b>858,487</b>	<b>30,760,612</b>
<b>WD - Water Debt (Debt Serviced by Incresed Water Rates)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,145,564</b>	<b>2,145,564</b>
<b>DE - Debt Exclusion (Debt Serviced by Tax Rate)</b>	<b>309,911</b>	<b>1,063,738</b>	<b>23,309,590</b>	<b>1,483,637</b>	<b>19,341,734</b>	<b>45,508,608</b>
<b>Total Source Requirement</b>	<b>2,930,729</b>	<b>16,272,091</b>	<b>35,503,203</b>	<b>7,784,867</b>	<b>23,025,054</b>	<b>85,515,944</b>
Funding Use	2023	2024	2025	2026	2027	Grand Total
IT	130,500	10,000	68,000	225,000	50,000	483,500
Finance	40,000	-	-	-	-	40,000
Public Buildings & Property Maintenance	433,530	4,170,024	2,389,000	1,115,000	470,000	8,577,554
Police	225,000	315,318	90,318	90,318	-	720,954
Fire	508,200	1,250,014	235,522	498,202	407,158	2,899,095
Bridgewater Middle School	-	470,000	3,270,000	-	200,000	3,940,000
District Wide - % Bridgewater Varies Based on School Enrollment	-	155,831	270,106	-	-	425,937
High School - % Bridgewater Varies Based on School Enrollment	-	247,496	2,471,594	415,548	92,887	3,227,525
Williams Intermediate School	-	212,200	435,000	3,500,000	275,000	4,422,200
Bristol Plymouth	309,911	888,738	888,625	1,023,089	1,193,568	4,303,929
DPW Hwy	144,124	246,188	199,224	199,224	199,224	987,984
Roadways Construction and Maintenance (Roads/Drainage/Waterline)	718,864	7,893,487	25,126,527	718,487	20,137,217	54,594,582
Engineering	60,000	-	-	-	-	60,000
Library	247,828	307,842	59,288	-	-	614,958
P & R	112,772	104,956	-	-	-	217,727
<b>Total Use Requirement</b>	<b>2,930,729</b>	<b>16,272,091</b>	<b>35,503,203</b>	<b>7,784,867</b>	<b>23,025,054</b>	<b>85,515,944</b>

## OVERVIEW – DEBT PROGRAMS – DEBT FINANCING PLAN

Town of Bridgewater Capital Plan Items by Asset Group - Projected Debt Requirement FY 2023 - FY2027												
Project Funded	N	Y										
Sum of						Fiscal Year						
Dept	Department	Fund	Asset Type	Project N	Description	2023	2024	2025	2026	2027	Grand Total	
192	Public Buildings & Property Maintenance	DE	BLDG & BLDG IMPROV	192.21	Roadways Building - Upgrade			300,000			300,000	
				192.29	Library - Windows		95,000				95,000	
				192.37	Police Station - Replace Rooftop AC Unit		80,000				80,000	
				192.40	Police Station - Replace Rubber Roofing			500,000			500,000	
				192.42	Police Station - Seal Exterior Station Building Block				45,000		45,000	
			BLDG & BLDG IMPROV Total				175,000	800,000	45,000		1,020,000	
			OTHER INFRASTRUCTURE	192.02	Academy Building Parking Expansion					400,000	400,000	
				192.22	Senior Center Parking Lot Repair and Repave			100,000			100,000	
				192.41	Police Station - Expanded Parking			195,000			195,000	
			OTHER INFRASTRUCTURE Total					295,000		400,000	695,000	
	Public Buildings & Property Maintenance Total						175,000	1,095,000	45,000	400,000	1,715,000	
300	Bridgewater Middle School	DE	BLDG & BLDG IMPROV	300.09	BMS Replace Existing Generator - 1960			125,000			125,000	
			BLDG & BLDG IMPROV Total					125,000			125,000	
			OTHER INFRASTRUCTURE	300.07	BMS LED Lighting Upgrade (Interior or Exterior)?					200,000	200,000	
			OTHER INFRASTRUCTURE Total							200,000	200,000	
	Bridgewater Middle School Total							125,000		200,000	325,000	
	Williams Intermediate School	DE	BLDG & BLDG IMPROV	300.51	WIS HVAC Controls Upgrade					275,000	275,000	
				300.52	WIS HVAC System Upgrade Package Units (R22 Refrigerant)			300,000			300,000	
			BLDG & BLDG IMPROV Total					300,000		275,000	575,000	
	Williams Intermediate School Total							300,000		275,000	575,000	
	High School	DE	BLDG & BLDG IMPROV	300.26	HS HVAC Terminal & Packaging Units			1,833,300			1,833,300	
				300.34	HS Replace HVAC Controls				415,548		415,548	
			BLDG & BLDG IMPROV Total					1,833,300	415,548		2,248,848	
			OTHER INFRASTRUCTURE	300.25	HS Crack Fill, Sealcoat, Reline Asphalt			192,497			192,497	
				300.28	HS LED Lighting Upgrades			152,775			152,775	
			OTHER INFRASTRUCTURE Total					345,272			345,272	
	High School Total							2,178,572	415,548		2,594,120	
302	Bristol Plymouth School	DE	BLDG & BLDG IMPROV	302.01	Bristol Plymouth School Bond - % based on enrollment: Currently	309,911	888,738	888,625	1,023,089	1,193,568	4,303,929	
			BLDG & BLDG IMPROV Total			309,911	888,738	888,625	1,023,089	1,193,568	4,303,929	
	Bristol Plymouth School Total					309,911	888,738	888,625	1,023,089	1,193,568	4,303,929	
422	Roadways Construction and Maintenance	DE	ROADWAYS & DRAINAGE	422.15	Vernon Street Opt 2 - Pleasant to Green - Roadways					11,220,867	11,220,867	
					Vernon Street Opt 2 - Pleasant to Green - Drainage					6,052,299	6,052,299	
				422.24	Flagg Street-Roadways			3,692,420			3,692,420	
					Flagg Street-Drainage			1,522,267			1,522,267	
				422.27	Cross Street Opt 2 - Vernon St to South St - Roadways - Box Widening - Bike Lanes			5,402,608			5,402,608	
					Cross Street Opt 2 - Vernon St to South St - Drainage			2,956,571			2,956,571	
				422.29	South Street Opt 1 - Crescent St to Central Sq - Roadways - Box Widening - Paving - 5' Bike Lanes			3,337,030			3,337,030	
					South Street Opt 1 - Crescent St to Central Sq - Drainage			1,811,498			1,811,498	
			ROADWAYS & DRAINAGE Total					18,722,393		17,273,166	35,995,560	
		WD	WATER LINES	422.15	Vernon Street Opt 2 - Pleasant to Green - Water					2,145,564	2,145,564	
			WATER LINES Total							2,145,564	2,145,564	
	Roadways Construction and Maintenance Total							18,722,393		19,418,730	38,141,124	
Grand Total						309,911	1,063,738	23,309,590	1,483,637	21,487,298	47,654,172	

*Debt Service estimates are not being provided at this time.*

## Detail Capital Plan – Dept. & Year

Town of Bridgewater Capital Improvement Program										
AFS= Alternative Funding Source - ARPA= American Rescue Plan - ARRA - Ambulance Receipts Reserved - DE= Debt Exclusion - OAF= Other Available Funds - CH90= Chapter 90 - CSF= Capital Stabilization Fund - CPC=Community Preservation Fund - MSBA= MA School Building Authority - SCTF= Senior Center Trust Fund										
Project Funded	N	FY 2023 - FY 2027								
Balance to						Fiscal Year				
Dept	Department	Project N	Description	Funding Co	2023	2024	2025	2026	2027	Grand Total
155	IT	155.26	Replacement of Public Safety Workstations (PD)	CSF	30,000					30,000
		155.27	Replacement of Virtual Server (PD)	CSF	30,000					30,000
		155.29	Ambulance Computers Replacement	CSF		10,000				10,000
		155.30	iPads Upgrade for Community Resource Departments	CSF				40,000		40,000
		155.31	WiFi Network Update & Extension	CSF			18,000			18,000
		155.32	Server Room Equipment Upgrade (Academy Building)	CSF				135,000		135,000
		155.35	Software Integration and Implementation - TCM / HR / P.O.	CSF	70,500					70,500
		155.38	Full Town Laptop Upgrade (1 of 2)	CSF	-					-
			Full Town Laptop Upgrade	CSF			50,000	50,000	50,000	150,000
	IT Total				130,500	10,000	68,000	225,000	50,000	483,500
Grand Total					130,500	10,000	68,000	225,000	50,000	483,500

## Detail Capital Plan – Dept. & Year

Town of Bridgewater FY 2021 - 22 Capital Improvement Program						
AFS= Alternative Funding Source - ARPA= American Rescue Plan - ARRA - Ambulance Receipts Reserved - DE= Debt Exclusion - OAF= Other Available Funds - CH90= Chapter 90 - CSF= Capital Stabilization Fund - CPC=Community Preservation Fund - MSBA= MA School Building Authority - SCTF= Senior Center Trust Fund						
Project Funded	N	FY 2023 - FY 2027				
Dept	Department	Project N	Description	Funding Co	2023	Grand Total
133 Finance		133.26	Labor Costing Module	CSF	40,000	40,000
Finance Total					40,000	40,000
Grand Total					40,000	40,000

## Detail Capital Plan – Dept. & Year

Town of Bridgewater Capital Improvement Program											
AFS= Alternative Funding Source - ARPA= American Rescue Plan - ARRA - Ambulance Receipts Reserved - DE= Debt Exclusion - OAF= Other Available Funds - CH90= Chapter 90 - CSF= Capital Stabilization Fund - CPC=Community Preservation Fund - MSBA= MA School Building Authority - SCTF= Senior Center Trust Fund											
Project Funded	N	FY 2023 - FY 2027									
Balance to						Fiscal Year					
Dept	Department	Project N	Description	Funding Co	2023	2024	2025	2026	2027	Grand Total	
192	Public Buildings & Property Maintenance	192.01	Town Lot Parking Central Square Parking - Reconstruction	AFS			100,000			100,000	
		192.02	Academy Building Parking Expansion	DE					400,000	400,000	
		192.06	Public Parking Garage	AFS				1,000,000		1,000,000	
		192.09	Memorial Building - Rehab CPC	CPC	169,000					169,000	
			Memorial Building - Rehab CSF	CSF	120,000					120,000	
		192.10	Stiles & Hart Parkland Initiative Phase II	CPC		251,010				251,010	
		192.13	Shade Tree Management Program	CSF		100,000				100,000	
		192.14	Downtown Paid Parking	AFS			600,000			600,000	
		192.16	Taking of Mobil Station 46 Summer Street	CPC		313,900				313,900	
		192.21	Roadways Building - Upgrade	DE			300,000			300,000	
		192.22	Senior Center Parking Lot Repair and Repave	DE			100,000			100,000	
		192.27	Library - Carpet Replacement	CSF		50,500				50,500	
		192.28	Library - Interior Painting & Furniture	CSF		52,500				52,500	
		192.29	Library - Windows	DE		95,000				95,000	
		192.30	Library - HVAC	CSF	15,000					15,000	
		192.31	Library - Door Access System	CSF	15,000					15,000	
		192.34	LAZ Parking Program	AFS			349,000			349,000	
		192.37	Police Station - Replace Rooftop AC Unit	DE		80,000				80,000	
		192.40	Police Station - Replace Rubber Roofing	DE			500,000			500,000	
		192.41	Police Station - Expanded Parking	DE			195,000			195,000	
		192.42	Police Station - Seal Exterior Station Building Block	DE				45,000		45,000	
		192.43	Police Station - Reconstruct Interior - 2nd Interview Room	CSF		95,000				95,000	
		192.50	Electric Vehicle Charging Stations Phase II (Library)	OAF		27,114				27,114	
		192.55	Garage Heaters - Fire Station 1 & 2 (2)	CSF	12,300					12,300	
		192.62	Historical Archive/Museum	CSF			175,000			175,000	
		192.63	Concession Building Stairs	AFS	-					-	
				CSF	20,000					20,000	
		192.64	Senior Center Generator Upgrade	AFS	50,000					50,000	
				CSF	32,230					32,230	
		192.65	Vault Improvement	CSF		35,000				35,000	
		192.66	Hanson Farm Preservation	AFS		3,000,000				3,000,000	
		300.00	Old High School Purchase (4 of 12) 1-7@70,000   5@42,000	CSF		70,000				70,000	
			Old High School Purchase (5 of 12) 1-7@70,000   5@42,000	CSF			70,000			70,000	
			Old High School Purchase (6 of 12) 1-7@70,000   5@42,000	CSF				70,000		70,000	
			Old High School Purchase (7 of 12) 1-7@70,000   5@42,000	CSF					70,000	70,000	
Public Buildings & Property Maintenance Total					433,530	4,170,024	2,389,000	1,115,000	470,000	8,577,554	
Grand Total					433,530	4,170,024	2,389,000	1,115,000	470,000	8,577,554	



## Detail Capital Plan – Dept. & Year

Town of Bridgewater Capital Improvement Program										
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Project Funded	N	FY 2023 - FY 2027								
Balance to						Fiscal Year	IT			
Dept	Department	Project N	Description	Funding Co	2023	2024	2025	2026	2027	Grand Total
210	Police	210.14	Replace Two Police Vehicles	CSF	150,000					150,000
			Replace One Police Vehicles	CSF	75,000					75,000
		210.15	Replace All Issued Tasers (3 of 5)	CSF		25,000				25,000
			Replace All Issued Tasers (4 of 5)	CSF			25,000			25,000
			Replace All Issued Tasers (5 of 5)	CSF				25,000		25,000
		210.18	Replace 2 Police Vehicles - 1 Specialty Vehicle	CSF		225,000				225,000
		210.20	Body Worn Camera System ( 3 of 5)	CSF		65,318				65,318
			Body Worn Camera System ( 4 of 5)	CSF			65,318			65,318
			Body Worn Camera System ( 5 of 5)	CSF				65,318		65,318
	Police Total				225,000	315,318	90,318	90,318		720,954
220	Fire	220.12	Fire Engine (E4) Lease 5 of 5	CSF		137,492				137,492
		220.14	Diesel Utility Side-by-Side: ATV	CSF	25,000					25,000
		220.15	Radio Equipment Upgrades: Vehicle Mounted & Portable - Lease 3 of 5	CSF		95,522				95,522
			Radio Equipment Upgrades: Vehicle Mounted & Portable - Lease 4 of 5	CSF			95,522			95,522
			Radio Equipment Upgrades: Vehicle Mounted & Portable - Lease 5 of 5	CSF				91,044		91,044
		220.23	Special Ops Vehicle (Conversion of A3 when Rotated Out of Service)	CSF		50,000				50,000
		220.25	Tech Rescue Trailor & Equipment	CSF	50,000					50,000
		220.30	ATV & UTV Trailers (2)	CSF	25,200					25,200
		220.32	Ambulance (A1) Five Year Lease 1 of 5	ARRA		70,000				70,000
			Ambulance (A1) Five Year Lease 2 of 5	ARRA			70,000			70,000
			Ambulance (A1) Five Year Lease 3 of 5	ARRA				70,000		70,000
			Ambulance (A1) Five Year Lease 4 of 5	ARRA					70,000	70,000
		220.33	SUV/Command Vehicle (Vin # 7071)	CSF		47,000				47,000
		220.34	Ambulance (A2) Five Year Lease 1 of 5	ARRA			70,000			70,000
			Ambulance (A2) Five Year Lease 2 of 5	ARRA				70,000		70,000
			Ambulance (A2) Five Year Lease 3 of 5	ARRA					70,000	70,000
		220.35	SUV/Command Vehicle (Vin # 5780)	CSF				47,000		47,000
		220.36	SUV/Command Vehicle (Vin # 5780)	CSF					47,000	47,000
		220.43	Replacement of Air Boat & Trailer	CSF	98,000					98,000
		220.44	Tower - Aerial Ladder Truck 1 of 10	CSF				220,158		220,158
			Tower - Aerial Ladder Truck 2 of 10	CSF					220,158	220,158
		220.45	Engine 3	AFS		772,727				772,727
			Engine 3	CSF		77,273				77,273
		220.46	SCBA Air Compressor & Refill Station	AFS	63,636					63,636
				CSF	11,364					11,364
		220.47	New Bush Truck	AFS	213,636					213,636
				CSF	21,364					21,364
	Fire Total				508,200	1,250,014	235,522	498,202	407,158	2,899,095
Grand Total					733,200	1,565,332	325,840	588,520	407,158	3,620,049

## Detail Capital Plan – Dept. & Year

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Project Funded	N	Y	Project N	Description	Funding Co	2023	2024	2025	2026	2027	Grand Total
300	Bridgewater Middle School		300.02	BMS Replace Asphalt Pavements and restripe - Front	CSF		200,000				200,000
			300.03	BMS Crack fill, seal coat, restripe asphalt - Back	CSF		50,000				50,000
			300.06	BMS ADA Improvements and Repairs Walks	CSF			25,000			25,000
			300.07	BMS LED Lighting Upgrade (Interior or Exterior)?	DE					200,000	200,000
			300.08	BMS Replace All Windows MSBA	MSBA			3,000,000			3,000,000
			300.09	BMS Replace Existing Generator - 1960	DE			125,000			125,000
			300.11	BMS Replace Shades	CSF		85,000				85,000
			300.15	BMS Upgrade Elevator Conveying System	CSF			65,000			65,000
			300.16	BMS Upgrade Generator Electrical	CSF			45,000			45,000
			300.57	BMS Printers	CSF		5,000				5,000
			300.58	BMS Chromebook Cart - Hardware - Mobile Classroom	CSF		10,000				10,000
			300.59	BMS Phone System - Hardware - Communications	CSF		120,000				120,000
			300.60	BMS Chromebook Cart - Hardware - Mobile Classroom	CSF			10,000			10,000
			Bridgewater Middle School Total				470,000	3,270,000		200,000	3,940,000
			300.47	WIS Upgrade Fire Panel - Under Review	CSF			55,000			55,000
			300.48	WIS Correct Leaking windows and roof - Under Review	MSBA				3,500,000		3,500,000
			300.49	WIS Crack Fill, Sealcoat, Refine Asphalt	CSF		75,000				75,000
			300.51	WIS HVAC Controls Upgrade	DE					275,000	275,000
			300.52	WIS HVAC System Upgrade Package Units (R22 Refrigerant)	DE			300,000			300,000
			300.53	WIS Lighting Controls / LED Lighting Upgrades	CSF		45,000				45,000
			300.56	WIS Replace Shades	CSF		85,000				85,000
			300.70	WIS Document Cameras (60) - Classroom Instruction	CSF		7,200				7,200
			300.71	WIS Camera System Upgrade - Building Security	CSF			80,000			80,000
			Williams Intermediate School Total				212,200	435,000	3,500,000	275,000	4,422,200
			300.18	DW 4x4 Plow Truck Dump	CSF		48,888				48,888
			300.23	DW Replace Metal Exterior Grounds shop	CSF			76,388			76,388
			300.20	DW Replace Bobcat	CSF			64,166			64,166
			300.21	DW Replace Shop Roof	CSF			91,665			91,665
			300.62	DW 4x4 Plow Truck	CSF		45,833				45,833
			300.61	DW District Firewall	CSF		61,110				61,110
			300.63	DW Staff Laptops	CSF			13,444			13,444
			300.64	DW Computers (40)	CSF			24,444			24,444
			District Wide Total				155,831	270,106			425,937
			300.24	HS New Parking by Stadium - Pending Study	CSF			61,110			61,110
			300.25	HS Crack Fill, Sealcoat, Refine Asphalt	DE			192,497			192,497
			300.26	HS HVAC Terminal & Packaging Units	DE			1,833,300			1,833,300
			300.28	HS LED Lighting Upgrades	DE			152,775			152,775
			300.29	HS Replace Boiler No. 1	CSF			46,444			46,444
			300.30	HS Replace Boiler No. 2	CSF			52,555			52,555
			300.31	HS Replace Boiler No. 3	CSF					46,444	46,444
			300.32	HS Replace Boiler No. 4	CSF					46,444	46,444
			300.33	HS Replace Boiler No. 5	CSF			52,555			52,555
			300.34	HS Replace HVAC Controls	DE				415,548		415,548
			300.39	HS Replace Remaining 20% of Sprinkler Heads	CSF			45,833			45,833
			300.42	HS Replace Turf Field Lighting	CSF		48,888				48,888
			300.45	HS Ride on Scrubber	CSF			10,083			10,083
			300.66	HS Printers	CSF			6,111			6,111
			300.67	HS Lecture Hall Projector	CSF		15,278				15,278
			300.68	HS Large Instructional Classroom - AV	CSF			18,333			18,333
			300.69	HS Install Projectors or Interactive LED Panels - AV Classroom	CSF		183,330				183,330
			High School Total				247,496	2,471,594	415,548	92,887	3,227,525
300 Total							1,085,526	6,446,700	3,915,548	567,887	12,015,661
302	Bristol Plymouth School		302.01	Bristol Plymouth School Bond - % based on enrollment: Curr	DE	309,911	888,738	888,625	1,023,089	1,193,568	4,303,929
			Bristol Plymouth School Total			309,911	888,738	888,625	1,023,089	1,193,568	4,303,929
302 Total						309,911	888,738	888,625	1,023,089	1,193,568	4,303,929
Grand Total						309,911	1,974,264	7,335,325	4,938,637	1,761,455	16,319,590

## Detail Capital Plan – Dept. & Year

Town of Bridgewater Capital Improvement Program						
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Project Funded	N	FY 2023 - FY 2027				
Dept	Department	Project N	Description	Funding	2023	Grand Total
410	Engineering	410.02	Engineering Survey Truck	CSF	60,000	60,000
Engineering Total					60,000	60,000
Grand Total					60,000	60,000

## Detail Capital Plan – Dept. & Year

Town of Bridgewater Capital Improvement Program											
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Project Funded		N	FY 2023 - FY 2027								
Dept		Department	Project N	Description	Funding	2023	2024	2025	2026	2027	Grand Total
420		DPW Hwy	420.08	No. 2 - 16 Freightliner - Lease Payment 5 of 5	CSF		46,964				46,964
			420.09	John Deer Loader - Lease Payment 1 of 5	CSF	53,124					53,124
				John Deer Loader - Lease Payment 2 of 5	CSF		53,124				53,124
				John Deer Loader - Lease Payment 3 of 5	CSF			53,124			53,124
				John Deer Loader - Lease Payment 4 of 5	CSF				53,124		53,124
				John Deer Loader - Lease Payment 5 of 5	CSF					53,124	53,124
			420.13	No. 2 - 24 Six Wheeler - Lease Payment 2 of 5	CSF		48,700				48,700
				No. 2 - 24 Six Wheeler - Lease Payment 3 of 5	CSF			48,700			48,700
				No. 2 - 24 Six Wheeler - Lease Payment 4 of 5	CSF				48,700		48,700
				No. 2 - 24 Six Wheeler - Lease Payment 5 of 5	CSF					48,700	48,700
			420.14	No. 2 - 26 Six Wheeler - Lease Payment 2 of 5	CSF		48,700				48,700
				No. 2 - 26 Six Wheeler - Lease Payment 3 of 5	CSF			48,700			48,700
				No. 2 - 26 Six Wheeler - Lease Payment 4 of 5	CSF				48,700		48,700
				No. 2 - 26 Six Wheeler - Lease Payment 5 of 5	CSF					48,700	48,700
			420.21	No. 2 - 18 Six Wheeler - Lease Payment 1 of 5	CSF		48,700				48,700
				No. 2 - 18 Six Wheeler - Lease Payment 2 of 5	CSF			48,700			48,700
				No. 2 - 18 Six Wheeler - Lease Payment 3 of 5	CSF				48,700		48,700
				No. 2 - 18 Six Wheeler - Lease Payment 4 of 5	CSF					48,700	48,700
			420.23	Hot Box Truck (2-13)	CSF	91,000					91,000
DPW Hwy Total						144,124	246,188	199,224	199,224	199,224	987,984
Grand Total						144,124	246,188	199,224	199,224	199,224	987,984

## Detail Capital Program – Dept. & Year

Town of Bridgewater Capital Improvement Program											
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Project Funded N			FY 2023 - FY 2027								
Dept	Department	Project N	Description	Funding	2023	2024	2025	2026	2027	Grand Total	
422	Roadways Construction and Maintenance	422.15	Vernon Street Opt 2 - Pleasant to Green - Roadways	DE					11,220,867	11,220,867	
			Vernon Street Opt 2 - Pleasant to Green - Drainage	DE					6,052,299	6,052,299	
			Vernon Street Opt 2 - Pleasant to Green - Water	WD					2,145,564	2,145,564	
		422.24	Flagg Street-Roadways	DE			3,692,420			3,692,420	
			Flagg Street-Drainage	DE			1,522,267			1,522,267	
			Flagg Street-Water Lines	ARPA			2,213,226			2,213,226	
		422.34	Chpt. 90 - Roadways Resurfacing & Repair	CH 90	718,864	718,487	718,487	718,487	718,487	3,592,811	
		422.27	Cross Street Opt 2 - Vernon St to South St - Roadways - Box Widening - Bike Lanes	DE			5,402,608			5,402,608	
			Cross Street Opt 2 - Vernon St to South St - Drainage	DE			2,956,571			2,956,571	
			Cross Street Opt 2 - Vernon St to South St - Water Lines	ARPA			2,397,312			2,397,312	
		422.29	South Street Opt 1 - Crescent St to Central Sq - Roadways - Box Widening - Paving - 5' Bike La	DE			3,337,030			3,337,030	
			South Street Opt 1 - Crescent St to Central Sq - Drainage	DE			1,811,498			1,811,498	
			South Street Opt 1 - Crescent St to Central Sq - Water Lines	ARPA			1,075,109			1,075,109	
		422.35	High Street Damn Removal and Bridge Replacement	AFS	-	7,175,000				7,175,000	
	Roadways Construction and Maintenance Total					718,864	7,893,487	25,126,527	718,487	20,137,217	54,594,582
Grand Total						718,864	7,893,487	25,126,527	718,487	20,137,217	54,594,582

## Detail Capital Plan – Dept. & Year

Town of Bridgewater Capital Improvement Program								
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Project Funded	N		FY 2023 - FY 2027					
Dept	Department	Project N	Description	Funding Co	2023	2024	Grand Total	
630	P & R	630.15	Dump Truck with Plow Setup	CSF		50,000	50,000	
		630.16	Pickup Truck	CSF	60,000		60,000	
		630.18	Dog Park	CPC		40,000	40,000	
		630.19	Spreader/Sprayer	CSF	13,486		13,486	
		630.20	Trap Rake	CSF	26,190		26,190	
		630.21	Workman HDX Utility Vehicle	CSF	13,096		13,096	
		630.22	Turbine Debris Blower	CSF		9,956	9,956	
		630.23	Shop Lift	CSF		5,000	5,000	
P & R Total					112,772	104,956	217,727	
Grand Total					112,772	104,956	217,727	

## Detail Capital Program by Funding Source

Town of Bridgewater Capital Improvement Program																
AFS= Alternative Funding Source - DE= Debt Exclusion - DIF = District Improvement Financing - OAF= Other Available Funds - CSF= Capital Stabilization Fund - CPC=Community Preservation Fund - DIF= District Improvement Financing - SCTF = Senior Center Trust Fund - PMF= Prison Mitigation Fund - ARRA= Ambulance Receipts CARES = Covid Aid, Relief, and Economic Security																
Project Funded (Y/N)	N	FY 2023 - FY 2027														
Dept	Department	Project No.	Description	Fiscal Year Appropriated / Projected	AFS	ARRA	CH 90	CPC	CSF	DE	OAF	MSBA	WD	ARRA	Grand Total	
133	Finance	133.26	Labor Costing Module	2023					40,000						40,000	
	Finance Total								40,000						40,000	
155	IT	155.26	Replacement of Public Safety Workstations (PD)	2023					30,000						30,000	
		155.27	Replacement of Virtual Server (PD)	2023					30,000						30,000	
		155.29	Ambulance Computers Replacement	2024					10,000						10,000	
		155.30	iPads Upgrade for Community Resource Departments	2026					40,000						40,000	
		155.31	WiFi Network Update & Extension	2025					18,000						18,000	
		155.32	Server Room Equipment Upgrade (Academy Building)	2026					135,000						135,000	
		155.35	Software Integration and Implementation - TCM / HR / P.O.	2023					70,500						70,500	
		155.38	Full Town Laptop Upgrade (1 of 2)	2023					0						0	
			Full Town Laptop Upgrade	2025					50,000						50,000	
				2026					50,000						50,000	
				2027					50,000						50,000	
	IT Total								483,500						483,500	
192	Public Buildings & Property Maintenance	192.01	Town Lot Parking Central Square Parking - Reconstruction	2025	100,000										100,000	
		192.02	Academy Building Parking Expansion	2027						400,000					400,000	
		192.06	Public Parking Garage	2026	1,000,000										1,000,000	
		192.09	Memorial Building - Rehab CPC	2023				169,000							169,000	
			Memorial Building - Rehab CSF	2023					120,000						120,000	
		192.10	Stiles & Hart Parkland Initiative Phase II	2024				251,010							251,010	
		192.13	Shade Tree Management Program	2024					100,000						100,000	
		192.14	Downtown Paid Parking	2025	600,000										600,000	
		192.16	Taking of Mobil Station 46 Summer Street	2024				313,900							313,900	
		192.21	Roadways Building - Upgrade	2025						300,000					300,000	
		192.22	Senior Center Parking Lot Repair and Repave	2025						100,000					100,000	
		192.27	Library - Carpet Replacement	2024					50,500						50,500	
		192.28	Library - Interior Painting & Furniture	2024					52,500						52,500	
		192.29	Library - Windows	2024						95,000					95,000	
		192.30	Library - HVAC	2023					15,000						15,000	
		192.31	Library - Door Access System	2023					15,000						15,000	
		192.34	LAZ Parking Program	2025	349,000										349,000	
		192.37	Police Station - Replace Rooftop AC Unit	2024						80,000					80,000	
		192.40	Police Station - Replace Rubber Roofing	2025						500,000					500,000	
		192.41	Police Station - Expanded Parking	2025						195,000					195,000	
		192.42	Police Station - Seal Exterior Station Building Block	2026						45,000					45,000	
		192.43	Police Station - Reconstruct Interior - 2nd Interview Room	2024					95,000						95,000	
		192.50	Electric Vehicle Charging Stations Phase II (Library)	2024							27,114				27,114	
		300.00	Old High School Purchase (4 of 12) 1-7@70,000   5@42,000	2024					70,000						70,000	
			Old High School Purchase (5 of 12) 1-7@70,000   5@42,000	2025					70,000						70,000	
			Old High School Purchase (6 of 12) 1-7@70,000   5@42,000	2026					70,000						70,000	
			Old High School Purchase (7 of 12) 1-7@70,000   5@42,000	2027					70,000						70,000	
		192.55	Garage Heaters - Fire Station 1 & 2 (2)	2023					12,300						12,300	
		192.62	Historical Archive/Museum	2025					175,000						175,000	
		192.63	Concession Building Stairs	2023	0				20,000						20,000	
		192.64	Senior Center Generator Upgrade	2023	50,000				32,230						82,230	
		192.65	Vault Improvement	2024					35,000						35,000	
		192.66	Hanson Farm Preservation	2024	3,000,000										3,000,000	
	Public Buildings & Property Maintenance Total				5,099,000			733,910	1,002,530	1,715,000	27,114				8,577,554	



## Detail Capital Plan by Funding Source

Town of Bridgewater Capital Improvement Program																
AFS= Alternative Funding Source - DE= Debt Exclusion - DIF = District Improvement Financing - OAF= Other Available Funds - CSF= Capital Stabilization Fund - CPC=Community Preservation Fund - DIF= District Improvement Financing - SCTF = Senior Center Trust Fund - PMF= Prison Mitigation Fund - ARRA= Ambulance Receipts CARES = Covid Aid, Relief, and Economic Security																
Project Funded (Y/N)	N	FY 2023 - FY 2027														
Dept	Department	Project No.	Description	Fiscal Year Appropriated / Projected <sup>d</sup> <sub>IT</sub>	AFS	ARRA	CH 90	CPC	CSF	DE	OAF	MSBA	WD	ARPA	Grand Total	
210	Police	210.14	Replace Two Police Vehicles	2023					150,000						150,000	
			Replace One Police Vehicles	2023					75,000						75,000	
		210.15	Replace All Issued Tasers (3 of 5)	2024					25,000						25,000	
			Replace All Issued Tasers (4 of 5)	2025					25,000						25,000	
			Replace All Issued Tasers (5 of 5)	2026					25,000						25,000	
		210.18	Replace 2 Police Vehicles - 1 Specialty Vehicle	2024					225,000						225,000	
		210.20	Body Worn Camera System ( 3 of 5)	2024					65,318						65,318	
			Body Worn Camera System ( 4 of 5)	2025					65,318						65,318	
			Body Worn Camera System ( 5 of 5)	2026					65,318						65,318	
	Police Total								720,954						720,954	
220	Fire	220.12	Fire Engine (E4) Lease 5 of 5	2024					137,492						137,492	
		220.14	Diesel Utility Side-by-Side: ATV	2023					25,000						25,000	
		220.15	Radio Equipment Upgrades: Vehicle Mounted & Portable - 1	2024					95,522						95,522	
			Radio Equipment Upgrades: Vehicle Mounted & Portable - 1	2025					95,522						95,522	
			Radio Equipment Upgrades: Vehicle Mounted & Portable - 1	2026					91,044						91,044	
		220.23	Special Ops Vehicle (Conversion of A3 when Rotated Out of Service)	2024					50,000						50,000	
		220.25	Tech Rescue Trailer & Equipment	2023					50,000						50,000	
		220.30	ATV & UTV Trailers (2)	2023					25,200						25,200	
		220.32	Ambulance (A1) Five Year Lease 1 of 5	2024		70,000									70,000	
			Ambulance (A1) Five Year Lease 2 of 5	2025		70,000									70,000	
			Ambulance (A1) Five Year Lease 3 of 5	2026		70,000									70,000	
			Ambulance (A1) Five Year Lease 4 of 5	2027		70,000									70,000	
		220.33	SUV/Command Vehicle (Vin # 7071)	2024					47,000						47,000	
		220.34	Ambulance (A2) Five Year Lease 1 of 5	2025		70,000									70,000	
			Ambulance (A2) Five Year Lease 2 of 5	2026		70,000									70,000	
			Ambulance (A2) Five Year Lease 3 of 5	2027		70,000									70,000	
		220.35	SUV/Command Vehicle (Vin # 5780)	2026					47,000						47,000	
		220.36	SUV/Command Vehicle (Vin # 5780)	2027					47,000						47,000	
		220.43	Replacement of Air Boat & Trailer	2023					98,000						98,000	
		220.44	Tower - Aerial Ladder Truck 1 of 10	2026					220,158						220,158	
			Tower - Aerial Ladder Truck 2 of 10	2027					220,158						220,158	
		220.45	Engine 3	2024	772,727										772,727	
			Engine 3	2024					77,273						77,273	
		220.46	SCBA Air Compressor & Refill Station	2023	63,636				11,364						75,000	
		220.47	New Bush Truck	2023	213,636				21,364						235,000	
	Fire Total				1,050,000	490,000			1,359,095						2,899,095	

# Detail Capital Program by Funding Source

Town of Bridgewater Capital Improvement Program																
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Project Funded (Y/N)	N	FY 2023 - FY 2027														
Dept	Department	Project No.	Description	Fiscal Year Appropriated / Projected	AFS	ARRA	CH 90	CPC	CSF	DE	OAF	MSBA	WD	ARPA	Grand Total	
300	Bridgewater Middle School	300.02	BMS Replace Asphalt Pavements and restripe Front	2024					200,000							200,000
		300.03	BMS Crack Fill, seal coat, restripe asphalt Back	2024					50,000							50,000
		300.06	BMS ADA Improvements and Repairs Walls	2025					25,000							25,000
		300.07	BMS LED Lighting Upgrade (Interior or Exterior)?	2027							200,000					200,000
		300.08	BMS Replace All Windows MSBA	2025								3,000,000				3,000,000
		300.09	BMS Replace Existing Generator - 1960	2025							125,000					125,000
		300.11	BMS Replace Shades	2024					85,000							85,000
		300.15	BMS Upgrade Elevator Conveying System	2025					65,000							65,000
		300.16	BMS Upgrade Generator Electrical	2025					45,000							45,000
		300.57	BMS Printers	2024					5,000							5,000
		300.58	BMS Chromebook Cart - Hardware - Mobile Classroom	2024					10,000							10,000
		300.59	BMS Phone System - Hardware - Communications	2024					120,000							120,000
		300.60	BMS Chromebook Cart - Hardware - Mobile Classroom	2025					10,000							10,000
	Bridgewater Middle School Total								615,000	325,000		3,000,000			3,940,000	
	Williams Intermediate School	300.47	WIS Upgrade Fire Panel - Under Review	2025					55,000							55,000
		300.48	WIS Correct Leaking windows and roof - Under Review	2026									3,500,000			3,500,000
		300.49	WIS Crack Fill, Sealcoat, Reline Asphalt	2024					75,000							75,000
		300.51	WIS HVAC Controls Upgrade	2027							275,000					275,000
		300.52	WIS HVAC System Upgrade Package Units (R22 Refrigerant)	2025							300,000					300,000
		300.53	WIS Lighting Controls / LED Lighting Upgrades	2024					45,000							45,000
		300.56	WIS Replace Shades	2024					85,000							85,000
		300.70	WIS Document Cameras (60) - Classroom Instruction	2024					7,200							7,200
		300.71	WIS Camera System Upgrade - Building Security	2025					80,000							80,000
	Williams Intermediate School Total								347,200	575,000		3,500,000			4,422,200	
District Wide	300.18	DW 4x4 Plow Truck Dump	2024					48,888							48,888	
	300.23	DW Replace Metal Exterior Grounds shop	2025					76,388							76,388	
	300.20	DW Replace Bobcat	2025					64,166							64,166	
	300.21	DW Replace Shop Roof	2025					91,665							91,665	
	300.61	DW District Firewall	2024					61,110							61,110	
	300.62	DW 4x4 Plow Truck	2024					45,833							45,833	
	300.63	DW Staff Laptops	2025					13,444							13,444	
	300.64	DW Computers (40)	2025					24,444							24,444	
District Wide Total								425,937						425,937		
High School	300.24	HS New Parking by Stadium - Pending Study	2025					61,110							61,110	
	300.25	HS Crack Fill, Sealcoat, Reline Asphalt	2025							192,497					192,497	
	300.26	HS HVAC Terminal & Packaging Units	2025							1,833,300					1,833,300	
	300.28	HS LED Lighting Upgrades	2025							152,775					152,775	
	300.29	HS Replace Boiler No. 1	2025					46,444							46,444	
	300.30	HS Replace Boiler No. 2	2025					52,555							52,555	
	300.31	HS Replace Boiler No. 3	2027					46,444							46,444	
	300.32	HS Replace Boiler No. 4	2027					46,444							46,444	
	300.33	HS Replace Boiler No. 5	2025					52,555							52,555	
	300.34	HS Replace HVAC Controls	2026							415,548					415,548	
	300.39	HS Replace Remaining 20% of Sprinkler Heads	2025					45,833							45,833	
	300.42	HS Replace Turf Field Lighting	2024					48,888							48,888	
	300.45	HS Ride on Scrubber	2025					10,083							10,083	
	300.66	HS Printers	2025					6,111							6,111	
	300.67	HS Lecture Hall Projector	2024					15,278							15,278	
	300.68	HS Large Instructional Classroom - AV	2025					18,333							18,333	
	300.69	HS Install Projectors or Interactive LED Panels - AV Classroom	2024					183,330							183,330	
	High School Total								633,405	2,594,120					3,227,525	

## Detail Capital Program by Funding Source

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Project Funded (Y/N)	N	FY 2023 - FY 2027														
Dept	Department	Project No.	Description	Fiscal Year Appropriated / Projected	AFS	ARRA	CH 90	CPC	CSF	DE	OAF	MSBA	WD	ARPA	Grand Total	
420	DPW Hwy	420.08	No. 2 - 16 Freightliner - Lease Payment 5 of 5	2024					46,964						46,964	
		420.09	John Deer Loader - Lease Payment 1 of 5	2023					53,124						53,124	
			John Deer Loader - Lease Payment 2 of 5	2024					53,124						53,124	
			John Deer Loader - Lease Payment 3 of 5	2025					53,124						53,124	
			John Deer Loader - Lease Payment 4 of 5	2026					53,124						53,124	
			John Deer Loader - Lease Payment 5 of 5	2027					53,124						53,124	
		420.13	No. 2 - 24 Six Wheeler - Lease Payment 2 of 5	2024					48,700						48,700	
			No. 2 - 24 Six Wheeler - Lease Payment 3 of 5	2025					48,700						48,700	
			No. 2 - 24 Six Wheeler - Lease Payment 4 of 5	2026					48,700						48,700	
			No. 2 - 24 Six Wheeler - Lease Payment 5 of 5	2027					48,700						48,700	
		420.14	No. 2 - 26 Six Wheeler - Lease Payment 2 of 5	2024					48,700						48,700	
			No. 2 - 26 Six Wheeler - Lease Payment 3 of 5	2025					48,700						48,700	
			No. 2 - 26 Six Wheeler - Lease Payment 4 of 5	2026					48,700						48,700	
			No. 2 - 26 Six Wheeler - Lease Payment 5 of 5	2027					48,700						48,700	
		420.21	No. 2 - 18 Six Wheeler - Lease Payment 1 of 5	2024					48,700						48,700	
			No. 2 - 18 Six Wheeler - Lease Payment 2 of 5	2025					48,700						48,700	
			No. 2 - 18 Six Wheeler - Lease Payment 3 of 5	2026					48,700						48,700	
			No. 2 - 18 Six Wheeler - Lease Payment 4 of 5	2027					48,700						48,700	
		420.23	Hot Box Truck (2-13)	2023					91,000						91,000	
	DPW Hwy Total								987,984						987,984	
422	Roadways Construction and Maintenance	422.15	Vernon Street Opt 2 - Pleasant to Green - Roadways	2027						11,220,867					11,220,867	
			Vernon Street Opt 2 - Pleasant to Green - Drainage	2027						6,052,299					6,052,299	
			Vernon Street Opt 2 - Pleasant to Green - Water	2027									2,145,564		2,145,564	
		422.24	Flagg Street-Roadways	2025						3,692,420					3,692,420	
			Flagg Street-Drainage	2025						1,522,267					1,522,267	
			Flagg Street-Water Lines	2025										2,213,226	2,213,226	
		422.34	Chpt. 90 - Roadways Resurfacing & Repair	2023			718,864								718,864	
				2024			718,487								718,487	
				2025			718,487								718,487	
				2026			718,487								718,487	
				2027			718,487								718,487	
		422.27	Cross Street Opt 2 - Vernon St to South St - Roadways - Box 1	2025						5,402,608					5,402,608	
			Cross Street Opt 2 - Vernon St to South St - Drainage	2025						2,956,571					2,956,571	
			Cross Street Opt 2 - Vernon St to South St - Water Lines	2025										2,397,312	2,397,312	
		422.29	South Street Opt 1 - Crescent St to Central Sq - Roadways - E	2025						3,337,030					3,337,030	
			South Street Opt 1 - Crescent St to Central Sq - Drainage	2025						1,811,498					1,811,498	
			South Street Opt 1 - Crescent St to Central Sq - Water Lines	2025										1,075,109	1,075,109	
		422.35	High Street Dam Removal and Bridge Replacement	2023	0										0	
				2024	7,175,000										7,175,000	
	Roadways Construction and Maintenance Total					7,175,000	3,592,811			35,995,560			2,145,564	5,685,647	54,594,582	
410	Engineering	410.02	Engineering Survey Truck	2023					60,000						60,000	
	Engineering Total								60,000						60,000	

## Detail Capital Plan by Funding Source

Town of Bridgewater Capital Improvement Program																
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Project Funded (Y/N)	(All)	FY 2023 - FY 2027														
Dept	Department	Project No.	Description	Fiscal Year Appropriated / Projects <sup>1</sup>	AFS	ARRA	CH 90	CPC	CSF	DE	OAF	MSBA	WD	ARPA	Grand Total	
302	Bristol Plymouth School	302.01	Bristol Plymouth School Bond - % based on enrollment: Current	2023						309,911					309,911	
				2024						888,738					888,738	
				2025						888,625					888,625	
				2026						1,023,089					1,023,089	
				2027						1,193,568					1,193,568	
	Bristol Plymouth School Total									4,303,929					4,303,929	
610	Library	610.07a	Town Records Management/Digitization-Phase 1	2023					247,828						247,828	
		610.07b	Town Records Management/Digitization-Phase 2	2024	307,842										307,842	
		610.07c	Town Records Management/Digitization-Phase 3	2025	59,788										59,788	
	Library Total					367,130			247,828						614,958	
630	P & R	630.15	Dump Truck with Plow Setup	2024					50,000						50,000	
		630.16	Pickup Truck	2023					60,000						60,000	
		630.18	Dog Park	2024				40,000							40,000	
		630.19	Spreader/Sprayer	2023					13,486						13,486	
		630.20	Trap Rake	2023					26,190						26,190	
		630.21	Workman HDX Utility Vehicle	2023					13,096						13,096	
		630.22	Turbine Debris Blower	2024					9,956						9,956	
		630.23	Shop Lift	2024					5,000						5,000	
	P & R Total							40,000	177,727						217,727	
Grand Total					13,691,130	490,000	3,592,811	773,910	7,101,160	45,508,608	27,114	6,500,000	2,145,564	5,685,647	85,515,944	

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## Finance Teams Comments

The major role of the Finance Team is to review all submitted projects included in the Capital Improvement Program, comment upon their viability and make its final recommendations, which includes consideration for the use of Town Debt. These guidelines below are used to assist the Town in determining how much debt can safely be incurred, and are consistent with those recommended by the Massachusetts Department of Revenue, namely:

- Determine debt that can be incurred without jeopardizing credit standing and causing financial hardship;
- Incorporate affordability guidelines for expenditures;
- Include review of the Capital Improvement Program; and
- Indicate appropriate uses for and acceptable amounts of debt.

The Finance Team has reviewed the projects included in the five-year Capital Program at meetings held with the various departments proposing these projects. At these meetings, department heads presented information and data to justify the need, cost, and implementation timeframe for the projects. It is the strong opinion of the Finance Team that for the Capital Improvement Program to be an effective tool for managing the Town's capital investment, department heads must have confidence that their submitted projects will be implemented within the timeframe planned in the Program. The Finance Team recognizes that the municipal administration has worked hard to anticipate capital needs, submit projects into the Plan, and distribute those projects over the five-year planning period.

At this writing, debt service projections and metrics were not yet finalized but conservative preliminary estimates prepared by the Town Manager indicate that the Program will be well within the guidelines set forth for Credit Standing and Affordability.

Subject to analysis and compliance with Debt guidelines, and to comments and recommendations made herein for specific capital projects proposed for the upcoming fiscal year, we are pleased to recommend this Capital Improvement Program as an effective tool for managing the Town's finances with respect to Capital Projects for the next seven years.



## Bridgewater Town Council

In Town Council, Tuesday, June 6, 2023

Council Order: O-FY23-061

Introduced By: Town Manager

Date Introduced: June 6, 2023

First Reading: June 6, 2023

Second Reading: June 20, 2023

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

### Order O-FY23-061

#### END OF YEAR TRANSFERS

**ORDERED;** pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer the amounts from below schedule Source of Funds to below schedule of Use of Funds:

Dept	Dept Description	Group	Amount
Source of Funds			
132	FINANCE RESERVE FUND	2-Expenses	(60,000.00)
182	CED	1-Salary/Wages/Benefits	(40,000.00)
192	TOWN BUILDINGS	1-Salary/Wages/Benefits	(50,000.00)
240	INSPECTIONAL SERVICES	1-Salary/Wages/Benefits	(65,000.00)
303	NORFOLK COUNTY AGRICULTURAL	2-Expenses	(24,572.00)
410	TOWN ENGINEER	1-Salary/Wages/Benefits	(6,000.00)
420	HIGHWAY	1-Salary/Wages/Benefits	(66,539.00)
424	STREET LIGHTING	2-Expenses	(100,000.00)
Source of Funds Total			(412,111.00)

Dept	Dept Description	Group	Amount
Use of Funds			
111	TOWN COUNCIL	1-Salary/Wage/Benefits	2.00
111	TOWN COUNCIL	2-Expenses	2,000.00
123	TOWN MANAGER	2-Expenses	20,000.00
141	FINANCE - ASSESSOR	1-Salary/Wage/Benefits	4,000.00
145	FINANCE - TREASURER-COLLECTR	1-Salary/Wage/Benefits	2,500.00
151	LEGAL	1-Salary/Wage/Benefits	300.00
151	LEGAL	2-Expenses	50,000.00
161	TOWN CLERK	1-Salary/Wage/Benefits	2,500.00
161	TOWN CLERK	2-Expenses	25,000.00
192	TOWN BUILDINGS	2-Expenses	80,000.00
220	FIRE	1-Salary/Wage/Benefits	50,000.00
300	B/R REGIONAL DISTRICT	2-Expenses	33,077.00
301	BRISTOL AGRICULTURAL	2-Expenses	3,302.00
410	ENGINEERING	2-Expenses	6,000.00
510	HEALTH	1-Salary/Wage/Benefits	1.00
541	COUNCIL ON AGING	1-Salary/Wage/Benefits	9,000.00
710	DEBT PRINCIPAL	2-Expenses	1.00
830	COUNTY ASSESSMENTS	2-Expenses	1.00
912	WORKERS COMP	1-Salary/Wage/Benefits	3,327.00
913	UNEMPLOYMENT	1-Salary/Wage/Benefits	17,000.00

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

<b>919</b>	OTHER BENEFITS - HR	2-Expenses	17,000.00
<b>945</b>	LIABILITY INSURANCE	2-Expenses	12,100.00
<b>950</b>	GAS & OIL	2-Expenses	75,000.00
<b>Use of Funds Total</b>			<b>412,111.00</b>
			<b>0.00</b>

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"> <li>Budget &amp; Finance</li> </ul>	6/20/23 Voted 2-0 to recommend
<ul style="list-style-type: none"> <li>Finance Committee</li> </ul>	6/12/23: Voted 6-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday June 20, 2023, to approve the Order by a Roll Call vote 8-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk





## Bridgewater Town Council

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Introduced By: Michael Dutton, Town Manager  
Date Introduced: 6/6/2023  
First Reading: 6/6/2023  
Second Reading: 6/20/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 6/20/2023  
Date Effective: 7/20/2023

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### **Order O-FY23-062: Transfer Order - WTR High Street Treatment Plant Completion**

**Ordered,** that the Town Council assembled to vote

In accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate and transfer \$980,000 from Water Retained Earnings to WTR Capital Projects Fund 62124-497003

*Explanation: For Town Share costs of the High Street Water Treatment Plant amounts not covered by Special Revolving Fund (SRF) loan proceeds. Costs include change orders, and improvements not originally captured*

#### **Committee Referrals and Dispositions:**

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>6/20/23: Voted 2-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>6/12/23: Voted 7-0 to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday June 20, 2023, to approve the Order by a Roll Call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



## Bridgewater Town Council

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Introduced By: Michael Dutton, Town Manager  
Date Introduced: 6/6/2023  
First Reading: 6/6/2023  
Second Reading: 6/20/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 6/20/2023  
Date Effective: 7/20/2023

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### **Order O-FY23-063: Transfer Order - CPA Transfer to Memorial Building Capital Project Fund**

**Ordered,** that the Town Council assembled vote to

In accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$95,000.00 from CPA Historic Reserves (Account#2100-324200) to the Memorial Building Capital Project Fund 30034-497000

*Explanation: See CPC Recommendation Letter*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>6/20/23: Voted 2-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>6/12/23: Voted 7-0 to recommend</li></ul>

Attachments: 1. Recommendation to TC -Memorial Building Additional Funding

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday June 20, 2023, to approve the Order by a Roll Call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



# Town of Bridgewater, MA

Community Preservation Committee

66 Central Square, Bridgewater, MA 02324

May 26, 2023

Mr. Michael Dutton, Town Manager  
Town of Bridgewater  
66 Central Square  
Bridgewater, MA 02324

Re: Memorial Building – Request for Additional Funding

Dear Mr. Dutton:

This notification is in response to your revised application dated May 5, 2023, to the CPC requesting additional funding to cover costs of overages and required change orders related to the work the CPC originally funded, due to Covid-related delays, labor cost escalation, and supply chain constraints, and your letter dated May 24, 2023, amending the amount. At the CPC's May 24<sup>th</sup> meeting, the following motion, made and seconded by Carlton Hunt and Stacy Driscoll, passed unanimously.

To recommend \$95,000 from Historic Preservation, account 324200, for the purpose of covering the CPC's share of additional costs for the Memorial Building as requested, contingent upon a maintenance plan being submitted to the CPC.

Please see that this notification is placed on the next Town Council agenda and that the attached revised application and letter to amend the amount are forwarded to the Council members as backup.

I would appreciate your letting me know when the Council acts on the order and their decision.

As always, feel free to contact me if you have any questions.

Sincerely,

Gina M. Guasconi, Chair

cc: Debra Ward, Council Clerk  
Erik Moore, Council President  
Anthony Sulmonte, Finance Director  
Laurie Guerrini, Finance Manager  
Dawn Menard, Executive Assistant to the Town Manager's Office  
Joshua McGraw, Special Assistant to the Town Manager for Boards and Committees



## Bridgewater Town Council

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Introduced By: Michael Dutton, Town Manager  
Date Introduced: 6/6/2023  
First Reading: 6/6/2023  
Second Reading: 6/20/2023  
Amendments Adopted:  
Third Reading:  
Date Adopted: 6/20/2023  
Date Effective: 7/20/2023

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### **Order O-FY23-064: Ratification of 2% COLA Increase of Retirement Benefits**

**Ordered,** that the Town Council assembled to vote

to accept Chapter 269 of the Acts of 2022 (“the Act”), a local option which allows a one-time increase to the Cost-of-Living Adjustment (COLA) granted to retirees in FY 2023, from 3% to 5% of the System’s \$16,000 COLA base.

*Explanation: See letter.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>Meeting 6/20/23 prior to Town Council meeting</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>6/12/23: Voted 7-0 to recommend.</li></ul>

Attachments: 1. 5% COLA LETTER BRIDGEWATER

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday June 20, 2023, to approve the Order by a Roll Call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



**PLYMOUTH COUNTY  
RETIREMENT ASSOCIATION**

60 Industrial Park Road, Plymouth, MA 02360  
P: 508-830-1803 | F: 508-830-1875  
[www.pcr-ma.org](http://www.pcr-ma.org)

**Retirement Board**

Thomas J. O'Brien, *Chairman*  
Joseph F. McDonough, *Elected Member*  
John F. Sciara, *Elected Member*  
James E. Harrington, *Appointed Member*  
Pamela J. Avitabile, *Appointed Member*

Padraic P. Lydon, *Executive Director*

May 31, 2023

Erik Moore  
President  
Bridgewater Town Council  
66 Central Square  
Bridgewater, MA 02324

**RE: 5% Local COLA Option**

Dear Sir/Madam:

The Plymouth County Retirement Association Board is respectfully requesting the Select Boards of towns within the Plymouth County Retirement System to accept Chapter 269 of the Acts of 2022 ("the Act"), a local option which allows a one-time increase to the Cost-of-Living Adjustment (COLA) granted to retirees in FY 2023, from 3% to 5% of the System's \$16,000 COLA base.

Acceptance of the Act is conditioned upon approval by the Plymouth County Retirement Board, the Plymouth County Commissioners **and** by two-thirds of the System's Select Boards prior to June 30, 2023. The Plymouth County Retirement Board unanimously voted to accept the Act on April 13, 2023, and the Plymouth County Commissioners subsequently unanimously approved as well.

To assist in the Select Boards' review, enclosed please find the Act and a memorandum from the Public Employee Retirement Administration Commission. Please note that the Social Security Administration has granted COLAs of 5.9% in 2022 and 8.7% for 2023, on retirees'

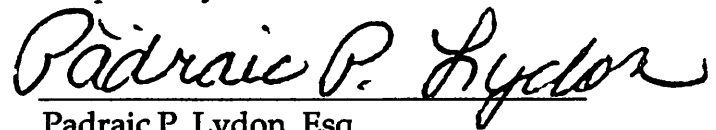
entire social security amount. A substantial majority of Plymouth County Retirement members receive little or no social security benefits.

Pursuant to the statute, Select Boards must vote on or before June 30, 2023, to accept Chapter 269 of the Acts of 2022, and timely notify the Plymouth County Retirement System of any action taken on this request.

If you need further information, please let me know.

Thank you for your consideration and attention to this important matter.

Respectfully submitted,

A handwritten signature in black ink, reading "Padraic P. Lydon". The signature is written in a cursive style with a horizontal line underneath the name.

Padraic P. Lydon, Esq.  
Executive Director

Enc.

Chapter 269 of the Acts of 2022  
PERAC Memorandum #29/2022



# Chapter 269

## AN ACT RELATIVE TO COST-OF-LIVING ADJUSTMENTS FOR RETIREES

*Whereas*, The deferred operation of this act would tend to defeat its purpose, which is to provide for increased cost-of-living adjustments for retirees, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

SECTION 1. (a) (1) Notwithstanding section 103 of chapter 32 of the General Laws or any other general or special law to the contrary, the retirement board of any system that has accepted said section 103 may elect to establish a cost-of-living adjustment increase of not less than 3 per cent and not greater than 5 per cent on the base amount provided for in said section 103 for fiscal year 2023.

(2) The sum of the dollar amount of the cost-of-living increase on the base amount, together with the amount of retirement allowance, pension or annuity to which the cost-of-living increase is applied, shall become the fixed retirement allowance, pension or annuity for all future purposes, including the application of subsequent cost-of-living adjustments in future years.

(b) A retirement board may grant a cost-of-living increase of not less than 3 per cent and not greater than 5 per cent on the base amount for fiscal year 2023 at any time during the fiscal year.

(c) This section shall take effect for the members of a retirement system by a majority vote of the board of such system and upon local acceptance: (i) of the city council upon recommendation of the mayor in a city, (ii) of the city council upon recommendation of the city manager in a city having a Plan D or Plan E charter, (iii) of the chief executive officer, as defined in section 7 of chapter 4 of the General Laws, in a town, (iv) of the county commissioners in a county and (v) by vote of the governing board, commission or committee in a district or other political subdivision of the commonwealth. For any retirement system comprising more than 1 political subdivision of the commonwealth, this section shall be effective by a majority vote of the board of such system and upon the acceptance of two-thirds of cities and towns within the system by approval of: (i) the city council upon recommendation of the mayor in a city, (ii) the city council upon recommendation of the city manager in a city having a Plan D or Plan E charter, and (iii) the chief executive officer, as defined in section 7 of chapter 4 of the General Laws, in a town.

SECTION 2. This act shall take effect on July 1, 2022.

*Approved, November 16, 2022.*



## MEMORANDUM

TO: All Retirement Boards

FROM: John W. Parsons, Esq., Executive Director 

RE: 5% Local COLA option

DATE: November 18, 2022

On November 16, 2022, the Governor signed Chapter 269 of the Acts of 2022 into law. This act provides the local retirement systems with a local option to increase the Cost of Living Adjustment ("COLA") for Fiscal Year 2023 to up to 5 percent on the base amount specified pursuant to G.L. c. 32, § 103. The approval of the increase can occur at any time during the fiscal year and will take effect as of July 1, 2022.

The local approval mechanism is different than traditional COLA increases and COLA base increases. In order for a system to adopt a COLA increase pursuant to this act, **the retirement board must vote for the increased amount and then it must also receive local approval.**

For purposes of this act, local approval means:

- In a city, the mayor must recommend the increase to the city council and the council must vote in favor.
- In a city having a Plan D or Plan E charter, the city manager must recommend the increase to the city council and the council must vote in favor.
- In a town, the chief executive officer<sup>1</sup> - the select board in nearly all cases - must vote in favor to accept the increase rather than the town meeting as is the case for COLA base increases.
- In a district, or other political subdivision, the governing board, commission or committee must vote in favor to accept the COLA increase.

<sup>1</sup> As defined in G.L. c. 4, § 7, "chief executive officer", when used in connection with the operation of municipal governments shall include the mayor in a city and the select board in a town unless some other municipal office is designated to be the chief executive officer under the provisions of a local charter.



MEMORANDUM - Page Two

TO: All Retirement Boards  
FROM: John W. Parsons, Esq., Executive Director  
RE: 5% Local COLA option  
DATE: November 18, 2022

- In a regional system, two-thirds of the cities and towns within the system must approve the increase. This is done in the same fashion as stated above for municipalities: in a city, by the city council upon recommendation by the mayor or, in a city with a Plan D or Plan E charter, the city manager; or, in a town, by approval of the chief executive officer (likely the select board) as defined by G.L. c. 4, § 7.
- In a county, the county commissioners, who normally do not have a role in COLAs nor COLA base increases, must vote to accept and two-thirds of the cities and towns within the system must approve the increase in the same manner as stated above for regional systems.

Though many local systems are comprised of multiple units such as housing authorities and districts, the two-thirds language only applies to regional and county systems as the approval specified in the statute only refers to cities and towns as voting political subdivisions.

Section 2 of the act provides that a COLA increase pursuant to this act is retroactive to July 1, 2022. Any COLA increase, in addition to any COLA previously adopted for FY 23, will become part of the fixed amount of a retirees' retirement allowance in the same manner as all COLAs granted pursuant to section 103.

PERAC has already received questions about estimating the cost of the enhanced COLA. PERAC Actuary John Boorack has provided the following formula for a conservative full-cost estimate, not a one-year estimate, to assist boards in their planning:

$$(0.2) \times (\text{COLA base}) \times (\# \text{ of retirees/beneficiaries})$$

If you have any questions about this memo, please contact PERAC's General Counsel, Judith Corrigan, at (617) 591-8904 or at [judith.a.corrigan@mass.gov](mailto:judith.a.corrigan@mass.gov).



## Bridgewater Town Council

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Introduced By:	Town Manager
Date Introduced:	6/20/2023
First Reading:	6/20/2023
Second Reading:	8/8/2023
Amendments Adopted:	
Third Reading:	
Date Adopted:	8/8/2023
Date Effective:	9/8/2023

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### **Order O-FY23-065: Acceptance of Gift - BSU \$55,000**

**ORDERED**, that the Town Council assembled vote ot

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received a gift from Bridgewater State University for \$55,000. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$55,000 from BSU and to expend the gift in accordance with stated purpose thereof.

Explanation:

*BSU Annual Donation to Public Safety equally divided to Police, Fire, and Highway for ongoing Community Partnership*

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, August 8, 2023, to approve the aforementioned Order, by a Roll-call vote 8-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>• Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>• Meeting 8/8/23 prior to Town Council meeting.</li></ul>
<ul style="list-style-type: none"><li>• Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• 7/31/23: Voted 6-0 to recommend</li></ul>

Attachments:               None